UNIVERSITY OF ARKANSAS
HOPE-TEXARKANA



UofA
HOPE • TEXARKANA

IRON HORSES
HOPE • TEXARKANA

COLLEGE CATALOG
2026-2027



UNIVERSITY OF ARKANSAS
HOPE-TEXARKANA



2026-2027
College Catalog
Volume XXX

Chancellor's Welcome



Welcome to the University of Arkansas at Hope and Texarkana

Dear Future Student,

Welcome to the University of Arkansas Hope-Texarkana (UAHT)!

Here at UAHT, our focus is to provide outstanding learning opportunities for our students, so they can build better lives for themselves and their families. For over 60 years, we've helped students take the next step—whether preparing for a career, earning a degree, or discovering new interests. With campuses in Hope, Texarkana, and Historic Washington, and flexible online options, UAHT is here for you, wherever you are in life.

We offer more than 50 degrees and certificate programs in high-demand fields, with many that can be completed in under a year, helping you get to work quickly. If your goal is to transfer to a four-year university, our associate degrees are designed to get you there smoothly and affordably.

But we are more than classes and career paths. UAHT is a supportive community that has student success at its core. We have high expectations for our students. We believe in you and what you can achieve. I personally challenge you to do four things as you think and prepare to come to UAHT: Dream, Believe, Dare, and Do.

Dream: Visualize a seemingly impossible future and set ambitious goals.
Believe: Have firm confidence in the dream and in your ability to achieve it.
Dare: Take calculated risks to break through challenges, rather than playing it safe.
Do: Execute the plan through hard work, persistence, and action to make the dream a reality.

Whether you're just starting your college journey, coming back to finish what you started, or exploring a new path entirely, UAHT is your bridge to a brighter future.

Dream, Believe, Dare, and Do,

Dr. Ricky Tompkins, Chancellor

Student Responsibility

Students are responsible for knowing the information contained in this catalog/handbook. It should be read carefully for rules, regulations, policies, etc. While the College makes every effort to make changes only as revisions to this document, the College reserves the right to make changes to the policy contained herein as circumstances may require. The latest version of the college catalog is available online at www.uaht.edu.

Table of Contents

Chancellor's Welcome 2
Student Responsibility 3
UAHT Academic Calendar 9
Important Information 10
Who to See 11
Who to See (Texarkana Campus) 15
General Information 16
- Equal Opportunity Statement 16
- Accreditations 16
- Advisory Committees 18
- UA Hope-Texarkana Profile 18
- Mission Statement 18
- Institutional Purposes 18
- Vision and Values Statement 19
- Computer Service Policy 20
- Institutional Advancement 21
- UAHT Foundation 21
- Library 21
- Bookstore 22
- Food Services 22
- Student ID Cards 22

Admission Information 23
- Admissions Policy 23
- Unconditional Admissions Policy 23
- Conditional Admissions Policy 23
- Professional Skills Training (Non-Credit) 24
- Transfer Students 25
- Arkansas Course Transfer Systems (ACTS) 26
- Admissions Appeals Process 26
- Freshman Assessment and Placement Program at State Colleges and Universities in Arkansas 26
- UAHT Placement Chart 27
- ACCUPLACER Testing 27
- YOUR BRIDGE TO COLLEGE 28
- High School Student/Concurrent Enrollment Admissions Policy 28
- International Student Admissions Policy 29

Prior Learning Assessment 29
College Level Examination Program (CLEP) 30
Advanced Placement (AP) 30
College Catalog 31
Catalog Privilege 31
Classification of Students 31
Academic Clemency 31
Grade Exclusion/Nullification Policy 32
Application for Re-Admission 33
Attendance 33
Adding Classes 33
Auditing a Course 33
Withdrawal from Courses 33
Repeating Courses 34
Minimum Class Size and Cancellation of Classes 34
CREDIT FOR COURSES 34
Course Loads 35
Request for Course Overload 36
Course Length 36
Grades and Grade Points 36
Incomplete Grade Policy 36
Vice Chancellor's List 36
Chancellor's Honor Roll 36
Academic Probation/Suspension 37
Social Security Number 37
Student Records 37
Catalog Changes 37
Articulation Agreements 38
The Roger Phillips Transfer Policy-Act 182 of 2009 38
General Graduation Requirements 38
Graduation Rates 38
TUITION AND FEES 38
Residency Requirements 40
Fees 40
Refund of Registration Fees 43
Continuing Education and Community Education Refunds 44
Tuition Waiver Policy 44

Financial Aid 46
General Information 46
Financial Aid Application Process (FAFSA) 46
Financial Aid Satisfactory Academic Progress Policy 46
Credit Hour Requirement 46
Maximum Length of Time 46
Pell Grant Lifetime Eligibility 46
Good Standing for Financial Aid 47
Financial Aid Warning 47
Financial Aid Probation, Suspension, and Reinstatement 47
Financial Aid SAP Appeal 48
Transfer Students 48
Repeated Courses 49
Pre-College Level Courses 49
Return of Title IV Funds Policy 49
High School Transcripts 50
Ability-to-Benefit (ATB) Policy 50
Student Status: Dependent or Independent 50
Majors 50
Priority Deadlines for Financial Aid 50
Federal Programs 51
Pell Grant 51
Federal Supplemental Educational Opportunity Grant (FSEOG) 51
Federal Work Study (FWS) 51
Scholarship Stacking Policy 51
UAHT Institutional Scholarships 51
Chancellor's Scholarship 51
Honors Scholarship 52
Bridge Scholarship 52
GED Scholarship 52
UAHT Foundation Scholarships 52
Arkansas Department of Higher Education 53
Other Programs: 53
Department of Veterans Affairs 53
Student Services 54
Statement of Student Services 54
Statement of TRiO Student Support Services 54

Accidents or Illness 54
ADA Student Referral Process 54
Counseling and Guidance 54
Career Pathways Initiative 54
Purtle Advising Center 54
Testing Center 55
ACCUPLACER 55
ACCUPLACER Test Fee Schedule 55
Proctored Exams 55
Online Course Testing 56
GED® 56
NOCTI 56
NLN NEX 56
NLN-NACE 56
Tutoring Center 56
Student Rights Under the Family Education Rights and Privacy Act (FERPA) 57
Policies and Procedures 58
Academic Honesty & Integrity Policy 58
Student Code of Conduct 60
Drug and Alcohol Abuse and Drug-Free Campus Policy 60
Title IX Policy for Complaints of Sexual Assault and Other Forms of Sexual Harassment 60
Policy and Procedure on Complaints of Discrimination and Harassment (non-Title IX) 61
Policy On Free Speech And Expressive Activities In Outdoor Areas Of Campus 63
Smoking Policy 66
Housing 66
Parking/Traffic Regulations 66
Tools 67
Campus Police 67
Student Grievance Policy 67
Grade Appeals 69
Registered Student Organizations 70
Academic Programs 72
General Education Statement 72
Academic Skills 72
State Minimum Core Required for Associate of Arts, Associate of Science, and Baccalaureate Degrees 72
Arkansas Course Transfer System (ACTS) 73
Degree and Certificate Options Explained 74

Associate of Arts (AA) 74
Associate of Science (AS) 74
Associate of Applied Science (AAS) 74
Associate of General Studies 74
Technical Certificate (TC) 74
Certificate of Proficiency (CP) 74
Certificate of General Studies 75
List of Degrees and Certificates by Major 75
Recommended Courses of Study and Degree Requirements 78
Student Responsibility 78
Programs of Study 79
BUSINESS 79
CONSTRUCTION TECHNOLOGY 80
CRIMINAL JUSTICE 80
DIESEL TECHNOLOGY 82
EARLY CHILDHOOD (DAY CARE PROFESSIONAL) 83
EDUCATION 84
ELECTROMECHANICAL TECHNOLOGY 84
EMERGENCY MEDICAL SERVICES 85
FUNERAL SERVICE 86
GENERAL EDUCATION 89
GENERAL STUDIES 90
GENERAL TECHNOLOGY 90
HEALTH PROFESSIONS 90
HEATING, VENTILATION, & AIR CONDITIONING 91
HUMAN SERVICES 92
INDUSTRIAL TECHNOLOGY 92
INFORMATION TECHNOLOGY/COMPUTER & INFORMATION SCIENCE 93
NURSING 94
WELDING 96
INDUSTRY TRAINING AND CONTINUING EDUCATION 96
Refund Policy 97
Course Descriptions 98
Governance, Staff, and Faculty 99
Campus Maps 107

UAHT Academic Calendar

Calendar can be viewed online here

UA HOPE • TEXARKANA A University of Arkansas System College	ACADEMIC CALENDAR 2026-27												
CATEGORY	EVENT	FALL 2026 On Campus & Online	Fast Track I (Fall 8 wk)	Fast Track II (Fall 8 wk)	SPRING 2027 On Campus & Online	Fast Track I (Spring 8 wk)	Fast Track II (Spring 8 wk)	SUMMER 2027 Intercession (May)	Summer I	Summer II	Online Summer (8 wk)	Full Summer ARNEC	EVENT
Orientation	New student orientation	Hope Day NSO - Tuesday, Aug. 11 at 9;00am Hope Evening NSO - Tuesday, Aug. 11 at 5:30pm TXK Day NSO - Thursday, Aug. 13 at 9:00am TXK Evening NSO - Thursday, Aug. 13 at 5:30pm											New student orientation
	Payment due date	August 3			Dec. 1			May 13	June 1	June 30	June 1	May 13	Payment due date
Course Dates	Classes Begin	August 19	August 19	Oct. 13	Jan. 11	Jan. 11	Mar 8	May 13	June 1	June 30	June 1	May 13	Classes Begin
	Census Day	Sept. 2	Sept 2	Oct 23	Jan. 26	Jan. 26	Mar 15	May 14	June 8	July 8	June 8	May 20	Census Day
	Mid term exams (if given)	Oct. 8-9			March 4-5								Mid term exams (if given)
	Mid term Grades to Registrar	Oct. 12 *			March 8 *								Mid term Grades to Registrar
	Last Day to Change Credit to Audit	Oct. 29			April 1			May 19	June 17	July 22	July 22	July 22	Last Day to Change Credit to Audit
	Last Day for withdrawal by student*	Oct. 29			April 1			May 19	June 17	July 22	July 22	July 22	Last Day for withdrawal by student*
	Last Day for withdrawal by faculty	Dec. 9	Oct 8	Dec 9	April 30	Mar 5	April 30	May 21	June 24	July 28	July 28	July 28	Last Day for withdrawal by faculty
	Classes End	Dec 9	Oct 8	Dec 9	April 30	Mar 5	April 30	May 27	June 28	July 28	July 28	Aug 5	Classes End
	Final Exams	Dec 10,11,14,15	Oct 9	Dec 10,11,14,15	May 3,4,5,6	Mar 4-5	May 3,4,5,6	May 28	June 29	July 29	July 29	Aug 6	Final Exams
	Final Grades Due by 2pm	Dec. 16	Oct 13	Dec 16	May 7	Mar 8	May 7	June 1	June 30	Aug 2	Aug 2	Aug 9	Final Grades Due by 2pm
	Textbooks due back to UAHT	Dec. 16			May 7			June 1	June 30	Aug 2	Aug 2	Aug 9	Textbooks due back to UAHT
Graduation	Graduation				May 11								Graduation
Fast Track I & II	Fast Track I	Aug. 18-Oct. 9			Jan. 11-Mar. 5								Fast Track I
	Fast Track II	Oct. 12-Dec. 9			Mar. 8- April 30								Fast Track II
Registration	Registration Opens	April 7,2026			Nov. 3, 2026								Registration Opens
	Extended Hours Registration to 6pm	Aug. 17-18			Jan. 7								Extended Hours Registration to 6pm
	Last Day - Enroll or Change Schedule	Aug. 21	Aug 21	Oct 14	Jan 13	Jan 13	Mar 9	May 13	June 2	July 1	June 2	May 14	Last Day - Enroll or Change Schedule
	Last Day - Change Audit to Credit	Aug. 31			Jan. 25			May 14	June 8	July 11	June 8	May 21	Last Day - Change Audit to Credit
Refunds	Last Day for 100% Refund	Aug. 31			Jan. 25			May 14	June 2	July 1	June 4	May 15	Last Day for 100% Refund
No Classes	Campus open/ no classes	Nov. 23-24 Dec. 17-18			Jan 4-8, ~~Feb 15,~~ Mar. 22-23								Campus open/ no classes
Campus Closed	Labor D., Thanksgiving, Christmas, ML King Jr , Pres. Day, Spring Break, Good Friday	Sept 7, Nov 25-27, Dec 21-Jan 1			Jan 18, Mar. 24-26, May 31								Labor D., Thanksgiving, Christmas, ML King Jr , Pres. Day, Spring Break, Good Friday
Reporting Day	Full Time Faculty Return to Campus	August 10			January 4								Full Time Faculty Return to Campus

Important Information

In Case of Emergency	**911**
UAHT Campus Police-Hope Campus	777-8570
UAHT Campus Police-Texarkana Campus	216-2907
Hope Police Department	777-3434
Hope Fire Department	777-2311
Pafford EMS Ambulance	777-3334
Hempstead County Sheriff's Office	777-6727
Southwest Regional Medical Center-Hope	722-3800
Texarkana Campus (fire, ambulance, police)	**911**

Severe Weather Policy

If severe and unexpected weather conditions should force the University of Arkansas at Hope-Texarkana to close offices and/or cancel classes, the Chancellor will instruct the Director of Public Relations and Marketing to notify area media which will then broadcast the decision, and the Division of Student Services to send a UAHT Alerts text message to students. This decision will normally be made by 6 a.m. **If students do not hear a media announcement and/or receive a UAHT Alerts text message that the College is closed, classes are canceled, or classes will begin late, they should proceed as usual.** Students should exercise judgment for personal safety regardless of College announcements since U of A Hope- Texarkana administration is unable to review all road conditions throughout the College's service area.

Should a situation arise during the normal workday after students, faculty, and staff have arrived on campus, the Chancellor will announce the decision through normal campus communications such as e-mail in addition to UAHT Alerts text message. If the decision involves the cancellation of evening classes, area media will also broadcast the announcement.

Who to See

FOR	WHO	WHERE	PHONE
ACADEMIC PROBATION/SUSPENSION	LILI ROGEL, PAC PERSONAL INTERVENTION ADVISOR	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8122
ACCUPLACER TESTING	STEVEN OGDEN, DIRECTOR OF TESTING & DISABILITY SERVICES	TESTING CENTER, STUDENT CENTER, FIRST FLOOR (SC 107)	870-722-8247
ADA COMPLIANCE	BRIAN BERRY, VICE CHANCELLOR FOR STUDENT SERVICES	STUDENT CENTER, SECOND FLOOR (SC 229)	870-722-8227
ADMISSIONS	JAKE DUNHAM, DEAN OF ENROLLMENT MANAGEMENT	STUDENT CENTER, FIRST FLOOR (SC 103)	870-722-8174
ADULT EDUCATION	STUDENT SUCCESS CENTER	STUDENT SUCCESS CENTER (SS 107)	870-722-8501
ADVERTISING	CASEY CURTIS, COMMUNICATIONS COORDINATOR	ADMINISTRATION BUILDING (AC 170)	870-722-8241
ADVISING	PURTLE ADVISING CENTER	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8124
ARTS, HUMANITIES, & EDUCATION DIVISION	MIKKI CURTIS, DEAN	LB (134)	870-722-8133
ASSOCIATE OF ARTS DEGREE ONLINE	MELANIE DILLARD	SCIENCE & TECHNOLOGY (ST 216)	870-722-8167
AUDIOVISUAL NEEDS	INSTITUTIONAL TECHNOLOGY COORDINATOR	TECHNICAL AND INDUSTRIAL BUILDING (TI 191)	870-722-8295
BOOK RENTALS	LEIGH QUILLIN	RAPERT LIBRARY COMPLEX	870-722-8268
TRADE AND INDUSTRY DIVISION	JENNIFER TERESA, DEAN	TECHNICAL & INDUSTRIAL, FIRST FLOOR (TI 103)	870-722-8109
CAMPUS CRIMES	CAMPUS POLICE	CAMPUS POLICE	870-722-8570 (Hope) 216-2907 (Texarkana) 911 (Emergency)
CAMPUS TOURS	LAURA SUCHINI, DIRECTOR STUDENT RECRUITMENT	STUDENT CENTER, FIRST FLOOR (SC 108)	870-722-8172
CAREER COUNSELING	EMMANUEL DIXON, PAC CAREER ACADEMIC ADVISOR	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8119
CAREER PATHWAYS	SONYA THOMAS, DIRECTOR CAREER PATHWAYS	STUDENT SUCCESS CENTER	870-722-8527
CHANGES IN SCHEDULE	PURTLE ADVISING CENTER	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8124
CHILD DEVELOPMENT ASSOCIATE PROGRAM	MIKKI CURTIS, DEAN	LB (134)	870-722-8133

COLLEGIATE ACADEMY	MIKKI CURTIS, DEAN	RAPERT LIBRARY COMPLEX	870-722-8133
COMMUNITY EDUCATION	AKILI MOSES-ISRAEL	TECHNICAL & INDUSTRIAL (107)	870-722-8102
COMPUTER LABS LIBRARY	LIBRARY	RAPERT LIBRARY COMPLEX	870-722-8250
COUNSELING SERVICES	LILI ROGEL, PERSONAL INTERVENTION ADVISOR	STUDENT CENTER, SECOND FLOOR (SC 205)	870-722-8122
CRIMINAL JUSTICE PROGRAM	MICHAEL COX, DEAN	SCIENCE AND TECHNOLOGY CENTER (ST 213)	870-722-8280
DIESEL TECHNOLOGY PROGRAM	REGINALD ROY, PROGRAM CHAIR	TECHNICAL AND INDUSTRIAL BUILDING (TI 151)	870-722-8110
DISABILITY SERVICES	STEVEN OGDEN, DIRECTOR OF TESTING & DISABILITY SERVICES	TESTING CENTER, STUDENT CENTER, FIRST FLOOR (SC 107)	870-722-8247
DROP/ADD CLASS	PURTLE ADVISING CENTER	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8124
EARLY CHILDHOOD EDUCATION PROGRAM	MIKKI CURTIS, DEAN	DISTANCE LEARNING (DL 104)	870-722-8133
PAYMENTS	BUSINESS OFFICE	ADMINISTRATION BUILDING (AC 104)	870-722-8213
FINANCIAL AID	OFFICE OF FINANCIAL AID	STUDENT CENTER, SECOND FLOOR (SC 213)	870-722-8264
FOUNDATION	INSTITUTIONAL ADVANCEMENT	ADMINISTRATION BUILDING (AC 153)	870-722-8516
FUNERAL SERVICE PROGRAM	BRAD SHEPPARD, PROGRAM CHAIR	SCIENCE AND TECHNOLOGY CENTER (ST 121)	870-722-8523
GRADUATION APPLICATIONS	DIANA DAVIDSON, REGISTRAR	STUDENT CENTER, SECOND FLOOR (SC 226)	870-722-8220
HEMPSTEAD HALL	JESSICA BEAVER, DIRECTOR	HEMPSTEAD HALL (HH 103)	870-722-8565
HEATING, VENTILATION, AND AIR CONDITIONING PROGRAM	LEO RATELIFF	TECHNICAL AND INDUSTRIAL BUILDING (TI 107)	870-722-8109
I.D. CARDS	ENROLLMENT SERVICES	STUDENT CENTER (SC 103)	870-722-8524
INDUSTRIAL MAINTENANCE TECHNOLOGY PROGRAM	CIMMARON MORRIS, PROGRAM CHAIR	TECHNICAL AND INDUSTRIAL BUILDING (TI 121)	870-722-8113
INDUSTRY TRAINING	AKILI MOSES-ISRAEL, DIRECTOR OF INDUSTRY AND CONTINUING EDUCATION	HEMPSTEAD HALL (HH 104)	870-722-8102
INSTITUTIONAL ADVANCEMENT	KELLY WILCOX, DIRECTOR OF INSTITUTIONAL ADVANCEMENT, COMMUNICATIONS AND ALUMNI RELATIONS	ADMINISTRATION BUILDING (AC 170)	870-722-8516
INSTITUTIONAL EFFECTIVENESS	MISTY HUGHES, DEAN OF INSTITUTIONAL EFFECTIVENESS	DISTANCE LEARNING BUILDING, (DL 135)	870-722-8261

INSTITUTIONAL RESEARCH	AMANDA BARTON		870-722-8269
IRON HORSE PANTRY	OFFICE OF STUDENT SERVICES	STUDENT CENTER, SECOND FLOOR (SC 224)	870-722-8108
LIBRARY	LEIGH QUILLIN	RAPERT LIBRARY COMPLEX (LB 101)	870-722-8251
MATH, SCIENCE AND SOCIAL SCIENCES DIVISION	MICHAEL COX, DEAN	SCIENCE AND TECHNOLOGY CENTER (ST213)	870-722-8280
MEAL TICKETS	BUSINESS OFFICE	ADMINISTRATION BUILDING	870-722-8213
MEDIA RELATIONS	CASEY CURTIS, COMMUNICATIONS COORDINATOR	ADMINISTRATION BUILDING (AC 153)	870-722-8241
MEETING ROOM SCHEDULING		HEMPSTEAD HALL	870-722-8567
PARKING STICKERS	ENROLLMENT OFFICE	STUDENT CENTER, FIRST FLOOR (SC 103)	870-722-8524
PRACTICAL NURSING PROGRAM	JESSICA SCHROADER, DIRECTOR	SCIENCE AND TECHNOLOGY CENTER (ST 118)	870-722-8505
RECRUITING	LAURA SUCHINI, ENROLLMENT MANAGEMENT OFFICE	STUDENT CENTER, FIRST FLOOR (SC 110)	870-722-8228
SCHOLARSHIPS	JAKE DUNHAM, DEAN OF ENROLLMENT MANAGEMENT	STUDENT CENTER, FIRST FLOOR (SC 110)	870-722-8174
HEALTH PROFESSIONS DIVISION	KAREN DAVIS, DEAN	SCIENCE AND TECHNOLOGY (ST 118)	870-722-8278
SECONDARY CAREER CENTER	MIKKI CURTIS, DEAN	RAPERT LIBRARY COMPLEX	870-722-8133
SECURITY/ EMERGENCIES	CAMPUS POLICE	A.C. 167 - HOPE CAMPUS TKW 121 - TXK CAMPUS	870-722-8570 (Hope) 216-2907 (Texarkana) 911 (Emergency)
STUDENT ACTIVITIES AND ORGANIZATIONS	MARLA BUSH, DEAN OF STUDENT SERVICES	STUDENT CENTER, SECOND FLOOR (SC 224)	870-722-8108
STUDENT SCHEDULES	PURTLE ADVISING CENTER	STUDENT CENTER SECOND FLOOR (SC 200)	870-722-8124
TEACHING (AA) PROGRAM	MIKKI CURTIS, DEAN	DISTANCE LEARNING (DL) 104	870-722-8133
TECHNOLOGY & SKILLED TRADES	JENNIFER TERESA, DEAN	TECHNICAL AND INDUSTRIAL BUILDING (TI 107)	870-722-8109
TESTING	STEVEN OGDEN, DIRECTOR OF TESTING & DISABILITY SERVICES	TESTING CENTER, STUDENT CENTER FIRST FLOOR (SC 107)	870-722-8247
TEXARKANA CAMPUS	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	TEXARKANA CAMPUS CENTER (TKA 116)	870-216-2901
TEXTBOOKS	LIBRARY MANAGER	RAPERT LIBRARY COMPLEX (LB 106)	870-722-8250
TRANSCRIPTS	DIANA DAVIDSON, REGISTRAR	STUDENT CENTER, SECOND FLOOR (SC 229)	870-722-8220
TUITION AND FEE PAYMENT	BUSINESS OFFICE	ADMINISTRATION BUILDING (AC 104)	870-722-8213

TUTORING	TERRY HARDEN, DIRECTOR OF TRIO STUDENT SUPPORT SERVICES	ADMINISTRATION BUILDING (AC 135)	870-722-8248
UA-FAYETTEVILLE DISTANCE EDUCATION PROGRAMS	GLOBAL CAMPUS	UNIVERSITY OF ARKANSAS-FAYETTEVILLE, ARK.	800-952-1165 TOLL FREE
VETERANS AFFAIRS	KYLA WALKER, FINANCIAL AID OFFICE	STUDENT CENTER, SECOND FLOOR (SC 217)	870-722-8266
WEBSITE CONTENT MANAGEMENT/SOCIAL MEDIA	CAROL ANN MILAM, GRAPHIC, SOCIAL MEDIA & WEB DESIGN COORDINATOR	ADMINISTRATION BUILDING (AC 170)	870-722-8243
WELDING TECHNOLOGY PROGRAM	CHARLIE SCOGGINS, PROGRAM CHAIR	TECHNICAL AND INDUSTRIAL BUILDING (TI 181)	870-722-8117
WITHDRAWAL FROM CLASS	PURTLE ADVISING CENTER	STUDENT CENTER, SECOND FLOOR (SC 200)	870-722-8124
WORK-STUDY PROGRAM	FINANCIAL AID OFFICE	STUDENT CENTER, SECOND FLOOR (SC 213)	870-722-8264

Who to See (Texarkana Campus)

FOR	WHO	WHERE	PHONE
ACADEMIC PROGRAMS	ACADEMIC DEAN	TEXARKANA PROFESSIONS BUILDING (TKP) 100	870-216-2913
ACCUPLACER TESTING	STUDENT SERVICES SPECIALIST	TEXARKANA CAMPUS CENTER (TKA 100)	870-216-2906
CAMPUS CRIMES	CAMPUS POLICE	TEXARKANA PROFESSIONS BUILDING (TKP 121)	870-216-2907
COMPUTER LABS	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	ALL TEXARKANA BUILDINGS	870-612-2900
E-LIBRARY	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	TEXARKANA CAMPUS CENTER & TKP FISHBOWL	870-612-2901
ID CARDS	RECEPTIONIST	TEXARKANA CAMPUS CENTER (TKA LOBBY)	870-612-2900
LOST AND FOUND	RECEPTIONIST	TEXARKANA CAMPUS CENTER (TKA LOBBY)	870-612-2900
PARKING STICKERS	RECEPTIONIST	TEXARKANA CAMPUS CENTER (TKA LOBBY)	870-612-2900
ROOM RESERVATIONS	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	TEXARKANA CAMPUS CENTER (TKA 116)	870-474-0021
STUDENT SERVICES	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	TEXARKANA CAMPUS CENTER (TKA 101)	870-612-2901
TEXARKANA CAMPUS	JENNIFER CUNNINGHAM, DEAN TEXARKANA CAMPUS	TEXARKANA CAMPUS CENTER (TKA 116)	870-612-2901
TUTORING	TRiO SSS EDUCATIONAL SPECIALIST	TEXARKANA CAMPUS CENTER (TKA 107)	870-216-2914

General Information

Equal Opportunity Statement

University of Arkansas at Hope-Texarkana Equal Opportunity Statement

The University of Arkansas at Hope-Texarkana is an equal opportunity college. Discrimination on the basis of race, color, religion, gender, national origin, disability, age, veteran status, or any other category protected by law is prohibited. Any questions regarding this policy should be addressed to the College's Affirmative Action Officer.

2500 South Main Street/P.O. Box 140
Hope, Arkansas 71802-0140
Phone: (870) 777-5722 Fax: (870) 777-5957
www.uaht.edu

Accreditations

- The University of Arkansas Community College at Hope-Texarkana is accredited by the Higher Learning Commission (hlcommission.org), an accreditation agency recognized by the U.S. Department of Education. Higher Learning Commission 230 South LaSalle Street, Suite 7-500 Chicago, IL 60604-1411 (800) 621-7440 / (312) 263-0456.
- The Associate of Applied Science Degree and Technical Certificate in Paramedic at the University of Arkansas at Hope-Texarkana are accredited by the Commission on Accreditation of Allied Health Education Programs (http://www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756, 727-210-2350. www.caahep.org
- The Funeral Service associate degree program at University of Arkansas Hope-Texarkana is accredited by the American Board of Funeral Service Education (ABFSE), 992 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097 (816) 233-3747. Web: www.abfse.org.
- The Associate of Applied Science (RN) and Technical Certificate PN (LPN) are approved by the Arkansas State Board of Nursing. The PN Program has membership in the Nurse Administrators of Nursing Education Programs (NANEP).
- The Your Bridge to College Concurrent Credit Program is accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP), PO Box 578, Chapel Hill, NC 27514, www.nacep.org.

Approved by

- American Heart Association, 909 West Second Street, Little Rock, AR, 72201, (501) 375-9148.
- Arkansas Department of Health by the Office of Emergency Services, 4815 West Markham Street, Little Rock, AR, 72205, (501) 661-2000.
- Arkansas Department of Human Services Division of Medical Services, Office of Long-Term Care, PO Box 8059, Little Rock, AR, 72203-8059, (501) 682-6172.
- Arkansas State Board of Nursing, University Tower Bldg Suite 800, 1123 South University Avenue, Little Rock, AR, 72204, (501) 686-2786.

Institutional Memberships

- American Association of Community Colleges
- American Bladesmithing Association of North America
- Amigos Library Services
- Arkansas Academic Advising Network
- Arkansas Association for Developmental Education
- Arkansas Association of Chiefs of Police
- Arkansas Association of College and University Business Officers
- Arkansas Association of Collegiate Registrars and Admissions Officers

- Arkansas Association of Higher Education and Disability
- Arkansas Association of Student Financial Aid Administrators
- Arkansas Community Colleges
- Arkansas Institutional Research Organization
- Arkansas State Chamber of Commerce
- Arkansas Student Affairs Association
- Association of Higher Education and Disability
- Council for Adult and Experiential Learning
- Council for Opportunity in Education
- Hempstead County Economic Development Corporation
- Higher Learning Commission
- Hope/Hempstead County Chamber of Commerce
- National Alliance of Concurrent Enrollment Partnerships
- National Association for Developmental Education
- National Association of College & University Business Officers
- National Association of Student Financial Aid Administrators
- National Coalition of Certification Centers
- National College Testing Association, Inc.
- National Council for Marketing and Public Relations
- National Council for State Authorization Reciprocity Agreements
- National Student Clearinghouse
- Nurse Administrators of Nursing Education Programs (NANEP) PN
- Prescott/Nevada County Chamber of Commerce
- Society for Human Resource Management
- Southern Association for Institutional Research
- Southern Association of College & University Business Officers
- Southwest Arkansas Arts Council
- Southwest Association of Student Financial Aid Administrators
- Texarkana Chamber of Commerce
- University Mortuary Science Education Association

National Council for State Authorization Reciprocity Agreements (NC-SARA) Complaint Resolution Procedures

UAHT is a member of the National Council for State Authorization Reciprocity Agreements (SARA), 3005 Center Green Drive Suite 130, Boulder, CO 80301, Phone: 720-680-1600, Website: https://nc-sara.org https://nc-sara.org/professional-licensure-directory

NC-SARA is a voluntary, regional approach to state oversight of postsecondary education.

The State Authorization Reciprocity Agreement (SARA) establishes a state-level reciprocity process that will support the nation in its efforts to increase the educational attainment of its people by making state authorization:

- more efficient, effective, and uniform regarding necessary and reasonable standards of practice that could span states.
- more effective in dealing with quality and integrity issues that have arisen in some online/ distance education offerings; and
- less costly for states and institutions and, thereby, the students they serve.

Distance learning students from out of state with complaints should try to resolve them through the UAHT grievance process and then appeal to ADHE if the complaint is not resolved. Here is the ADHE grievance form: https://adhe.edu/students-parents/student-grievance-form. Additional NC-SARA Complaint information can be found here. Learn more about NC-SARA: https://nc-sara.org/

Advisory Committees

The University of Arkansas Hope-Texarkana uses advisory committees as an essential communication link between the College and the community. Advisory committees provide vital input and help disseminate information to outside agencies and individuals. Advisory committees represent major instructional areas and are comprised of individuals who are experts in their fields and provide a broad spectrum of technical expertise and management.

The principle mission of each committee is to provide advisory function concerning course content, laboratory and shop design, and program development. Advisory committees assure quality and help implement improvement in programs, supporting student recruitment and graduate placement.

UA Hope-Texarkana Profile

History

The University of Arkansas at Hope-Texarkana is located on Arkansas Highway 29, at the southern city limits of Hope, Arkansas. Hope is 30 miles east of Texarkana and 110 miles southwest of Little Rock.

The College is located on a 72-acre site originally obtained by the citizens of the area for Red River Vocational-Technical School, which was established in 1965. Red River operated as a vocational-technical school until June 30, 1991.

On July 1, 1991, Red River Vocational-Technical School officially became Red River Technical College and operated under the guidelines of the Arkansas Department of Higher Education.

In 1995, the Arkansas Legislature passed an act that provided for the merger of state two-year colleges and universities. On March 5, 1996, the citizens of Hempstead County approved a 1/4-cent sales tax to support the expansion of the College. On July 1, 1996, Red River Technical College became a division of the University of Arkansas System and was renamed the University of Arkansas Community College at Hope.

In 2012, the College expanded its operation to include an instructional facility in Texarkana, Arkansas. The Texarkana instructional site encompasses 22 acres and is located at 3501 U of A Way, Texarkana Arkansas.

In 2019, the College expanded its operation to include an instructional facility in Historic Washington, Arkansas. The UAHT James Black School of Bladesmithing and Historic Trades campus is located in Historic Washington State Park at 601 Lawrence Street. The campus consists of the Stephen's House classroom facility, bladesmithing shop, and finishing facility. All facilities embrace the historic character and art of Historic Washington while providing instructional space that uses state-of-the-art equipment and tools.

Mission Statement

The mission of the University of Arkansas Community College Hope-Texarkana is to connect students and community partners to quality academic and technical education, beneficial student support services, customized business and industry training, community development endeavors, and prevailing educational opportunities through exemplary and timely educational technologies, effective content delivery methods, and efficient organizational structures in an environment of integrity and respect that fosters student success, economic improvement, and civic and cultural enrichment.

Institutional Purposes

1. To provide quality university parallel courses on the freshman and sophomore level:
   1a. for students who wish to obtain Associate degrees, and
   2a. for students who will transfer to another institution.
2. To provide quality occupational courses:
   2a. for students who wish to obtain Associate of Applied Science degrees;
   2b. for students who wish to obtain Technical Certificates;
   2c. for students who wish to gain competence in employable skills; and
   2d. for employed workers who wish to upgrade their skills.

3. To provide a general education base for liberal arts and technical education.
4. To provide credit and non-credit continuing education courses.
5. To provide community service activities:
   5a. by sponsoring courses to meet the interests of various groups;
   5b. by offering facilities and professional staff to promote the civic and cultural life of the service area;
   5c. by fostering intellectual and social interaction through participation in community life, and
   5d. by providing a culture and environment that encourages lifelong learning for all members of the community.
6. To provide organized academic skills courses designed to improve skills so that success in a program may become possible.
7. To provide students with counseling, financial, and other support services important to their personal growth by recognizing that each student has his or her own needs, interests, and abilities.

The College undertakes, through the above purposes, to foster and support the educational, cultural, and economic development of Southwest Arkansas.

Vision and Values Statement
The University of Arkansas Hope-Texarkana envisions itself as a twenty-first-century model community college. To make our vision a reality, UAHT will reach beyond traditional boundaries so that students can overcome obstacles, achieve dreams and reach their full potential. We will empower a network of diverse and committed individuals to work creatively and collaboratively toward shared principles and the common goal of student success. Our learning environments will be nurturing, accepting, personalized and student-focused. We will vow to the community that we serve to always be attentive to our mission, cohesive in our approach and responsive to changing needs.

As a commitment to our mission and in order to pursue our vision the following core values will serve as the bridge to our future:

Student-focused
The University of Arkansas Hope-Texarkana values students. We are student focused in all that we do and highly committed to reaching beyond boundaries to make positive change in the lives of our students. The college fosters individual growth, encourages personal success and provides educational opportunities in an effort to empower students to lead productive and prosperous lives and achieve their full potential.

Belonging
The University of Arkansas Hope-Texarkana values belonging. We are a dynamic community of unique and diverse individuals with shared principles and common goals. The college is a cohesive network that works to create a nurturing, accepting and personalized campus that meets the needs of individual students as they strive to overcome obstacles and make their dreams come true.

Versatility
The University of Arkansas Hope-Texarkana values versatility. We provide opportunity to the populace in southwest Arkansas through the collaborative efforts of a dedicated administration, faculty and staff. The college is steadfast in its labors to provide quality programs with high educational standards and unwavering in its efforts to train future workforces, to educate individual students and to be responsive to changing societal needs.

Quality
The University of Arkansas Hope-Texarkana values quality. We are success oriented. College employees are hard working, devoted individuals who are committed to providing quality education and who stand united and are connected through their efforts to make a difference.

Community
The University of Arkansas Hope-Texarkana values community. We are a public institution with a personal touch. The college thrives on community involvement, is responsive to community needs and seeks overall prosperity through collaborative and cooperative ventures that expand opportunities for area residents.

Computer Service Policy

Computer Lab Access
UA Hope-Texarkana offers on-campus computer access to currently enrolled students. Computer labs are located in various buildings throughout the campus. Operating hours are posted outside the computer labs at the beginning of each semester.

Community members are provided with limited computer access only in the Rapert Library Complex computer lab (L107). All individuals utilizing UA Hope-Texarkana computer labs must present a valid picture I.D. and adhere to the Computer Services Resource Policy. For more information, contact the Department of Computer Services.

Computer Services Resource Policy
This policy applies to all of the University of Arkansas at Hope-Texarkana community, including students, faculty, administrators, staff, alumni, contract employees, and those who may be granted a guest computer account by the system administrator.

For purposes of this policy, UAHTnet includes all computers and software owned by the College, any communications hardware and software provided by the College for the purpose of accessing its computers, and any computer network governed in part or whole by the College.

Any member of the community who violates this policy is subject to disciplinary action and possible legal action under the Federal Electronic Communications Privacy Act. This statement of policy is not meant to be exhaustive. If there is a question about what is/is not considered acceptable use of computer resources, UA Hope-Texarkana Administration is the final authority.

The following conditions apply:

- All computing and networking resources should be used in an efficient, ethical, and legal manner.
- No user may permit another to use his/her computer account.
- Printing e-mail is limited to academic or work-related messages and printing multiple copies is not allowed. Sending email chain letters will not be tolerated as they are considered a federal offense.
- UA Hope-Texarkana will not tolerate use of College facilities for indecent communication of any kind. The laws of the State of Arkansas govern/prohibit the use of any computer-based or telecommunications devices for transmitting obscene, vulgar, profane, lewd, lascivious or indecent language OR to make any suggestion or proposal of an obscene nature OR threaten any illegal or immoral act with the intent to coerce, intimidate, or to harass any person(s). Violation of these may be considered a Class I Misdemeanor.
- Developing programs that could harass other users or damage or alter software will not be tolerated.
- Use of computer resources (e-mail and Web publishing) for commercial purposes is prohibited.
- Use of College computing resources for non-academic chat room activities is prohibited.
- All other rules/regulations listed in the “Computer Services Resource Policy” found in Library Resources apply. See the Director of Computer Services for more information. The consequence of violating these policies may be the suspension of a user’s privileges, legal action, and are subject to the Student Code of Conduct process.
- Activities that will hinder or impend network performance such as streaming entertainment, movies, games, etc. are subject to throttling and blocking.

Ethical Use
Ethical, responsible use of the University of Arkansas at Hope-Texarkana computing resources includes the efficient and productive use of resources. Computers, public terminals, printers, and networks are resources that must be shared equitably.

Academic Honesty
Any use by a student of the College's computer resources in a way that constitutes cheating or plagiarism will be handled in accordance with the procedures published in the College Catalog.

Computer Services' Responsibility

The Computer Services staff will make every effort to ensure the integrity of the computer resources and information stored on the network file server. However, the University of Arkansas at Hope-Texarkana is not responsible for any loss of information.

Network Security
It is the job of Computer Services to ensure the security and integrity of the campus network. It is the right of Computer Services to do so by whatever means necessary, including but not limited to, logging all transactions.

Versions of this policy may be found on the UA Hope-Texarkana Web site under Computer Services or in the UA Hope-Texarkana Library.

Institutional Advancement

The mission of the Department of Institutional Advancement at the University of Arkansas at Hope-Texarkana is to present a positive, consistent image of the College to the public by promoting, communicating, and informing U of A Hope-Texarkana's service area of the opportunities, programs, and services that are available. The Institutional Advancement Office also works to raise private funds to support students and programs.
The Office of Institutional Advancement promotes leadership and involvement among individuals who support the mission and goals of the institution and are willing to volunteer to advance the college. The department concentrates on improving private resource development and enhancing the quality of learning experiences on the U of A Hope-Texarkana campuses.

To successfully promote the College, it is important that the students remain a key part of the department's endeavors. Throughout the academic year, Institutional Advancement personnel may take photographs in classrooms, around campus, and at various College events. These photos allow for the creation of publications such as the College Catalog and campus brochures, as well as television commercials and other forms of publicity. All cooperation and assistance is appreciated as Institutional Advancement staff promotes the College and its students. If students have an academic or personal achievement to share with others, they are encouraged to contact the Department of Institutional Advancement. It may be possible to feature students' information in news releases that are distributed to area newspapers, radio stations, and television stations.

UAHT Foundation

The UA Hope-Texarkana Foundation is housed under the Institutional Advancement department and is responsible for raising private dollars for the College which may be used for institutional needs including scholarships. There are currently numerous private scholarships funded by donors from within the community. For more information on these scholarship options, please contact the Enrollment Management Office or visit the College website.

Library

The UA HOPE-TEXARKANA Library, located in the Rapert Library Complex, supports the mission of the College by providing access to and instruction in the use of information resources. Library staff assists students in locating information in electronic, print, and audiovisual formats. Many of the Library's research databases are available to off campus users via password access. Students on the Texarkana Campus may request items from the Library's circulating collection via email. Interlibrary Loan services are available to all library users for items unavailable in the on-campus facility. Library staff will provide information on accessing these resources and services. Further information may be found on the Library Website.

The Library also serves as an information center for the local community. Select services provided to community patrons include: Interlibrary Loan, book/DVD circulation, and Internet access. Please see Policies under Library Information on the Library website. The UAHT Library arranges materials in open stacks, using the Library of Congress (LC)

classification system. The Library also serves as a selective depository of Arkansas State Documents. While the Library welcomes donations of materials, the College reserves the right to process donations in the manner most appropriate to Library and College needs.

Interlibrary Loan
Specializes in obtaining materials (books and articles) that are not owned by the Library. We can obtain nearly anything that has ever been published and this service is provided for UA HOPE-TEXARKANA students, faculty, staff, and community members. When you need an item that's not available in the local collection, request this service in the library.

Library Fines:
Library patrons borrowing materials from the UA Hope-Texarkana Library assume responsibility for the intact return of each piece borrowed. (See CIRCULATION POLICY.) Any materials which are returned to the library so significantly damaged as to be unusable by subsequent patrons, in the judgment of the Librarian, or which are lost will be replaced and paid for by the patron who lost or damaged the item. The Librarian will attempt to replace the item with an item in comparable condition that is reasonably priced. On occasion, it may be necessary to replace a used item with a new version; costs will be kept as reasonable as possible for the borrower who is responsible for replacement costs. Items which are a part of multi- volume sets will be handled on an individual basis and a reasonable agreement will be established between Librarian and Borrower. Selected items will incur a flat replacement fee, the fee structure is outlined on the library website at http://libraryweb.uaht.edu/about-2/policies/#Fees. Every attempt will be made by the Library to keep replacement costs as low as possible. In the case of lost materials which patrons find subsequent to payment of fees: fees will be refunded as long as the replacement has not yet been ordered by the library. Once the replacement had been ordered and all fees received, the originally damaged or "lost" item belongs to the patron.

Please note: Non-payment of fees for lost or damaged library materials will result in the non-release of semester grades and/or transcripts until all fees are paid.

Bookstore
The UAHT textbook program provides textbooks through a student rental textbook program. UAHT will acquire the required textbooks and offer them for a flat rental fee for all course hours registered. The textbook rental program provides students the opportunity to pay a per credit hour fee to rent textbooks that would otherwise have to be purchased by the student. The goal of the UAHT book program is to provide a predictable cost that students can budget for accordingly.

Consumables, workbooks, kits and other items required for courses are available for purchase (http://libraryweb.uaht.edu/uaht-bookstore/merchandise/) for the student taking on-campus classes. Rental fees will be evaluated annually to ensure the lowest possible cost for the student. The UAHT textbook program is in the Rapert Library Complex.

Food Services
Food services are housed on the first floor of the UA Hope Student Center. Students can use their Student ID card as a meal card by transferring financial aid on account or by putting cash on the card in the Business Office. At this time, food services are not offered on the Texarkana campus. Food and drink vending machines are located on both campuses.

Student ID Cards
All students are issued an identification card that they are required to carry at all times and show upon request from a College official. I.D. cards are obtained from the Enrollment Management Office on the Hope Campus and the Information Desk on the Texarkana Campus and serve as the student's identification to be presented whenever books are checked out from the library or when textbooks are rented. A lost card should be reported immediately to the Registrar's Office. A replacement I.D. card can then be made at the cost of $10.00.

Admission Information

Admissions Policy

The College's admissions policy reflects an institutional philosophy of providing regional educational opportunities for all citizens. Anyone interested in educational advancement may gain admission to the College. College admission does not ensure admission to a particular course or program of study. In some instances, students may be required to enroll in basic skills courses before enrolling in certain courses of study. Students seeking admission for the first time should use the following procedure:

1. Complete the Application for Admission online at www.uaht.edu.
2. Submit a high school transcript or GED, and official college transcripts from all previously attended colleges. Prospective students can submit official transcripts either electronically or in hard copy. All hard copies of transcripts must be in a sealed envelope issued directly by the institution. Transcripts can also be sent electronically through services such as the National Student Clearinghouse, Parchment, Credential Solutions (eScripSafe), SPEEDE, or TRIAND.
3. Provide proof of two (2) immunizations against measles, mumps, and rubella (MMR). This requirement is mandatory for those students born after January 1, 1957.
4. Take a placement test. Students enrolling must submit ACT or SAT scores or take the Next Generation ACCUPLACER exam administered at the College. Students must complete all required tests before registering for classes. No transcripts or tests are required for community education courses. The enrollment category of each student will be established initially on the best information available and will be re-evaluated based upon the student's goals, test scores, past performance, and academic progress during each registration period.
5. Be evaluated for the purpose of determining conditional or unconditional admissions status.

Note: Students who do not complete admissions requirements will not be able to enroll in classes.

Workday

Workday is UAHT's student information system/ERP. Students can track their admissions progress after their application is submitted.

Unconditional Admissions Policy

A student admitted unconditionally is a student admitted to the institution without requirements, conditions, or restrictions placed on initial enrollment status.
To receive unconditional admissions, the student must have

1. A high school diploma, have successfully completed the high school core curriculum, and a minimum composite score of 15 on the ACT.
2. A minimum composite score of 19 on the ACT.

Conditional Admissions Policy

All students graduating after May 1, 2002, from Arkansas high schools, out-of-state schools, home schooling, or private high schools and GED recipients shall be evaluated for the purpose of determining conditional, unconditional, conditional-prep admissions status. Act 1290 of 1997 (A.C.A.§ 6-60-208) requires students to have completed the core curriculum or an equivalent standard for unconditional admission to a college.

Conditional Admission: A student admitted conditionally is a student admitted to an institution with certain requirements, conditions, or restrictions placed on initial and/or future enrollment status.

1. A student seeking an Associate of Arts, Associate of Science, or Associate of Arts in Teaching degree who fails to successfully meet standards for unconditional admission will be admitted as a conditional student. The student must complete twelve (12) hours of core academic courses and any necessary remedial courses with a cumulative grade point average of 2.0 within the first 30 semester hours

2. A student seeking an Associate of Applied Science degree who fails to successfully meet standards for unconditional admission will be admitted as a conditional student. The student must complete six (6) hours of core academic courses and six (6) hours of technical courses required for the Associate of Applied Science degree and any necessary remedial courses with a cumulative grade point average of 2.0 within the first 30 semester hours.
3. Students enrolling in non-credit courses, Certificate of Proficiency programs, or Technical Certificate programs are exempt from these requirements.

Students who are admitted conditionally and do not earn a 2.0 grade point average and/or do not complete the required coursework by the end of the 30 semester credit hour time period will be allowed to re-enroll with limited course enrollment until the deficiency is removed.

Transcripts of out-of-state and private in-state school graduates will be evaluated for meeting the standards of unconditional admission. Those students not meeting the requirements will be admitted conditionally.

The Registrar's Office will review applicants' transcripts and scores and inform students of their admissions status prior to enrolling in courses.

Conditional-Prep Admissions

Associate degree seeking students with ACT scores below a 15 (or equivalent alternative placement exam score) in math or reading must successfully complete the College and Career Access Program (CCAP) math and/or or reading courses before they can enroll in the basic skills courses for those subjects. CCAP is a free program provided through UAHT's Adult Education program designed to improve reading, math, and language skills needed for college.

CCAP – College and Career Access Program

Any student with a high school diploma or GED and/or with a score at or below a 14 on the ACT or equivalent in Reading or Math will be required to enroll in the College and Career Access Program (CCAP). CCAP is remediation that is received through the UAHT Adult Education program and is for students who score:
CCAP Reading: ACT 14 or less (or equivalent exam)
CCCAP Math: ACT 14 or less (or equivalent exam)
(See Multiple Measures for other placement options)

New students scoring at or below these ranges and whose program of study requires reading or math skills can enroll in CCAP and college courses (co-enroll) as long as they do not duplicate the subject taught.

A student scoring into CCAP Reading only can take the following UAHT courses:

- UNIV 10003 (required)
- MATH (if appropriate)
- Technical course (dean approved)
- Introduction to Computers

A student scoring into CCAP Math only can take the following:

- UNIV 10003 (required)
- Introduction to Computers
- Foundations of Composition or Coreq with Comp I or Comp I
- Courses not requiring a Math score

Professional Skills Training (Non-Credit)

This category will include those students enrolling in only non-credit continuing education, industry training, and community service classes.

Transfer Students

UAHT honors the suspension policy of other institutions; however, students seeking admission as a transfer student who are on academic suspension from another college or university will be considered for admission to UAHT. Admission is not automatic, and Dean of Enrollment Management will evaluate the applicants' transcripts and past academic history in order to make an admissions decision. Please note that courses taken at UAHT while on academic suspension may not count toward your degree at other colleges and universities. Please check with the institution from which you are seeking a degree to determine the applicable policy.

Transfer of Credit

UAHT requires applicants to submit official transcripts from all colleges/universities attended, even from those institutions in which no credit was awarded. UAHT must have the complete academic record, even if the student withdrew from all classes at a previous institution.

Students can submit an official college transcript to the UAHT Registrar either electronically or in hard copy by following the guidelines below.

Electronic Submission

- If provided by the transfer college, transcripts can also be delivered as an electronic PDF (this is the preferred method for submitting a transcript) through services such as:
- Credential Solutions (eScripSafe)
- National Student Clearinghouse
- Parchment
- ACE/Joint Services (Military Transcripts)
- If the transfer college participates in the Electronic Transcript Exchange (SPEEDE), then students can request that the transcript be sent by this method.

Electronic PDF transcripts should be sent directly from the service provider to registrar@uaht.edu. Transcripts submitted from the student's email account, or any other email account, will not be accepted.

Hard Copy Submission

Students may also submit hard copies of college transcripts by mail or in person. All hard copies must be in a sealed envelope from the transfer institution.

Mail:

UAHT Office of the Registrar
PO Box 140
Hope, AR 71801

In person:

Hope Campus – Student Center, Suite 220
Texarkana Campus – Campus Center Information Desk

All transcripts must be received and evaluated prior to admission to facilitate advising and course selection.

Courses taken at an accredited college or university will be accepted in transfer with an earned grade of "C" or higher if UAHT has an equivalent course in the course catalog. Grades earned at another institution are not computed in the UAHT cumulative grade point average. Courses completed in quarter hours will be converted into semester hours. There are instances when a course accepted for general transfer may not meet the requirements for admission into a particular program, e.g., Human Anatomy & Physiology I and II must be both taken at the same institution for admission to nursing programs. Students should carefully read the requirements for admission into specialty programs in the appropriate section of the UAHT Catalog and consult with the appropriate program Director or Dean.

Courses taken at institutions that are not accredited will be evaluated on an individual basis. Evaluation will consider the appropriateness of the course to the student's intended degree program, including course content, level, and type of credit awarded (semester, quarter, or clock hours). Credit decisions for these courses are made in consultation with appropriate instructional staff.

Generally, courses taken at foreign institutions are not accepted in transfer unless evaluated and approved through an appropriate credential evaluation process.

Military Transfer Credit
UAHT accepts transfer credit based upon completed military training as evaluated by the American Council of Education (ACE) guidelines and recommendations. The evaluation must be presented to the university on an official transcript from ACE or a Joint Services Transcript (JST). Equivalencies for military credit, as recommended by ACE, are evaluated by departmental faculty and may not be exactly the same as those of ACE.

Transcripts of military service can be requested at:

- The Joint Services Transcript (JST) for current and former Army, Navy and Marine Corps, and Coast Guard students.
- The Community College of the Air Force (CCAF) transcript for current and former Air Force students

Appeal Process
Students may request a review of transfer credit decisions by submitting additional documentation, such as course descriptions or syllabi, to the Registrar. Appeals will be reviewed in consultation with appropriate academic personnel, and final determinations will be communicated to the student.

Arkansas Course Transfer Systems (ACTS)

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Course." Additionally, courses with a "D" frequently do not transfer and institutional policies may vary. ACTS may be accessed on the Internet by going to the ADHE website and selecting Course Transfer (http://adhe.edu).

Admissions Appeals Process

A complete denial of enrollment will occur only in those rare instances when a student clearly cannot benefit from courses offered by the College or if the student is on academic suspension. UAHT will consider the student's educational goals, test scores, past academic performance, and personal interviews in this process.

If a student is denied enrollment and feels he/she has been unfairly evaluated or seeks an exception, the student may petition in writing to the Dean of Enrollment Management. The Admissions Appeals Committee will review the merits of the situation and respond in writing to the student within ten (10) business days. The decision of the committee is final.

Freshman Assessment and Placement Program at State Colleges and Universities in Arkansas

Arkansas Code Annotated § 6-61-110 states:
All first-time entering freshmen at all state-supported colleges and universities in Arkansas who are admitted in Bachelor degree programs or in Associate degree programs which transfer to the Bachelor degree shall be tested by the admitting institution for purposes of placement in either college-level credit courses in English and mathematics or remedial courses in English composition, reading, and mathematics. Remedial courses shall not provide credit toward a degree. The State Board of Higher Education shall determine the tests to be used, the testing procedures and exemptions, and the minimum scores below which students at all institutions must take remedial courses. The State Board of Higher Education shall base these decisions on consultation with representatives of the institutions of higher education, analysis of the placement procedures presently used by institutions in Arkansas, statewide placement testing programs in other states, and pilot projects involving testing of entering freshmen at selected institutions in Arkansas.

The mathematics, English composition, and reading placement standards contained in this document implement Section 23 of Act 1101 of 1991. These standards apply to all first-time entering undergraduate students who enroll in baccalaureate degree programs or associate degree transfer programs at state colleges and universities as defined in the Arkansas Higher Education Information System Manual.

Placement Plan

The University of Arkansas Community College at Hope-Texarkana (UAHT) uses placement scores, and in some instances, other measures to enroll students in college coursework. UAHT uses ACT and ACCUPLACER scores to determine students' skill levels in the areas of English, reading and math. UAHT has set college level scores in math, English and reading at an ACT 19 or equivalent across all three areas. Students who do not meet the placement score requirements for enrollment in college credit math, English and reading will be assessed for placement based on Multiple Measures. If students can't be placed in college level courses using placement scores or multiple measures, they will be required to enroll or co-enroll in college remediation coursework or enroll in the on-campus Adult Education courses that provide free instruction in the areas of math and reading (CCAP).

Multiple Measures is the use of measures other than standardized testing for assessment and placement in college-level work. These measures may include high school GPA or a grade in a specific high school course. Math, English and some technical courses allow students to place using Multiple Measures if they do not have a qualifying score on the third-party exam. You can find if a course allows multiple measures by going to the course description list in the catalog.

UAHT has designed its math and English sequential remediation coursework so that students can complete both college composition and college math courses within two semesters. Students who are progressing through the coursework must make a "C" or higher to move to the next level.

UAHT Placement Chart

With the exception of qualifying Multiple Measures, any student enrolling in a course that requires placement scores is required to take the ACT or ACCUPLACER exam. Any student who has taken the ACT test and scored less than 19 on any subject area is required to take the ACCUPLACER exam in that subject area before registering for classes. All first-time freshmen seeking an Associate degree or technical certificate must provide ACT or ACCUPLACER scores prior to enrolling in any courses.

After the first ACCUPLACER exam has been administered, a fee of $10.00 will be charged for retaking the exam.

The placement charts on the UAHT website at the link below provide a breakdown of ACT and ACCUPLACER score requirements, and Multiple Measures for entry into specific academic skills courses for reading, English, and mathematics and the first college-level courses in English and mathematics. This chart should be used along with the student's Degree Plan.

Note: Any degree-seeking student who is required to take an academic skills course must also take UNIV 10003 College Life Skills. Students not meeting the UAHT placement requirements in math and English must enroll in the appropriate sequential developmental math, reading, and English courses during their first semester in college and each subsequent semester until the English and math requirements are successfully completed. No mathematics course less sophisticated than College Algebra or Quantitative Literacy may be applied toward a Baccalaureate Degree from a public university in Arkansas.

UAHT Placement Chart With Scores And Multiple Measures AY 2026-2027

ACCUPLACER Testing

*UAHT Student ACCUPLACER Testing Fee:
First attempt: FREE
Retake Fee: $10.00

**Non-UAHT Student Testing Fee: $10.00 per sub-test

* UAHT Student is defined as one who has a current admission application on file with the UAHT Registrar's Office.

**Non-UAHT Student is defined as one who does not have an application for admission on file in the registrar's office or is not willing to complete one prior to testing and/or indicates they are not planning to attend UAHT.

Proctored Exam Fee for Non-UAHT Students

$25.00 per test.
All fees are payable in the Testing Center in advance of receiving service.

YOUR BRIDGE TO COLLEGE

The University of Arkansas Hope-Texarkana delivers college credit instruction to qualified high school students through a number of options:

1. College courses at area high schools taught by appropriately credentialed instructors from high school faculty
2. College courses on the UAHT campuses taught by UAHT faculty
3. College courses online taught by UAHT faculty
4. College credit awarded through articulation agreements with area high schools

High School Student/Concurrent Enrollment Admissions Policy

In accordance with Act 1097 of the 1991 Arkansas Legislature and the Arkansas Higher Education Coordinating Board Concurrent Enrollment Policy passed in April of 2007, any qualified student enrolled in a public or private high school in the State shall upon request be accepted for enrollment in regular college level courses (excluding academic skills courses) as a non-degree seeking, part-time student subject to general institutional requirements. To qualify, each student must meet the following criteria:

1. The student must complete a UA Hope-Texarkana application for admission and attach an official high school transcript, immunization record showing proof of two (2) immunizations against measles, mumps and rubella (MMR), and college placement test score report showing sub-test scores in reading, English and mathematics.
2. The student must complete a Concurrent High School Enrollment Form and have it signed by the high school principal/guidance counselor and parent/guardian every semester of enrollment.
3. High school students in general education concurrent courses for college credit will be admitted to the college or university as non-degree/certificate seeking students. High school students participating in the Dual Enrollment Pell Pilot Project will be admitted as degree seeking.
4. Students must have scored 19 or better on the ACT Reading sub-test or the comparable Accuplacer reading score to enroll in any general education concurrent enrollment course. ACT Aspire scores may be used when ACT or Accuplacer scores are not available.

*Concurrent enrollment in English courses requires a 19 or better on the ACT English and Reading sub-tests (or comparable Accuplacer score). Concurrent enrollment in Math courses require a 19 or better on the math ACT sub-test (or comparable Accuplacer score).

For more information: Dr. Ashli Dykes, University of Arkansas Hope-Texarkana, 870-722-8267, ashli.dykes@uaht.edu.

Secondary Career & Technical Education Center

The UAHT Secondary Career & Technical Education (CTE) Center is an area secondary career center located on U of A Texarkana Campus and the U of A Hope Campus. The Center provides area high school juniors and seniors with the unique opportunity to earn college credit while still in high school at no charge. The center's curriculum serves as an extension of the high school curriculum offerings by providing students with hands-on experiences in a variety of career fields taught by UAHT Faculty. Prospective students apply for admission to the UAHT Secondary Career & Technical Education Center programs through their local high school counselors. For more information, contact the Director of Secondary Programs.

For more information about the Secondary Career Center: 870-722-8133.

Collegiate Academy

The Collegiate Academy is a joint venture between the Public School Districts of Hope Public Schools and Texarkana Arkansas School District and UAHT. The Collegiate Academy provides academic and career pathways through a three-year curriculum. Students can complete the requirements for a high school diploma and an associate degree

simultaneously. The Collegiate Academy is for students who are entering the 10th grade. The Collegiate Academy is located on both the University of Arkansas Hope campus and the University of Arkansas Texarkana campus. For more information, contact the Director of Secondary Programs.

For more information about the Collegiate Academy 870-722-8133

International Student Admissions Policy

UAHT does not admit international students attending college on an F-1Visa and cannot issue an I-20.

Prior Learning Assessment

UAHT recognizes that students may acquire college-level knowledge and experience outside the classroom. Prior Learning is a term used by educators to describe learning acquired outside a traditional academic environment. This may have been through work experience, employer training programs, military training and experience, independent study, volunteer or community services, and so on. Prior Learning Assessment (PLA) describes the evaluation of an individual's learning for college credit, certification, and/or advanced standing toward further education or training. (LearningCounts.org) Such students may earn college credit in a variety of courses by the College Level Examination Program (CLEP), the high school Advanced Placement program, by institutional examinations or relevant assessments, and/or by experiential learning. In each case, the following guidelines apply:

1. A student requesting credit for Prior Learning should contact the Registrar's Office or the appropriate dean prior to registering. To ensure a timely response, petitions for PLA should be made no later than 2 weeks before the beginning of an academic semester. While there is no maximum number of credit hours that can be earned by examination or experience, the UAHT residency requirement for graduation is 25% of required courses. Also refer to UAHT's General Graduation Requirements located in this UAHT College Catalog.
2. The petition will be reviewed by a committee of UAHT faculty from the appropriate division(s). When it is deemed necessary or beneficial, the Vice Chancellor for Academics or the academic dean may also appoint an outside consultant to review the petition. Students who are recommended for institutional examination must score 80% on the examination in order to receive credit. Examinations will be administered and scored by arrangement with the appropriate academic dean and faculty.
3. The committee will return one of the following recommendations: (1) credit will be awarded; (2) approval to sit for institutional examination or relevant assessment; or (3) no credit will be awarded. Committee recommendations and examination results are final. PLA credit may be requested only once per course.
4. Prior Learning credit may be awarded for a comparable college course that has never been attempted and for which a student has satisfied all prerequisites. If CLEP is available for a course, it should be used as the first option.
5. A notation of "CR" (credit) is given for successful testing or approved experience. The "CR" notation is entered on the student's transcript after the student has completed the first semester of residency. Note: Credit hours earned by Prior Learning are not used in calculating the grade point average, are not used in qualifying for financial aid, and do not count toward any residency requirement. Transferability: Transfer institutions may not recognize transcripted courses based on prior experiential learning, except as restricted elective credit. Students are urged to explore known transferability needs prior to applying for PLA credit. Clear advising, publicity, and articulation work will be done to ensure appropriate student decision-making. The College cannot guarantee transferability of PLA credit to other institutions.
6. Certain divisions and programs may have additional requirements or guidelines. Students are advised to consult with the appropriate academic dean early in the petition process.

College Level Examination Program (CLEP)

UAHT accepts College Level Examination Program credit for many core requirements of the Associate of Arts degree. Students should contact the Registrar's Office and present CLEP scores. After a successful CLEP test, a "CR" (credit) notation will be added to the student's transcript at the end of the first semester of residency.

CLEP Exam	Score	Credit Granted
CLEP American Government	50	PLSC 20003 American Government
CLEP American Literature	50	ENGL 26503 American Literature I
CLEP Biology	50	BIOL 10104 Biology
CLEP Calculus	60	MATH 24005 Calculus I
CLEP Chemistry	50	CHEM 14104 Chemistry I
CLEP College Algebra	50	MATH 110003 College Algebra
CLEP College Composition	50	ENGL 10103 Composition I
	59	ENGL 10013 and ENGL 10203 Composition II
CLEP College Mathematics	50	MATH 11103 Quantitative Literacy
CLEP English Literature	50	ENGL 26703 British Literature I
CLEP Financial Accounting	50	ACCT 20003 Accounting I
CLEP History of the US I	50	HIST 21103 US History I
CLEP History of the US II	50	HIST 21203 US History II
CLEP Human Growth and Development	50	PSYC 21003 Developmental Psychology
CLEP Information Technology	50	CPSI 10003 Introduction to Computers
CLEP Introductory Business Law	50	BLAW 20003 Business Law
CLEP Introductory Psychology	50	PSYC 11003 General Psychology
CLEP Pre-Calculus	56	MATH 13005 Pre-Calculus
CLEP Principles of Macroeconomics	50	ECON 21003 Macroeconomics
CLEP Principles of Microeconomics	50	ECON 22003 Microeconomics
CLEP Sociology	50	SOCI 10103 Sociology
CLEP Spanish Level 1	50	SPAN 10103 Spanish I and SPAN 1303 Spanish II
CLEP Western Civilizations I	50	HIST 11103 World Civilizations I
CLEP Western Civilizations II	50	HIST 11203 World Civilizations II

Advanced Placement (AP)

UAHT awards credit to students who participate in high school Advanced Placement (AP) programs administered by the College Board Placement Test Program. Students wishing to obtain AP credit must request the College Board to forward the test scores to the College after students have officially enrolled at the College. Credit will be awarded in the courses listed below to students who earn the indicated score on the appropriate AP exam.

AP Exam	Score	Credit Granted
AP Art History	3	ARHS 10003 Art Appreciation
AP Biology	3	BIOL 10104 Biology
AP Calculus AB	3	MATH 24005 Calculus I
AP Calculus BC	3	MATH 24005 Calculus I and 25005 Calculus II
AP Chemistry	3	CHEM 14104 Chemistry I
	4	Chemistry I 14104 and Chemistry II 14204

AP Computer Science Principles	3	CPSI 10003 Introduction to Computers
AP English Language and Composition	3	ENGL 10103 Composition I
	4	ENGL 10103 Composition I and ENGL 10203 Composition II
AP English Literature and Composition	3	ENGL 10103 Composition I
	4	ENGL 10103 Composition I and ENGL 10203 Composition II
AP European History	3	HIST 11203 World Civilizations II
AP Macroeconomics	3	ECON 21003 Macroeconomics
AP Microeconomics	3	ECON 22003 Microeconomics
AP Pre Calculus	3	MATH 13005 Pre-Calculus
AP Psychology	3	PSYC 11003 General Psychology
	4	PSYC 11003 General Psychology and PSYC 21003 Developmental Psychology
AP Spanish Language and Culture	3	SPAN 10103 Spanish I
	5	SPAN 10103 Spanish I and SPAN 10203 Spanish II
AP Statistics	3	MATH 21003 Elementary Statistics
AP US Government and Politics	3	PLSC 23003 American Government
AP US History	3	HIST 21103 US History I
	4	HIST 21103 and 21203 US History II
AP World History: Modern	3	HIST 11203 World Civilizations II

AP credit is not awarded for a course the student has already completed at the college/university level. AP credit granted at other institutions will be accepted as credit as any other transfer course. The student must have official documentation of the earned scores.

College Catalog

The College Catalog is published on the College website. The catalog should be read carefully concerning rules, regulations, fees, standards of progress, transfer credit, etc. The catalog is subject to revision throughout the academic year, and it is the student's responsibility to be aware of any such changes.

Catalog Privilege

Students must meet the requirements as set forth for graduation in the catalog for the year of first enrollment, as long as enrollment is continuous, unless he or she elects to graduate under the requirements of the catalog in effect at the time of graduation. Students who have continually attended five years or longer and have not completed a certificate or degree may be required to graduate under the catalog in effect at the time of graduation in order to ensure the most relevant course work has been completed.

Classification of Students

Students who have earned fewer than 30 semester hours of credit are freshmen. Students who have earned at least 30 semester hours of credit are sophomores.

Academic Clemency

Act 1000 of 1991 gives institutions of higher education the authority to develop guidelines for the establishment of policies on academic clemency. The following guidelines apply to requests for Academic Clemency at the University of Arkansas Hope-Texarkana.

- Academic clemency may be granted to a returning student who has not been enrolled in any accredited institution of higher education for a minimum period of two years.

- Clemency will not be granted until a student has completed 12 hours of college credit at UAHT with a 2.0 or higher GPA following the two-year break in college studies.
- Students can request clemency for up to three semesters of work (consecutive or nonconsecutive). These semesters are to be determined by the student in consultation with appropriate offices.
- A decision of clemency includes all coursework taken within the semester(s) at UAHT for which clemency is requested; it is not selectively applied to individual courses within a semester. (See Grade Exclusion/Nullification for selective course grade nullification)
- Academic Clemency clears only grades earned for the courses for which clemency is granted. For decisions regarding eligibility for financial aid, the College must still count all prior credits earned and attempted.
- For courses taken at UAHT for which Academic Clemency is applied, the official transcript continues to show all courses taken with the added notation of academic clemency received. Grades and grade points will be shown; however, the credit hours attempted, and cumulative grade points will total zero for the Academic Clemency courses and will not be computed for the overall GPA.
- Any petition for academic clemency must be requested and granted prior to the awarding of a degree. Once the degree is awarded, the record is closed, and the academic clemency policy cannot be invoked. Academic clemency may be approved only once. For purposes of degree requirements, a student who receives clemency must follow the provisions of the College Catalog in effect at the time of re-enrollment.
- If receiving financial aid, students should contact the Financial Aid Office department before applying for Academic Clemency.

All requests for Academic Clemency must be made using the Academic Clemency Petition and submitted to the Vice Chancellor for Academics.

Grade Exclusion/Nullification Policy

UAHT students may select up to 12 credit hours from any UAHT courses in which they earned a grade of "D" or "F" to be nullified (forgiven) from their cumulative grade point average calculation. This policy is intended for students who have changed degree plans and have a D or F in a course(s) that is no longer required under their current degree plan. Nullified course grades will not be used to compute the UAHT GPA. Students may file a Grade Exclusion Petition with the Office of the Registrar to use grade exclusion/nullification indicating which course grade(s) they wish to have excluded from GPA calculation. The petition can be submitted no sooner than census day of the semester directly following the semester in which the grade of D or F was earned. Students may submit the petition in more than one semester, up to the total of 12 allowed credit hours. The petition must be completed and approved prior to graduation. Students who return to UAHT for additional degrees may use grade exclusion only for courses taken after their most recent undergraduate UAHT degree was awarded.

Unlike academic clemency, which wipes a student's entire transcript before a certain date, grade exclusion/nullification permits students to keep credits for some courses while nullifying grades for others for the sake of raising their GPA. Students considering grade nullification should be aware that many graduate schools, professional schools, employers, or other institutions in considering admission or employment, recalculate the GPA and include all courses attempted. If the cumulative GPA is raised because of grade exclusion, then the recalculated GPA will be lower.

- Nullified courses will not satisfy degree requirements.
- Grade exclusions should not be used to exclude grades of courses that will be retaken towards degree completion.

- Nullified courses and grades remain on UAHT transcripts with a notation that the Grade Exclusion/Nullification has been applied.
- Grade nullifications cannot be removed or applied to another course once the nullification has been posted to the transcript.
- Grade nullifications will not be granted for courses failed because of plagiarism or academic dishonesty.
- Nullified grades will not be used to retroactively award a refund of tuition, fees, or academic honors for previous semesters.
- Nullified courses and hours are counted in calculations of satisfactory progress for financial aid eligibility.
- Grade nullification does not apply to courses taken after degree completion or after a degree has been awarded.

Revised 1/7/2022; Effective immediately

Application for Re-Admission

Students who wish to return to the College after an absence of one academic year or longer (not including summer terms) must submit an Application for Re-Admission.

Attendance

Instructors will take attendance daily. Students are expected to attend all classes regularly and punctually. Only absences for college-sponsored events are universally excused. Students must inform their instructors of such absences prior to the absence. Students have the responsibility of identifying any missed work. Excessive absences, as defined by the instructor and described in the syllabus for each class, may result with withdrawal or failure of the course. It is the student's responsibility to be informed of the course policies of each instructor. Students should also be aware that failure of the course or student requested withdrawal from a course may affect financial aid eligibility if enrollment falls below the required number of credit hours.

In some areas, such as Nursing, Funeral Service, CDA, and EMT, certification requirements may necessitate an absentee policy. In these instances, the matter of certification takes precedence over other policies.

Adding Classes

Students desiring to add classes should see their advisor to ensure proper course selection. Classes may be added prior to the end of the third day of a regular semester or prior to the end of the first day of a summer session. Requests for adding classes after these dates must have the approval of the Dean of Student Services, Vice Chancellor for Student Services, or Vice Chancellor for Academics. Approval for these changes will only be granted when there is clearly a compelling extenuating circumstance.

Auditing a Course

A student who is auditing a course may, with the permission of the instructor, change from audit to credit status no later than the 10th day of class. A student may also change from credit to audit status no later than the last day to withdraw from classes for the term. All appropriate tuition and fees still apply to audited courses.

Withdrawal from Courses

All single course withdrawals should be initiated by the student with her/his course instructor or academic advisor. A student who is completely withdrawing from the College may do so by visiting the Office of the Registrar or Purtle Advising Center. Prior to withdrawing from a class or withdrawing from school, students are strongly encouraged to see their advisor in order to determine the consequences of that withdrawal. **Failure to attend classes is not the same as officially withdrawing from classes**. Students wishing to withdraw from a class or to change classes are governed by the following policy:

1. Drops through the official reporting day, whether by the student or instructor for non-attendance, are not recorded on the student's permanent records.
2. Withdrawals after the official reporting day are conducted in the following manner.
   2a. Students withdrawing from a credit course prior to 3:00 p.m. on the official day of the end of the 10th week of the fall or spring semester receive a grade of "W" on their permanent records.
   2b. Students withdrawing from a credit course prior to 3:00 p.m. on Thursday of the third week of the summer session during which they are enrolled receive a "W" on their permanent records.
   2c. Withdrawal privileges for students are suspended at the end of the 10th week of each semester and the end of the third week of each summer session. After the 10th week and until the last day of classes, instructors may continue to withdraw students with a grade of "W" based upon non-attendance or other mitigating circumstances. There are no withdrawals after the last day of classes.
   2d. After the 13th week withdrawals are processed through the offices of either the Vice Chancellor for Academics or the Dean of Student Services. Students must submit a written request to the Vice Chancellor's office detailing the extenuating circumstances that prevent the student from successfully completing the course. Students receiving a grade of "F" for a class are considered to have earned the grade based upon class performance.

Repeating Courses

Any student who has taken a course may repeat the course in order to change the original grade. Both courses with their respective grades will appear on the student's transcript. The highest grade received will be calculated in the student's cumulative GPA.

Minimum Class Size and Cancellation of Classes

The College reserves the right to cancel classes due to insufficient enrollment or unavailability of instructional staff.

CREDIT FOR COURSES

Credit Hour Definition

UAHT follows the guidance of the Federal Definition of a Credit Hour, Higher Learning Commission Policy, and program accreditation standards as necessary in defining a credit hour. *F**ederal Credit Hour Definition:** A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than: (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practicum, studio work, and other academic work leading toward to the award of credit hours. 34CFR 600.2 (11/1/2010)*

HLC Policy: Assignment of Credit Hours. The institution's assignment and award of credit hours shall conform to commonly accepted practices in higher education. Those institutions seeking, or participating in, Title IV federal financial aid, shall demonstrate that they have policies determining the credit hours awarded to courses and programs in keeping with commonly-accepted practices in higher education and with any federal definition of the credit hour, as may appear in federal regulations and that institutions also have procedures that result in an appropriate awarding of institutional credit in conformity with the policies established by the institution. Number FDCR.A.10.020

UAHT definition of a credit hour constitute a formalization of policy in order to ensure compliance with federal and accreditation expectations, as well as to provide consistency throughout the college. Courses can be composed of any combination of elements *and maybe have an equivalent amount of work be given over a*

different amount of time. The requirements stated in the policy represent minimums for average students and that some deviation in excess of these requirements may occur.

- Lecture, traditional class: A semester credit hour is earned for approximately fifteen 50-minute sessions of formalized instruction with a normal expectation of two hours of outside study (homework, reading assignments, etc) for each class session. Typically, a three credit hour course meets three times a week for 50 minutes for 15 weeks or equivalent.

- Supervised lab/group activity requiring substantial out of class preparation (science/biology labs): A semester credit hour is earned for fifteen 100-minute sessions of direct formalized instructional time with a normal expectation of one to two hours of outside preparation. Typically, a 1 credit hour lab meets for 100 minutes for 15 weeks or equivalent.

- Supervised group activity requiring little out of class preparation (clinical, internship, shop): A semester credit hour is earned for fifteen 150-minute sessions of supervised contact time. Credit for clinical experiences is determined in accordance with recommendations for a program's specific best practices, accrediting body or applicable state regulation. Typically, a 1 credit hour lab meeting the above definition meets for 150 minutes for 15 weeks or equivalent.

The following are general guidelines for 15 weeks of instruction:
1 semester credit = 12.5 class hours of lecture (750 minutes)/semester
1 semester credit = 25 class hours of science laboratory (1500 minutes)/semester
1 semester credit= 37.5 hours of clinical, internship, shop lab (2250 minutes)/semester

Credit hours are established during the course and program approval process and are reviewed periodically through curriculum review and program review to ensure continued alignment with institutional policy, federal regulations, and HLC expectations.

Distance Education
UAHT's credit hour policy for distance education and hybrid courses is consistent with the standards for courses offered through face-to-face instruction, although some or all of course content and faculty-student interaction occurs through one or more forms of distance education.
Distance Education is defined as learning experiences in which the learners are in different physical spaces from the instructor for some portion of the learning experience and uses distance learning technology to transcend these spaces. Distance Education can be synchronous, asynchronous, hybrid, online or a combination.
UAHT defines courses as online or hybrid when 50% or more of the course is taught in an online environment.

Synchronous/Asynchronous Online Education
For the purpose of this policy, synchronous distance education courses should be able to reasonably follow the established guidelines set forth in the UAHT Credit Hour Policy Definition since the instructor is working directly with all students at the same time. In asynchronous learning environments, the traditional face-to-face contact time must be redefined and calculated based on the typical time a student spends interacting with *course content.* Faculty must account for 12.5 hours of student contact time in the course for each credit hour. The *UAHT Online Rubric for Online Credit Hour Estimates* should be used by all faculty to justify the credit hours given for each course.

Course Loads
The normal load for a student during a regular term is 15 semester hours. Seven (7) hours is considered a maximum load for a summer term. Generally, 18 hours is the maximum load that a student may carry during a regular semester, although certain technical programs may specify more. Any student wishing to take more than the maximum load must receive special permission from the Vice Chancellor for Academics.

Request for Course Overload

Permission must be obtained for a student to register for credit hours over the maximum allowed. With advisor approval, a student may enroll in up to seven (7) credit hours in a summer semester or eighteen (18) credit hours in a fall or spring semester. A student must have a cumulative GPA of 3.00, have successfully completed a minimum of thirty credit hours, and have his/her advisor's approval in order to enroll for this number of credit hours. Enrollment in any number of credit hours above these numbers must be approved by the Vice Chancellor for Academics. A "Request for Course Overload" must be filled out by the student and advisor and approved by the Vice Chancellor for Academics.

Course Length

For each semester hour of credit, classes are required to meet for a minimum of 50 minutes per week for a period of at least 15 weeks. Summer session classes will be determined using the above equivalents.

Grades and Grade Points

The College uses the following system for grading and for computing the grade point average (GPA): Total Hours Attempted/Total Grade Points Earned = Grade Point Average.

Grades that count toward the GPA (counted in hours attempted):

A	Excellent	4 grade points
B	Good	3 grade points
C	Average	2 grade points
D	Passing	1 grade point
F	Failing	0 grade points

Grades that are not calculated in the GPA:

AU	Audited	0 grade points
P	Pass	0 grade points
U	Unsatisfactory	0 grade points
W	Withdraw	0 grade points
X	Incomplete	0 grade points

Grades are provided to students electronically at the end of the semester.

Incomplete Grade Policy

Incompletes "I" are for emergencies near the end of the semester. An incomplete grade is assigned if, due to personal illness or other emergencies, a student is unable to complete required coursework by the end of the semester. It is the student's responsibility to contact the instructor, complete the incomplete Grade Completion Contract, arrange a method of completing course requirements, and provide proper documentation as to reason for the request. Students receiving an incomplete "I" have no longer than the midpoint of the following regular semester to complete any make- up work. If the work has not been completed by the date indicated on the Incomplete Grade Completion Contract, the "I" becomes an "F," and the student must re-enroll in and successfully complete the entire course in order to receive credit. Incompletes are intended only for emergency reasons and extenuating circumstances which occur at the end of the semester.

Vice Chancellor's List

Students will be placed on the Vice Chancellor's List if they earn a grade point average of 3.25 or higher on 12 or more semester hours completed during a regular semester. All courses attempted will be used in computing the grade point average; however, if a student officially withdraws from a course and is assigned a "W," that course will not be used in computing the grade point average. The Vice Chancellor's List will be released at the end of the fall and spring semesters.

Chancellor's Honor Roll

A student who achieves outstanding academic success at the College is recognized by being placed on the Chancellor's Honor Roll. In order to be named to the Chancellor's Honor Roll, a student must have a grade point average of 3.75 or higher on 12 or more semester hours completed during a regular semester. All courses attempted will be used in computing the grade point average; however, if a student officially withdraws from a course and is assigned a "W," that course will not be used in computing the grade point average. The Chancellor's Honor Roll will be released at the end of the fall and spring semesters.

Academic Probation/Suspension

Students must maintain satisfactory grade levels throughout various stages of their academic progress. Failure to maintain satisfactory grades leads to probation or suspension. Students must have a cumulative grade point average of not less than 1.75 on 22 semester hours attempted or less. A student must have a cumulative grade point average of not less than 2.00 on 23 semester hours attempted or more. A cumulative grade point average of 2.00 is required for graduation. Failure to maintain minimum grade requirements results in students being placed on academic probation. Students on academic probation may enroll in succeeding semesters if they achieve the required minimum grade point average even if their cumulative grade point average is below the minimum level. Students who achieve the required cumulative grade point average are removed from academic probation.

Students on academic probation who fail to achieve the required minimum grade point average are placed on suspension. Students on academic suspension are not permitted to enroll in the next regular semester following the suspension. Students may enroll in summer sessions to improve their grade point average. In some cases, students can appeal with the Academic Success Appeals Committee. The Academic Appeals Committee consists of Dean of Student Services, Registrar, Personal Intervention Advisor, Assigned Advisor, Director of Financial Aid, and Appointment Faculty Member. More information can be found on the UAHT PAC Webpage at: https://www.uaht.edu/student-services/pac.php

UAHT RERAIL Program

Failure to maintain minimum grade requirements results in students being placed on academic probation. The UAHT RERAIL Academic Recovery Program is under the direction of UAHT Personal Intervention Advising Coach. It is designed to equip students experiencing academic difficulty with the necessary resources and skills needed to return to good academic standing. Students placed on academic probation or suspension, conditional academic standing, or financial aid denial can receive assistance in designing a plan to get back on track. Professional staff members, referred to as RERAIL coaches, provide an accurate assessment of the student's current academic situation, offer guidance in developing a personally relevant academic plan, and connect the student to other available campus resources. RERAIL participants are required to complete an academic performance assessment (RERAIL Program Intake Survey), develop an academic success plan that will guide goal setting and track goal attainment, and meet with their respective RERAIL coach face-to-face or virtually every week or as required to discuss progress and challenges.

The program utilizes a multi-tier system to align students with their appropriate risk level and support guide.

Social Security Number

Each student is required to submit a Social Security number. However, each student is assigned a student identification number which is used as the I.D. number for them while a UAHT student.

Student Records

The Registrar's Office maintains permanent academic records of all students. The Registrar is the custodian of academic records. UAHT transcripts are stored electronically in the student information system and printed on demand. Transfer transcripts are stored in students' academic file in the Office of the Registrar. Transcripts of matriculated students remain in the permanent academic record.

Catalog Changes

The College reserves the right to change rules, regulations, and/or polices at any time. For the latest version of the college catalog, visit the college website at www.uaht.edu.

Articulation Agreements
UAHT, in association with two-year and four-year colleges and universities in Arkansas, has entered into a number of articulation agreements that will assist students who wish to transfer from one college to another.

The Roger Phillips Transfer Policy-Act 182 of 2009
The Associate of Arts and the Associate of Science degrees have been approved by the Arkansas Department of Higher Education as meeting the transfer criteria set forth in ACT 182 of 2009, commonly known as the Roger Phillips Transfer Act. ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to admit a transfer student to junior status in a baccalaureate degree program if that student has completed the approved Associate of Arts or Associate of Science transfer curriculum.

Further, an Arkansas four-year public institution of higher education receiving a transfer student shall not require additional lower division credits for the transfer student if the additional course is considered a general education lower division course. Finally, ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to accept all hours completed and credits earned for a designated transfer degree upon a student's transfer to a baccalaureate degree program at the four- year public institution of higher education.

Courses with a grade of "D" are not guaranteed to transfer. Institutional policies regarding the transfer of courses with a grade of "D" may vary.

General Graduation Requirements
The University of Arkansas Hope-Texarkana awards Associate Degrees and Technical Certificates to students who comply with the following requirements:

1. Complete all course requirements specified in the program. Transfer students must complete the last 15 hours of work at UAHT or have completed at least 25% of the course requirements at UAHT.
2. Have a cumulative grade point average of 2.0 or above on all work completed including transfer work. The exception is Practical Nursing. A minimum grade of "C" is required in each course. In all other Health Professions courses, the emphasis courses must be completed with a minimum "C" grade in order to successfully complete the program and to sit for board examinations.
3. Apply for program completion in Workday and select RSVP if they plan to participate in the graduation ceremony.
4. The Registrar will review the application to determine if graduation criteria have been met.
5. Fulfill all financial obligations to the College.

The University of Arkansas Hope-Texarkana awards Certificates of Proficiency to students who comply with the following requirements:

1. Complete all semester credit hours of the certificate as a regular student at UAHT. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.
2. Certificate of Proficiency candidates must successfully complete all program requirements with a minimum program GPA of 2.0.
3. Apply for program completion in Workday and select RSVP if they plan to participate in the graduation ceremony.
4. Take the completed application to the Registrar's Office or submit it online. The Registrar will review the application to determine if graduation criteria have been met.
5. Fulfill all financial obligations to the College.

Graduation Rates
In accordance with the Student's Right-to-Know and Campus Security Act of 1990, the College's graduation rates are published on the UA Hope-Texarkana website under Consumer Information.

TUITION AND FEES

UA Hope-Texarkana is continuing to improve the student information system experience as we transition to Workday Student. You will be able to review your course fees and student account balances as well as pay tuition bills through Workday. Workday allows students to easily see their current balance, as well as amounts coming due in the future, and payment history.

Students must pay tuition and fees in full, have been awarded sufficient financial aid, or have made payment plan arrangements with Nelnet via Workday Student by the payment deadline each semester. Students may be dropped from their classes for failure to make payment arrangements.

Payment Deadlines

- Fall Semester: August 3, 2026
- Spring semester: December 1, 2026
- Summer 2027 terms: The day before classes begin.

Installment Payment Plans

Installment Payment Plan options are available to students who wish to make payments towards tuition and fees through periodic payments. The installment payment plan is available for Fall and Spring terms through Nelnet via Workday Student. Students may contact the Business Office for more information.

Refunds

UA Hope-Texarkana delivers your refunds with BankMobile Disbursements, a technology solution, powered by BMTX, Inc. Visit this link for more information: https://disbursements.bmtx.com/refundchoices/.
Students may contact the Business Office for more information.

Tuition Schedule Per Semester

The following rates will be charged to all students for each credit hour of enrollment.

In-District

Residents of Hempstead County	
Per Credit Hour of Enrollment	$99.00
Auditing a Course (per credit hour)	$99.00
Online Classes (per credit hour)	$159.00

Border County Residents

Includes border counties: Bowie, Cass, Red River, Marion, Morris, and Titus counties, Texas; McCurtain County, Oklahoma; Caddo, Bossier, Claiborne and Webster parishes, Louisiana.

Per Credit Hour of Enrollment	$121.00
Part-Time Student (per credit hour)	$121.00
Auditing a Course (per credit hour)	$121.00
Online Classes (per credit hour)	$159.00

In-State Out-of-District Residents

Residents of the State of Arkansas who live outside of Hempstead County.

Per Credit Hour of Enrollment	$121.00
Auditing a Course (per credit hour)	$121.00
Online Classes (per credit hour)	$159.00

Out-of-State Residents

Residents outside the state of Arkansas, excluding border counties listed above.

Per Credit Hour of Enrollment	$164.00
Auditing a Course (per credit hour)	$164.00
Online Classes (per credit hour)	$159.00

Residency Requirements

An out-of-state resident is defined as a person who has not lived in the State of Arkansas for six (6) consecutive months prior to his/her enrollment.

A Hempstead County resident is defined as a person who has lived in Hempstead County for 90 days prior to enrollment as well as being a resident of the State of Arkansas as defined above.

Fees

Mandatory Fees:	
Activity Fee (per credit hour)	$2.00
Infrastructure - Facilities Fee (per credit hour)	$8.00
Instructional Support Fee (per credit hour)	$12.00
Miscellaneous - Documentation Fee (per registration)	$5.00
Technology Fee (per credit hour)	$10.00
Security Fee (per credit hour)	$10.00
Program/Service Specific Fees:	
LPN Program Fee (General Nursing Fee)	$155.00
LPN Skills Kit (Pharmacology)	$340.00
LPN ATI Testing Fee (Nursing Testing Fee)	$415.00
CNA General Program Fee	$145.00
ARNEC ATI Testing Fee	$600.00
Clinical and Simulation Fee	$150.00
Certification Fee (Phlebotomy Cert Fee)	$235.00
Lab Fee (per course) (includes Biology Lab - Same Fee)	$75.00
Funeral Service Program Fee	$125.00
Funeral Service Comprehensive Review Fee	$100.00
EMT Paramedic Application Fee	$60.00
EMT Testing Fee	$140.00
Health Professions Uniform Fee	$50.00
Paramedic Testing Fee	$205.00
Liability Insurance (Student Malpractice Insurance)	$15.00
Welding Lab Fee	$130.00
General Tool & Safety (GTAS) Testing Fee	$85.00
EPA Testing Fee	$30.00
PV Associate Curriculum and Training	$330.00
Advanced Lab Fee (Extended Lab Fee (Basic Carpentry)	$150.00
Music Fee (per hour) (Applied Music Fee)	$232.00
Restorative Art Fee	$240.00
Certification Fee A (Computer Maintenance)	$260.00
Certification Fee B (Computer Maintenance)	$260.00
Computer Maintenance Code	$130.00
Historic Trades Course Fee (Bladesmithing (per course)	$300.00
Historic Trades Lab Fee	$100.00
INMT Virtual Code	$130.00
Physical Education Activity Fee	$65.00
Late Book Return Fee	$15.00
Non-Return Book Fee	$65.00
Vehicle Registration/Parking Permit Fee (per semester)	$10.00
International Student Application Fee	$50.00
ID Card Replacement	$10.00
Return Check Fee	$30.00
Accuplacer Retest	$10.00
Proctored Testing Fee	$25.00
Non-Credit Course	varies by course

Course Specific Fees

Course	Name	Fee Name	Amount
ALHE 10051	Nursing Assistant I	CNA Program Fee	$ 145.00
ALHE 10051	Nursing Assistant I	Lab Fee	$ 75.00
ALHE 10051	Nursing Assistant I	Liability Insurance	$ 15.00
ALHE 13303	Phlebotomy	Certification Fee	$ 235.00
BINS 10303	Keyboarding/Skills	Lab Fee	$ 75.00
BIOL 10031	Biology Lab non-majors	Lab Fee	$ 75.00
BIOL 10104	Biology	Lab Fee	$ 75.00
BIOL 10203	Basic Anatomy	Funeral Service Prog Fee	$ 125.00
BIOL 10304	General Botany	Lab Fee	$ 75.00
BIOL 10504	Zoology	Lab Fee	$ 75.00
BIOL 20004	Microbiology	Lab Fee	$ 75.00
BIOL 22191	Human Anatomy and Physiology I Lab	Lab Fee	$ 75.00
BIOL 22391	Human Anatomy and Physiology II Lab	Lab Fee	$ 75.00
BIOL 22591	Microbiology Lab	Lab Fee	$ 75.00
BIOL 24004	Human Anatomy and Physiology I	Lab Fee	$ 75.00
BIOL 24104	Human Anatomy and Physiology II	Lab Fee	$ 75.00
CHEM 10004	Introduction to Chemistry	Lab Fee	$ 75.00
CHEM 11001	Introduction to Chemistry Lab	Lab Fee	$ 75.00
CHEM 11123	Basic Chemistry	Funeral Service Prog Fee	$ 125.00
CHEM 11151	Chemistry I Lab	Lab Fee	$ 75.00
CHEM 11211	Chemistry II Lab	Lab Fee	$ 75.00
CHEM 14104	Chemistry I	Lab Fee	$ 75.00
CHEM 14204	Chemistry II	Lab Fee	$ 75.00
CPSI 10003	Introduction to Computers	Lab Fee	$ 75.00
CTTE 12403	Basic Carpentry	Adv Lab Fee	$ 150.00
CTTE 12503	Basic Plumbing	Lab Fee	$ 75.00
DIEL 10054	Basic Diesel Shop	Lab Fee	$ 75.00
DIEL 12034	Diesel Engines	Lab Fee	$ 75.00
DIEL 14034	Electrical Systems	Lab Fee	$ 75.00
DIEL 22034	Air Conditioning	Lab Fee	$ 75.00
ECED 10103	Foundations of Early Childhood Ed	Lab Fee	$ 75.00
EDHP 21063	K-12 Education Technology	Lab Fee	$ 75.00
ELTE 11004	Basic Electricity	Lab Fee	$ 75.00
ELTE 12004	Residential Wiring	Lab Fee	$ 75.00
ELTE 14003	Industrial Motors & Controls	Lab Fee	$ 75.00
ELTE 16003	Commercial and Industrial Wiring	Lab Fee	$ 75.00
EMSC 10043	Introduction to EMS	Uniform Fee	$ 50.00
EMSC 10043	Introduction to EMS	EMT Paramedic App Fee	$ 50.00
EMSC 10043	Introduction to EMS	EMT Testing Fee	$ 140.00

EMSC 10054	Emergency Medical Technician	Lab Fee	$ 75.00
EMSC 10054	Emergency Medical Technician	Liability Insurance	$ 15.00
EMSC 12032	Clinical Rotation I	Clinical and Sim Fee	$ 150.00
EMSC 12043	EMS Environment	EMT Paramedic App Fee	$ 50.00
EMSC 12043	EMS Environment	Uniform Fee	$ 50.00
EMSC 12043	EMS Environment	Lab Fee	$ 75.00
EMSC 12043	EMS Environment	Liability Insurance	$ 15.00
EMSC 12043	EMS Environment	Paramedic Testing Fee	$ 140.00
EMSC 12231	Field Internship I	Uniform Fee	$ 50.00
EMSC 12253	Clinical Rotation II	Clinical and Sim Fee	$ 150.00
FSED 10104	Restorative Art	Restorative Art Fee	$ 240.00
FSED 11003	Embalming I	Funeral Service Prog Fee	$ 125.00
FSED 11801	Clinical I	Clinical and Sim Fee	$ 150.00
FSED 11901	Clinical II	Clinical and Sim Fee	$ 150.00
FSED 12003	Embalming II	Funeral Service Prog Fee	$ 125.00
FSED 22003	Comprehensive Review	FS Comp Review Fee	$ 100.00
GEOL 11104	Physical Geology	Lab Fee	$ 75.00
HVAC 10042	Tubing and Piping	Lab Fee	$ 75.00
HVAC 12044	Principles of Refrigeration	Lab Fee	$ 75.00
HVAC 15043	Motors and Controls	Lab Fee	$ 75.00
HVAC 17003	Air Properties	EPA testing	$ 30.00
HVAC 18044	Residential Systems	Lab Fee	$ 75.00
HVAC 19044	Air Conditioning Systems	Lab Fee	$ 75.00
ITEC 18004	Computer Maintenance I	Certification Fee A	$ 260.00
ITEC 18104	Computer Maintenance II	Certification Fee B	$ 260.00
ITEC 18104	Computer Maintenance II	Computer Maint Code	$ 130.00
MSTE 10055	Machine Shop Basics I	Lab Fee	$ 75.00
MSTE 11054	Hydraulics/ Pneumatics	INMT Virtual Code	$ 130.00
MSTE 12155	Basic Lathe Operations	Lab Fee	$ 75.00
MSTE 13054	Basic Programmable Controllers	Lab Fee	$ 75.00
MSTE 13155	Basic Knee Mill Operations	Lab Fee	$ 75.00
MUAP 12131	VOICE I	Music Fee	$ 232.00
MUAP 12231	VOICE II	Music Fee	$ 232.00
MUAP 12331	PIANO I	Music Fee	$ 232.00
MUAP 12431	PIANO II	Music Fee	$ 232.00
MUAP 12551	GUITAR	Music Fee	$ 232.00
MUAP 12631	GUITAR II	Music Fee	$ 232.00
NURS 21159	Nursing Process I	Lab Fee	$ 75.00
NURS 21159	Nursing Process I	Liability Insurance	$ 15.00
NURS 21243	Nursing Practicum I	ARNEC ATI Testing Fee	$ 500.00
NURS 21243	Nursing Practicum I	Clinical and Sim Fee	$ 150.00
NURS 21243	Nursing Practicum I	Uniform Fee	$ 50.00
NURS 22243	Nursing Practicum II	ARNEC ATI Testing Fee	$ 500.00

NURS 22243	Nursing Practicum II	Clinical and Sim Fee	$ 150.00
NURS 23243	Nursing Practicum III	ARNEC ATI Testing Fee	$ 500.00
NURS 23243	Nursing Practicum III	Clinical and Sim Fee	$ 150.00
PHSC 10004	Physical Science	Lab Fee	$ 75.00
PHSC 10031	Physical Science Lab	Lab Fee	$ 75.00
PHYS 10174	General Physics	Lab Fee	$ 75.00
PNUR 10172	Pharmacology I	LPN Program Fee	$ 155.00
PNUR 10172	Pharmacology I	LPN Skill Kit	$ 305.00
PNUR 10172	Pharmacology I	PN ATI Testing Fee	$ 415.00
PNUR 10274	Clinical Practicum I	Clinical and Sim Fee	$ 150.00
PNUR 10375	Clinical Practicum II	Clinical and Sim Fee	$ 150.00
PNUR 11073	Nursing Concepts I	Uniform Fee	$ 50.00
PNUR 11073	Nursing Concepts I	Lab Fee	$ 75.00
PNUR 11073	Nursing Concepts I	Liability Insurance	$ 15.00
PNUR 12272	Maternal/Infant Nursing	LPN Program Fee	$ 155.00
PNUR 12272	Maternal/Infant Nursing	PN ATI Testing Fee	$ 415.00
PNUR 20178	Nursing of Adults	LPN Program Fee	$ 155.00
PNUR 20178	Nursing of Adults	PN ATI Testing Fee	$ 415.00
PVOL 20003	Solar Installation Lab	Lab Fee	$ 75.00
PVOL 20203	PV Systems Fundamentals	Course Fee	$ 330.00
TECH 11182	General Tool and Safety	Testing Fee	$ 85.00
TECH 11182	General Tool and Safety	Lab Fee	$ 75.00
WELD 10253	Basic Welding	Welding Lab Fee	$ 130.00
WELD 11154	Pipe and Structural Fitting	Welding Lab Fee	$ 130.00
WELD 12154	Introduction to Arc Welding	Welding Lab Fee	$ 130.00
WELD 13256	Position Welding	Welding Lab Fee	$ 130.00
WELD 15152	TIG Welding	Welding Lab Fee	$ 130.00
WELD 15253	MIG Welding	Welding Lab Fee	$ 130.00
WELD 17153	Spray Arc Welding	Welding Lab Fee	$ 130.00

Refund of Registration Fees

Any student who officially withdraws from UA Hope-Texarkana during a fall or spring semester shall be entitled to a refund as follows. Note: "Class days" refers to business days at the College.

1. Up to and including 10 class days 100%
2.. The 11th class day and after No Refund

Any student who drops one or more courses and continues to be enrolled at UA Hope- Texarkana during a fall or spring semester shall be entitled to individual course refunds as follows:

1. Up to and including 10 class days 100%

Any student who drops a course or officially withdraws from UA Hope-Texarkana during a summer session or other mini-term shall be entitled to an adjustment as follows:

1. One to nine week courses:

1a. Prior to start of classes 100%
1b. Up to and including two class days 100%
1c. No adjustments after the 3rd class day 0%

Persons who are enrolled in courses that have been cancelled receive refunds of 100% of the tuition and fees paid.

Members of the military who receive orders which transfer them out of the area for a prolonged period, when such transfer interferes with class attendance, may request a full refund at any time during the semester.

Continuing Education and Community Education Refunds

Continuing Education and Community Service course cancellations by the College will provide 100% refund. After the course has begun, no refunds will be made.

Tuition Waiver Policy

1. Tuition, instructional support fee, student activity fee, documentation fee, and facilities fee for students aged 60 and older are waived for credit courses only. Individuals under this policy must pay for parking, technology, lab fees, and books. Enrollment with the senior citizen waiver is limited to a "space available" basis. Tuition waivers do not apply to independent study courses, private instruction courses, or competitive admission programs. Examples of competitive admission programs include the Technical Certificate in Practical Nursing and Associate of Applied Science in Nursing.
2. Children of policeman and firemen who are killed or permanently disabled in the line of duty in Arkansas are eligible for waiver of tuition and fees for credit courses only. Benefits are limited to the duration of four (4) years or until the attainment of age twenty-five (25), whichever occurs first.
3. Officers and fire personnel who have completed the Arkansas Law Enforcement or Fire Academy are eligible to receive a 25% discount on tuition for credit courses only.

UA SYSTEMWIDE POLICIES AND PROCEDURES UASP 520.7

FEES FOR MEMBERS OF ARMED FORCES AND DEPENDENTS

For the purpose of tuition and fees applicable for all programs of study, including distance learning programs, effective July 1, 2017, all campuses of the University of Arkansas System shall classify a student as in-state or resident, if the student meets any of the following criteria regardless of his or her residence:

1. A veteran who was honorably discharged or released from a period of not less than ninety (90) days of active duty in the United States Armed Forces within three (3) years before the date of enrollment in a program of study;
2. A dependent1 or spouse of a veteran under paragraph 1.
3. A member of the armed forces.
4. A spouse of a member of the armed forces.
5. A Reserve Officers' Training Corps cadet who has an executed armed forces service contract.
6. A dependent of a member of the active duty armed forces, when the member of the armed forces:
   a. is stationed in the State of Arkansas pursuant to permanent change of station (PCS) military orders;
   b. is continuously domiciled in Arkansas for at least six consecutive months before entering active military service and who maintains Arkansas as the permanent home of record while on active military duty, or
   c. demonstrates a change of bona fide domicile from another state to Arkansas at least twelve consecutive months prior to separation, discharge, or retirement from active military duty. This provision is forfeited if the military person does not return to Arkansas within 36 months after separation, discharge, or retirement from active duty.
7. A veteran using educational assistance under Chapter 30 (Montgomery G.I. Bill®–Active Duty Program), Chapter 31 (Vocational Rehabilitation and Employment, "VR&E"), or Chapter 33 (Post-9/11 G.I. Bill®), of Title 38 of the United States Code, who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence) and enrolls in the school within three years of discharge or release from a period of active duty service of 90 days or more.
8. Anyone using transferred Post-9/11 G.I. Bill® benefits (38 U.S.C. §3319) who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence) and enrolls in the

school within three years of the transferor's discharge or release from a period of active duty service of 90 days or more.

9. Anyone described in paragraphs 7 and 8 while he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school. The person so described must have enrolled in the school prior to the expiration of the three year period following discharge or release as described in paragraphs 7 and 8 and must be using educational benefits under chapter 30, chapter 31, or chapter 33 of title 38 of the United States Code.

[1]For the purpose of this policy, dependents are unmarried children who are legal dependents of the military person as defined by the IRS.

9. Anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §§3311(b)(9)) who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence).
10. Anyone using transferred Post 9/11 G.I. Bill® benefits (38 U.S.C. § 3319) who lives in Arkansas while attending a school located in Arkansas (regardless of his/her formal state of residence) and the transferor is a member of the uniformed service who is serving on active duty.
11. A member of the armed forces or "covered individual" as identified in Section 702 of the Veterans Access, Choice and Accountability Act of 2014.

Consistent with Section 103 of the Veterans Benefits and Transition Act of 2018, 38 U.S.C. § 3679, as amended, with respect to any covered individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill® benefits, participating campuses of the University of Arkansas System will not prevent enrollment, impose a late fee, deny access to facilities or services (including course access, libraries, or other instructional facilities), require alternate or additional funding, or assess any other penalty due to a late payment of tuition and/or fees from the VA, so long as the payment is received by the University within 90 days after the date on which the University certifies or invoices for tuition and fees. This restriction does not apply in cases where the student owes additional payment to the University beyond the amount of the tuition and fee payment from the VA.
As permitted by law, the covered individual may be required to:

1. Submit a certificate of eligibility for entitlement to educational assistance by the first day of class.
2. Submit a written request to use such entitlement.
3. Provide any additional information necessary to properly certify the enrollment. This systemwide policy and procedure has been amended as necessary for compliance with the requirements of 38 U.S.C. 3679, as amended, and Ark. Code Ann. § 6-60-205.

July 24, 2019
April 12, 2019
May 25, 2017
GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at http://www.benefits.va.gov/gibill.

Financial Aid

General Information

The University of Arkansas Hope-Texarkana (UAHT) maintains a comprehensive program of financial assistance for students, including grants, scholarships, and federal work study. To be eligible for financial aid, a student must be accepted for admission at UAHT, be enrolled in an approved degree or technical certificate program, and meet all eligibility requirements as outlined in the Satisfactory Academic Progress section of this catalog.

A student is NOT eligible to receive some types of financial aid if the individual has defaulted on a student loan, owes a repayment to any of the federal programs, or does not maintain Satisfactory Academic Progress. For financial aid purposes, a student enrolled in at least twelve (12) credit hours will be considered a full-time student.

All financial aid refund checks are disbursed via mail (US Postal Service).

Financial Aid Application Process (FAFSA)

The Free Application for Federal Student Aid (FAFSA) is the application for all federally funded programs (Pell Grant, Federal Supplemental Educational Opportunity Grant [FSEOG], Federal Work Study [FWS]) and is available online at www.fafsa.ed.gov. Students attending UAHT must list the school code 005732 on their FAFSA application. A student must complete a FAFSA each academic year as most financial aid is not automatically renewed.

Each financial aid recipient is required to complete the FAFSA. The financial aid administrator must receive a valid Institutional Student Information Record (ISIR) for each student before that individual can be considered for Title IV financial aid.

Financial Aid Satisfactory Academic Progress Policy

Federal Regulations require students to maintain Satisfactory Academic Progress (SAP) while working towards an approved degree or technical certificate program at UAHT. All hours attempted at or transferred into UAHT will be counted as part of the student's satisfactory Academic Progress. Academic progress will be reviewed prior to a student's initial enrollment period and at the end of each semester (fall, spring, summer).

It is the student's responsibility to stay informed of the college's SAP standards and to monitor his/her own progress. Students seeking financial aid must comply with SAP standards regardless of previous eligibility.

SAP is measured in three areas: Cumulative GPA (CGPA), Credit Hour Requirement, and Maximum Length of Time.

Credit Hour Requirement

Students must complete a minimum of 67% of all credit hours in which they enroll each semester at UAHT. Each credit hour a student enrolls in is considered an "attempted" credit hour for SAP calculations. Credit hours attempted are defined as all classes for which a student receives a passing grade ("A", "B", "C", "D", or "P"), or a "F", "AU", "U", "W", or "I".

Maximum Length of Time

Students are expected to complete degree requirements after attempting a certain number of credit hours. The maximum attempted credit hours allowed for degree/certificate completion will be 150% of the credit needed to complete that type of degree. For example, if an Associate of Arts degree required 60 credit hours for completion, the 150% time frame would allow a student to attempt up to 90 credit hours for that degree (60 credit hours X 150%= 90 credit hours). All credit hours attempted will be considered when determining Maximum Length of Time.

Pell Grant Lifetime Eligibility

The Consolidated Appropriations Act, 2012 (Public Law 112-74) has significantly impacted the Pell Grant Program. Effective July 1, 2012, students are limited to six full years (12 semesters/600%) of Pell Grant eligibility during their lifetime. This change affects all students regardless of when or where they received Pell Grant funding. Students who have already used 600% of their Pell Grant eligibility will no longer be eligible to receive a Pell Grant. There are no exceptions to this regulation.

You can find more information concerning the Pell Grant Lifetime Eligibility Used at studentaid.ed.gov.

Pell Grant Lifetime Eligibility percentages are based on your annual award at fulltime enrollment status compared to the amount you actually receive in a given year. The amount of aid you received each academic year is divided by the maximum annual award you are eligible for that year and your annual percentage is determined. Percentages from each year is added together to calculate your lifetime eligibility used. Examples: If your annual award is $5550 and you received $5550, you received 100% of your award for that year. If your annual award is $3000 and you received $2250, you received $2250 divided by $3000 or 75% for that year. If your annual award is $5550 and you received a total of $2081 that year, you received $2081 divided by $5550 or 37.495%. If your annual award is $5550 and you received a total of $600 for that year, you received $600 divided by $5550 or 10.81%. Your annual percentages are added together to determine your Lifetime Eligibility Used. The maximum is 600%. Once you reach 600% you are terminated from receiving any additional Pell grants.

The UAHT Financial Aid Staff is available to discuss the change in the lifetime Pell Grant eligibility with you or you can view your Pell Grant LEU by logging into www.studentaid.gov.

Good Standing for Financial Aid

1. Successfully complete at least 67% of all attempted credit hours **AND** Maintain a Cumulative Grade Point Average (CGPA) as indicated in the following chart:
2. Maintain a Cumulative Grade Point Average (CGPA) as indicated in the following chart

Total Number of Credit Hours Attempted	*Minimum Credit Hours Attempted/Cumulative GPA*
0-22	1.75
23 or more	2.00

3. Attempt no more than 90 credit hours for an associate degree requiring 60 hours.
4. Must be on track to complete degree plan within the maximum time frame.

Financial Aid Warning

The first semester a student does not complete 67% of attempted credit hours and/or does not maintain the required GPA, they will be placed on Financial Aid Warning.

The student may continue to receive most types of financial aid while on Financial Aid Warning. The student has one semester to correct the SAP deficiencies.

The second semester a student fails to meet SAP they will be placed on Financial Aid Suspension and will be ineligible for financial aid.

Financial Aid Probation, Suspension, and Reinstatement

A student will be placed on Financial Aid Suspension if they: Attempt 90 or more credit hours for an associate degree requiring 60 hours; and/or cannot mathematically complete the degree within the maximum time frame; and/or fail to be in Good Standing at the end of the Financial Aid Warning semester; and/or do not successfully complete any credit hour during a semester. A student, who withdraws from total enrollment, or is administratively withdrawn from total enrollment, or receives all failing/non-successful grades (“W”, “F”, “AU”, “U”, “I”, or a mixture of these grades) will be considered not making SAP and will be suspended from financial aid.

Notification of Financial Aid Warning and Financial Aid Suspension will be sent to the student via their UAHT Student email or, in some situations, a letter sent to the mailing address listed with the financial aid office. All students should check their MyUAHT and their UAHT email regularly.

A student who is suspended from financial aid may become eligible to receive financial aid again by fulfilling one of the following conditions:

1. Eliminate all SAP deficiencies by completing the number of credit hours that are lacking, and/or complete enough credit hours to achieve the minimum cumulative GPA, at the student's own expense.
2. Successfully **APPEAL** the Financial Aid Suspension status by demonstrating documentable, extenuating circumstances for the semester(s) the deficiencies occurred.

Financial Aid SAP Appeal

Students have the right to appeal their financial aid status to the UAHT Financial Aid Appeals Committee. A student with documentable, extenuating circumstances who has been suspended from financial aid may appeal in writing by obtaining a Financial Aid SAP Appeal form from the Financial Aid Office or online from the financial aid webpage. For each semester in which the student did not meet SAP (cumulative GPA and/or credit hour completion rate of at least 67 percent), the student must submit information and documentation explaining why the SAP standards were not met and what has changed that will allow the student to meet SAP in the future. The appeal form and all required supporting documentation must be submitted to the UAHT Financial Aid Office within 30 days from the date the student was notified of his/her deficiencies. The Financial Aid Office will respond in writing within 10 business days from the date the appeal was received.

Circumstances for an appeal that will be considered include but are not limited to extenuating circumstances such as unexpected injury or illness of the student or immediate family member, work schedule change, unforeseen daycare or transportation problems, or death of immediate family member. For those students who are appealing because they have exceeded the maximum length of time, in addition to the reasons already listed, the appeals committee would consider classes taken toward a second Associate degree.

If a student's appeal is approved, he/she will be placed on Financial Aid Probation. While on Financial Aid Probation, the student may receive financial aid for one semester, after which a student must be making SAP or must be successfully following an academic plan.

In order to be eligible for aid for subsequent semesters, the student must meet the terms of the appeal, which may include but are not limited to:

1. Successfully completing all the courses attempted during the semester with NO withdrawals from classes (including withdrawals after the semester's census date, even if the class has not started) and NO final grades of "F", "AU", "U", or "I".
2. Maintaining a semester GPA of 2.5 or higher.

In addition, for students who are on Probation due to the maximum length of time rule, they must also:

1. Complete their degree before or by the date listed on their appeal; and
2. Follow the degree plan that was submitted with their appeal.

Additional requirements may be listed on the appeal approval notice. Appeals that are approved are not retroactive to previous semesters.

Transfer Students

Transfer students are required to submit official transcripts from all previously attended accredited post-secondary institutions to the Enrollment Management office before financial aid will be awarded. Transfer hours accepted will be used in calculating the remaining semesters of financial aid eligibility (CGPA, Credit Hour Requirement, and Maximum Length of Time). If a transcript is received with "in progress" grades, a student will be required to submit a second official transcript with completed grades.

Repeated Courses

A student may repeat a course that they successfully passed (with a grade of "A", "B", "C", and "D") in a previous semester ONE TIME. An Unlimited number of repeated attempts will be allowed for courses the student does not successfully complete. Grades of "F", "AU", "U", "I", or "W" are not considered a successful completion. All courses that are repeated will be used in the calculation of a student's SAP length of time status. Repeated courses will be identified on the student's grade transcript by an asterisk (*). The highest grade received will be calculated in the student's cumulative GPA.

Pre-College Level Courses

Federal regulation states that as long as a student is admitted into an eligible program at the college, the student can take pre-college level classes and still be eligible for their financial aid, even if the student is taking all remedial classes before taking any regular courses. Students are eligible to receive most types of financial aid funding for up to 30 credit hours in pre-college level coursework. Title IV aid will not be paid to students for pre-college level coursework in excess of the 30 credit hour limit nor will these credit hours be used to determine the student's enrollment status for Title IV aid.

English as a Second Language courses that are part of a larger eligible program do not count against this 30 credit hour limit. Students seeking multiple Associate Degrees or Certificates are required to submit a Financial Aid Appeal Form and an official degree plan (prepared by the student's Academic Advisor) to the Financial Aid Office prior to financial aid eligibility being determined.

Note: Students not meeting the ACT or ACCUPLACER requirements in math and English must enroll in the appropriate sequential academic skills math, reading, and/or English course(s) during their first semester in college and each subsequent semester until the requirements are successfully completed.

Return of Title IV Funds Policy

The law specifies how UAHT must determine the amount of Title IV program assistance that students earn if they withdraw from school. The Title IV programs that are covered by the law are Federal Pell Grants, Iraq and Afghanistan Service Grants, TEACH Grants, Federal Supplemental Educational Opportunity Grants (FSEOGs), Direct Loans, and Direct PLUS Loans. UAHT participates only in Federal Pell Grants and FSEOGs.

Though your aid is posted to the student's account at the start of each period, students earn the funds as they complete the payment period. If the student withdraws during the payment period, the amount of Title IV assistance that the student has earned up to that point is determined by a specific formula. If the student received (or your school or parent received on your behalf) less assistance than the amount that they earned, the student may be able to receive those additional funds in the form of a post-withdrawal disbursement. If the student received more assistance than earned, the excess funds must be returned by the school and/or the student. Title IV funds to be returned include Pell Grant and Federal Supplemental Educational Opportunity Grants. Funds will be returned in this order: first Pell Grant and secondly FSEOGs.

In addition, students who withdraw will have all previously awarded aid canceled for any subsequent semesters. Students who intend to return will have their eligibility evaluated under the applicable satisfactory academic progress policy depending on their program of study.

The amount of assistance that a student earns is determined on a pro rata basis. For example, if the student completed 30% of the payment period, they earn 30% of the assistance they were originally scheduled to receive. Once the student has completed more than 60% of the payment period or 49% of module courses, they earn all the assistance that was scheduled to receive for that payment period.

If the student did not receive all of the funds earned, they may be due a post-withdrawal disbursement. UAHT will automatically use all or a portion of the student's post-withdrawal disbursement of grant funds for tuition and fees. UAHT will need the student's permission to use the post-withdrawal grant disbursement for all other institutional charges. If the student does not give permission to use the post-withdrawal, they will be offered the funds. However, it may be in the

student's best interest to allow UAHT to the keep the funds to reduce their debt with UAHT. Any credit balance will be refunded to the student within 14 days of the R2T4 calculation.
If the student receives (or your school or parent receive on the student's behalf) excess Title IV program funds that must be returned, UAHT must return a portion of the excess funds equal to the lesser of:

1. the student's institutional charges multiplied by the unearned percentage of their funds, or
2. the entire amount of excess funds.

UAHT must return this amount even if it did not keep the amount of your Title IV program funds. Title IV funds will be returned within 30 days of the date of determination of withdrawal.

If the return of unearned federal assistance causes any portion of your tuition and fees to become unpaid, the College will bill you. In such cases, you will be required to make arrangement with the Vice Chancellor for Finance to pay the balance owed. Any award money you do have to return is considered a federal grant overpayment. You must either repay the amount in full or make satisfactory arrangements with either the College or the U.S. Department of Education to repay the amount. These arrangements must be completed within 45 days of the date the College notifies you of your overpayment status. Failure to make these arrangements will mean that you are not eligible to receive any Title IV Student Financial Aid at any institution of higher education in the United States.

If UAHT is not required to return all of the excess funds, the student may be required to return the remaining amount.

Note: The Return of Title IV Funds Policy is not to be confused with the UAHT Refund Policy.

High School Transcripts

UAHT reserves the right to evaluate high school transcript(s) presented by the student. We may, at any time, request a copy of a high school transcript from the granting high school to validate the student's high school program completion. As provided in the Federal Register (Section 668.16[p]), we may withhold Title IV financial aid if the validity of the high school diploma/transcript is in question. This requirement does not affect students who completed high school in a home-school setting.

Ability-to-Benefit (ATB) Policy

To receive Title IV financial aid at UAHT, a student must be qualified to study at the postsecondary level as required by the Higher Education Amendments of 1992 (Ability-to-Benefit). To meet this qualification, a student must:

1. have a valid high school diploma, OR
2. have passed the General Educational Development (GED) Test

Student Status: Dependent or Independent

The terms "dependent" and "independent" have specific definitions as used for student financial aid.

Check with the UAHT Financial Aid Office if you feel you have special circumstances that might affect your dependency status. There must be justifiable reasons for the financial aid administrator to make any adjustments, and you must provide adequate proof to support those adjustments to your student status and you must provide adequate proof to support those adjustments. The financial aid administrator's decision is final and cannot be appealed to the U.S. Department of Education.

Majors

For financial aid purposes, a student may declare a major during registration periods only. Majors changed at any other time will have no effect on financial aid awards.

Priority Deadlines for Financial Aid

	FALL	SPRING
UAHT Institutional Scholarships	April 15	
FSEOG	July 15	

Federal Programs

Pell Grant

Pell Grant is a federal student financial aid program designed to assist eligible students in post-secondary education. Its purpose is to provide a foundation of financial aid to help defray the costs of education. All undergraduate students are eligible to apply for Pell Grant assistance. Student eligibility is based on financial need and is determined by a formula that is applied consistently to all applications. A student must be currently enrolled in an approved degree or technical certificate program and meet all eligibility requirements as outlined in the SAP section of this catalog to be eligible for a Pell Grant. These grants are to be used solely for educational purposes. Contact the UAHT Financial Aid Office concerning deadline dates for the Pell Grant. A completed FAFSA is necessary to determine Pell Grant eligibility.

Federal Supplemental Educational Opportunity Grant (FSEOG)

This grant is for undergraduates with exceptional financial need – that is, students with the lowest Expected Family Contribution (EFC) – and gives priority to students who receive Federal Pell Grants. A completed FAFSA is necessary to determine FSEOG eligibility.

Federal Work Study (FWS)

The Federal Work Study Program is a campus-based program that provides part-time employment for UAHT students. To be eligible, a student must demonstrate an unmet need as determined by the Pell Grant index, must be a high school graduate, and must be making satisfactory academic progress. FWS jobs are available on- campus in various departments and off-campus through the America Reads/America Counts programs. FWS students are paid every two weeks. The amount of FWS funds a student is eligible to receive and the number of hours allowed to work will be determined by the Financial Aid Office and FWS supervisor. A completed FAFSA is necessary to determine FWS eligibility.

Scholarship Stacking Policy

Act 1180 of 1999 prohibits postsecondary institution from using public funds in a student aid package which exceeds the student's cost of attendance. UAHT follows the Arkansas Department of Higher Education regulations by reducing scholarships amounts which cause awards to exceed cost of attendance. Unless instructed by federal or state regulations, scholarships awarded by UAHT will be reduced first.

UAHT Institutional Scholarships

UAHT recognizes academic achievement by offering four (4) categories of institutional scholarships for graduating high school seniors: Chancellor's, Valedictorian/Salutatorian, Honors, and Bridge. To be considered for a scholarship (excluding Valedictorian/Salutatorian), applicants must have the following on file in the Enrollment Management Office by April 15th (prior to their high school graduation year):

1. A completed UAHT Scholarship Application (available at https://www.uaht.edu/_resources/files/Institutional-Scholarship-Application.pdf, Enrollment Management Office)
2. A completed UAHT Application for Admission (available at www.uaht.edu)
3. A copy of all ACT score reports
4. A 7th semester transcript (includes the fall semester of the senior year)
5. OPTIONAL: A Biographical Information Sheet, which allows the University of Arkansas Hope-Texarkana to use the student's name and photograph in press release statements to area newspapers announcing the receipt of the scholarship.

Chancellor's Scholarship

Minimum qualification:	ACT Composite score of 25 or 3.75 high school GPA
Annual scholarship amount:	$3,400

Chancellor's Scholarships are available to graduating high school seniors only. The recipient must complete at least twelve (12) credit hours during their first semester at UAHT and fifteen (15) credit hours each semester after the first semester and maintain a minimum 3.25 cumulative GPA to maintain their eligibility for two consecutive years.

Honors Scholarship

Minimum qualification: ACT Composite score of 21 or 3.50 high school GPA
Annual scholarship amount: $2,400

Honors scholarships are available to graduating high school seniors only. The recipient must complete at least twelve (12) credit hours during their first semester at UAHT and fifteen (15) credit hours each semester after the first semester and maintain a minimum 3.00 cumulative GPA to meet continuing eligibility requirements for two consecutive years.

Bridge Scholarship

Minimum qualifications: ACT Composite score of 19 or 3.25 high school GPA
Annual scholarship amount: $1000

Bridge scholarships are available to graduating high school seniors only. The recipient must complete at least twelve (12) credit hours during the fall semester and maintain a minimum 2.75 GPA to meet continuing eligibility for one year.

The awarding of UAHT Scholarships is contingent upon available funding. In the event the number of qualified applicants for a particular scholarship exceeds the number of available awards, the following procedures will be used to determine the recipients:

1. Date scholarship application was received
2. ACT composite scores – ranked highest to lowest
3. ACT scores on individual sub-test – (Reading, English and Mathematic) – using super score method
4. Cumulative high school grade point average – highest to lowest

GED Scholarship

Minimum qualifications are 1) a composite 660 on the (official GED) exam that is less than one year old at the time of application and 2) no previous college experience.

The Scholarship is based on each semester's enrollment as follows:

1. Full-time (12 or more credit hours per semester) $1,000
2. Three-quarter time (9-11 credit hours) $750
3. Half-time (6-8 credit hours) $500

The GED scholarship is renewable for two (2) consecutive years (fall and spring semesters) as long as the recipient maintains a 2.50 cumulative grade point average and successfully completes at least 67% of all credit hours attempted.

UAHT Foundation Scholarships

The Office of Institutional Advancement is responsible for raising private dollars for the College which may be used for any institutional need, including scholarships.

There are currently over 100 private scholarships funded by donors from within the community. For more information on these scholarships, you may contact the Enrollment Management Office or visit our website at www.uaht.edu. You can access the UAHT Foundation Scholarship online application at https://www.uaht.edu/financial-aid/scholarships.php
NOTE: THE AWARDING OF ALL UAHT SCHOLARSHIPS IS CONTINGENT UPON AVAILABLE FUNDING.

Important Notice

The University of Arkansas Hope-Texarkana reserves the right to revoke an institutional scholarship from any student enrolled at UAHT or a student who has been awarded an institutional scholarship if the student is found guilty under a state or federal law for the manufacture, distribution, or use of a controlled substance.

Arkansas Department of Higher Education
For more information about Arkansas Department of Higher Education Programs, visit: www.adhe.edu

Other Programs:

Department of Veterans Affairs
UAHT is approved by the Arkansas State Approving Agency for veterans and veterans' beneficiaries who are working on a degree or certificate. Military service veterans and the sons, daughters, wives, husbands, widowers, or widows of deceased or 100% disabled service connected veterans may be eligible to receive benefits from the Department of Veterans Affairs. Contact the Financial Aid Office to determine eligibility, benefits, and/or to receive the appropriate application forms, or apply online at https://www.benefits.va.gov/BENEFITS/Applying.asp

All students must follow the curriculum outlines for their objectives since only specific courses may be applied toward VA certification and graduation.

Student Services

Statement of Student Services

The University of Arkansas Hope-Texarkana strives to provide student services that assist students in achieving their educational objectives. These services include academic advising, enrollment services, financial aid, counseling and guidance, student activities, intramural sports, career services, testing services, disability services and ADA compliance, and safety and security. The offices providing these services recognize that each student has his or her own needs, interests, and abilities and that services provided must be geared toward allowing each student to grow both personally and educationally.

Statement of TRiO Student Support Services

TRiO Student Support Services (SSS) is a Title IV federal assistance grant program from the U.S. Department of Education designed to enhance the academic success, retention, transfer, and graduation rates of post-secondary students. The program monitors academic progress and provides services for students. Students are eligible for the services if they are first generation college students, economically disadvantaged, physically and/or learning disabled. Some of the specific services offered are academic assistance, survival and study skills, career awareness and planning, transfer advising and trips, tutorial assistance, and cultural enrichment trips and events.

Accidents or Illness

UAHT does not have health services on its campuses. If an accident occurs on campus, a UAHT Incident Report form should be completed and submitted to the Dean of Student Services. If a student is injured on campus, an Injury Report must be completed and submitted to the Vice Chancellor for Student Services.

ADA Student Referral Process

The Vice Chancellor for Student Services serves as the ADA Compliance Officer and the Director of Testing and Disability Services provides disability services. Detailed information regarding requesting and receiving accommodations is available on the Disability Support Services website at https://www.uaht.edu/student-services/disability-support-services.php.

Counseling and Guidance

The College provides to students the services of guidance and counseling. The purpose of this service is to provide assistance in both academic and personal development during the student's tenure at the institution. The College provides virtual mental health counseling as well as refers students to community agencies for mental health counseling.

Career Pathways Initiative

The Arkansas Career Pathways Initiative is a comprehensive project designed to improve the earning and postsecondary education attainment of Arkansans that are or have been in poverty. The initiative provides funding for two-year colleges to develop career pathways programs that assist custodial parents to earn a marketable educational credential for immediate entry into a high demand occupation. The initiative emphasizes such program components as job readiness skills, basic academic skills preparation/remediation, and post-secondary credentials tied to high demand occupations. Intensive student services are provided for students in the program. The initiative fosters strong connections among two-year colleges, students, community organizations, state agencies, and employers.

Career Pathways serves custodial and noncustodial parents of children under the age of 21. This includes parents who are or have been involved in the justice system and minor parents between the ages of 18-24. For more details, complete the pre-application at https://arpathways.com/.

Purtle Advising Center

The Purtle Advising Center (PAC) is responsible for advising students in choosing appropriate courses that align with the students' proposed major field of study. Advising is provided by professional advising coaches who take into account academic indicators and cultural, financial, and non-cognitive factors impacting placement, success, persistence, and completion. The PAC also directs students to other related student services.

Academic advising at UAHT is a developmental process which considers students' academic needs, goals, interests, and prior education. Academic advisors promote student success and increase student enrollment and retention by promoting academic programs, and referring students at risk or in need of additional resources with the primary objective to assist with making informed decisions concerning their educational goals.

Purtle Advising Center
https://www.uaht.edu/student-services/pac.php
870 722 8124
PAC@uaht.edu

Testing Center

The UAHT Hope-Texarkana Testing Center provides a wide range of test services, including ACCUPLACER, proctored exams, and the GED. Tests are delivered at both Hope and Texarkana campuses.

Testing Center
https://www.uaht.edu/admissions/testing.php
870-722-8247
steven.ogden@uaht.edu

ACCUPLACER

The UAHT Hope Testing Center offers Accuplacer testing on a regular basis. Accuplacer testing at our Texarkana location is done by appointment only. Testing appointments made at https://www.uaht.edu/admissions/testing.php. Testing appointments are strongly encouraged to ensure prompt computer access upon arrival to the Testing Center. Students must have a valid photo ID or their UAHT student ID prior to testing.

ACCUPLACER Test Fee Schedule

*UAHT Student ACCUPLACER Testing Fee:	
First attempt: FREE	
Accuplacer Retake Fee:	$10.00
**Non-UAHT Student Testing Fee:	$10.00 per sub-test
***After Hour Testing Fee:	$25.00

* UAHT Student is defined as one who has a current admission application on file with the UAHT Registrar's Office.
**Non-UAHT Student is defined as one who does not have an application for admission on file in the Registrar's Office or is not willing to complete one prior to testing, and/or indicates they are not planning to attend UAHT.
***Students, either UAHT or non-UAHT, requiring test-proctor services at days/hours outside of normal, scheduled Testing Center hours. All fees are payable in the Testing Center in advance of receiving service.

Proctored Exams

The UAHT Hope Testing Center can proctor exams for students who have approved accommodations through the UAHT Director of Testing & Disability Services, are taking online courses, or for students who are identified as an Independent Study. UAHT Hope Testing Center is a pre-approved test site for most institutions in Arkansas and several out-of-state institutions. It is the responsibility of the student to contact the UAHT Hope Testing Center to make arrangements for a specific date and time to be tested. Prior to taking an exam, the student is required to present a photo I.D. to the Proctor. The student is also required to come prepared with the necessary supplies to take the exam. Personal items such as cell phones must be stored in a locker at the Hope Campus or in an assigned storage bin at the Texarkana Campus.

Online Course Testing

Students taking online courses are required to do proctored testing through Respondus lockdown browser. UAHT requires the following:

1. ID Verification must be clearly shown at the start of each exam.
2. A complete environment scan must be performed at the start of each exam.
3. Webcam is placed on the side

GED®

The General Educational Development (GED®) exam is a high school equivalency exam that is developed by the American Council on Education, Washington, D.C. The tests of General Education Development provide both minor students who have been officially withdrawn from public school and adults who did not complete high school with an opportunity to earn a high school equivalency diploma. By taking and passing a series of four subjects: Reasoning Through Language Arts, Social Studies, Science, and Mathematical Reasoning, learners demonstrate that they have acquired a level of learning that is comparable to that of high school graduates. All Arkansas eligibility requirements must be met prior to testing. The GED® exam is administered on a weekly basis for enrolled adult education students in Texarkana and Hope program locations and twice monthly at the UAHT Hope Testing Center.

NOCTI

The Student Occupational Competency Achievement Test (SOCAT) is administered by the National Occupational Competency Testing Institute (NOCTI). UAHT uses NOCTI assessments as a tool to facilitate the construction of curricula and establish academic standards. Since NOCTI assessments are created by occupational experts in the specific fields, they provide national standards on which to base program improvement. Scoring reports from NOCTI provide feedback of great benefit to both UAHT and students. Faculty and administrators are able to determine strengths and weaknesses within the program of instruction by using the scoring reports. Data analysis includes scoring in subparts of the assessment; individual scores positioned within school, state and national statistics; mean scores; and standard deviations. The SOCAT (NOCTI) is administered to students in five technical areas the end of their program of study: Industrial Electricity, Industrial Maintenance, Heating and Air Conditioning, Diesel Technology, and Welding. Please contact the UAHT Testing Center for appointments, requests, or questions. Students can find more information at: http://noctitesting.org.

NLN NEX

The purpose of the National League for Nursing- Nursing Entrance Exam (NLN NEX) is to evaluate academic ability in order to identify the most qualified applicants for entrance into Licensed Practical Nursing (LPN) Program. The items are not specific to nursing and there is no prerequisite for nursing-related knowledge. The NEX measures three academic proficiencies: verbal ability, mathematics, and science. Sixty minutes is allowed for each subtest; the total time for the exam is 3 hours but you should plan 3.5-4 hours from arrival at the testing center. Test fees are the responsibility of the applicant at the time of registering for the NEX Exam. Test fees are non-refundable.

NLN-NACE

All applicants must complete the NACE-1 exam prior to determining eligibility to the ARNEC program. Students may test two times per application period. Test fees are the responsibility of the applicant at the time of registering for the NACE-1 Test. Test fees are non-refundable. ARNEC applicants may register for the NACE –1 exam at: www.nlnonlinetesting.org.

Tutoring Center

TRiO Student Support Services is a federal program that provides opportunities to students who need assistance with college level classes. The tutoring center has been designated as the location students may meet with their tutor, or it may be used if they need a quiet place to study. There are also other resources available such as laptops, calculators, books, paper, index cards, and graphing paper. The center provides individual, group and supplemental instruction tutoring

sessions by appointment. The services provided are designed to aid student retention and enable participants to successfully complete their educational goals. The tutoring center is located in Room 143 of the Administration Complex (AC).

Student Rights Under the Family Education Rights and Privacy Act (FERPA)

Students can view these documents and videos to learn more about FERPA restrictions, Third Party Releases, and sharing access to your academic and financial information with parents or designated family members.

- Manage Privacy Settings
- Configure Friends and Family
- Video - Setting Up Third Party / Parent Access in Workday

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. A student at the University of Arkansas Community College at Hope-Texarkana (UAHT) has the following rights with regard to her/his education records:

1. The right to inspect and review the student's education records within 45 days after the day the University of Arkansas Community College at Hope-Texarkana (UAHT) receives a request for access. A student should submit to the registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask UAHT to amend a record should write the Registrar, clearly identify the part of the record the student wants changed and specify why it should be changed.
If UAHT decides not to amend the record as requested, the Registrar will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide consent before UAHT discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. That the following information, which is considered to be directory information, will be subject to public disclosure unless the student opts out of directory information in Workday. Information designated as directory information is the student's name, address, email address, photograph, telephone number, date and place of birth, major field of study, classification by year, number of hours in which the student is enrolled and number of hours completed, participation in officially recognized activities and organizations, dates of attendance including matriculation and withdrawal dates, degrees, scholarships, honors and awards received, including type and date granted, and the most recent previous educational agency or institution attended.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the UAHT to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Student Privacy Policy Office
   U.S. Department of Education 400 Maryland Avenue, SW
   Washington, DC 20202

See the list below of the disclosures that postsecondary institutions may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other school officials, including teachers, within UAHT whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions including the National Student Clearninghouse, provided that the conditions listed in § 99.31(a)(1)(i)(B)(*1*) - (a)(1)(i)(B)(*3*) are met. (§ 99.31(a)(1))

- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State- supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))
- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

Policies and Procedures

Academic Honesty & Integrity Policy

The Student Academic Honesty and Integrity Policy developed by the UAHT Faculty Senate is designed to educate students, to protect the rights of students accused of violating the UAHT Student Conduct Code, and to deter further violations through remediation. The Student Academic Honesty and Integrity Policy identifies three levels of academic dishonesty:

Academic Dishonesty Levels:

Level 1 – Minor infraction (student lacks understanding). Examples include but are not limited to:

- Improper use of outside sources
- Collaborating inappropriately while completing outside coursework
- **Consequences:** This level of infraction is to be handled between the instructor and student. The instructor has the discretion of giving a zero for the assignment. The instructor will counsel the student on correct procedures, the consequences for future infractions, and on the Grade Appeals for Students. The instructor will document the infraction and counseling session through either Blackboard assignment comments or an email to the student.

Level 2 – Mid-level infraction. Examples include but are not limited to:

- Repeated infractions after counseling with student as outlined above

- Cheating on an exam
- Plagiarism
- Cutting/pasting or manually copying another's work without proper citation
- Receiving (or giving) answers from another student
- Copying a classmate's assignment and passing it off as one's own work (Ex. Minor assignments such as homework, quizzes, in-class work, etc.)
- **Violation in a professional program of study (as outlined in CNA, LPN, EMS, etc.). Allied Health students such as those in Nursing, CNA, EMT/Paramedic and Funeral Service are subject to their respective program guidelines and procedures regarding disciplinary actions involving honesty and integrity as listed in their program handbooks**.
- **Consequences**: This level of infraction is to be handled primarily between the instructor and student. The student will receive a written copy of the allegations, including any evidence. The student will have the opportunity to review the evidence and submit evidence on their behalf to the instructor. The student may receive a zero for the assignment based on evidence presented. The student will be counseled on the consequences for future infractions and on the Grade Appeals for Students. An Incident Form is to be completed by the instructor and a copy given to the student, academic dean, and VC for Academics.

Level 3 – High-level infraction (Above and beyond standard academic violations). Examples include but are not limited to:

- Further repeated infractions after counseling with student as outlined above
- Stealing and/or sharing exams or other work (Ex. Major assignments such as a presentation, research paper, essay, project, etc.)
- Buying or selling papers for purpose of cheating
- Passing off another person's work as your own, in its entirety, as your own (with or without permission)
- Impersonating another student
- **Violation in a professional program of study (as outlined in CNA, LPN, EMS, etc.). Allied Health students such as those in Nursing, CNA, EMT/Paramedic and Funeral Service are subject to their respective program guidelines and procedures regarding disciplinary actions involving honesty and integrity as listed in their program handbooks.**
- **Consequences:** This level of infraction is to be handled between the instructor, the academic dean and student (process outlined below). The instructor will submit the allegations and evidence of the infraction to the student and academic dean. The student will have the opportunity to review the evidence and submit evidence on their behalf to the academic dean. A meeting will follow between the instructor, academic dean, and student. Documentation of allegations and evidence must be provided to the student and academic dean at least 3 days prior to the meeting. The instructor and student may each have one additional UAHT campus personnel present in the meeting to support their case. The academic dean will make the final decision as to whether the alleged infraction was committed. If evidence supports that the infraction did take place, the instructor and academic dean will consult as to whether the consequence will be withdrawal (W) or failure (F) of the course. An Incident Form is to be completed by the instructor and a copy given to the student, academic dean, and VC for Academics. The Vice Chancellor for Academics may then consult with the Dean of Students to determine whether the incident should also be addressed through the student conduct process. This process may result in additional sanctions, including suspension or dismissal from the college.
- **NOTE:** In the event that the instructor is also the academic dean of the division, the case will be presented to and decision made by a dean of a different academic division.

Appeal process: If the student disagrees with the final decision, they may utilize the Grade Appeals for Students policy.

Note: Certain programs of study, such as nursing, may have more severe consequences than listed above for certain infractions, and this policy does not supersede those policies. Refer to program-specific policies for further information pertaining to Academic Honesty issues.

Student Code of Conduct

The Student Code of Conduct sets forth behavioral standards for students to follow as they live, study, work, and pursue their educational goals in a safe and secure learning environment at the University of Arkansas Community College at Hope-Texarkana. The Code reflects expectations based on values essential to a flourishing academic environment, such as honesty, integrity, respect, and fairness. The complete Student Code of Conduct is available at https://www.uaht.edu/resources.php under Student Policies.

Drug and Alcohol Abuse and Drug-Free Campus Policy

College regulations specify that the use, possession, or sale of illegal drugs and unauthorized use of alcohol is in violation of College policy. Students who are found responsible of violating College policy regarding illegal drugs will be subject to the full range of sanctions in the Student Code of Conduct including dismissal. Students having drug or alcohol abuse problems or who know or care about someone who is abusing drugs and alcohol will find a variety of sources on campus where assistance is available. Student Services has this information available. UAHT requires all incoming students to complete an alcohol and drug abuse education program.

Title IX Policy for Complaints of Sexual Assault and Other Forms of Sexual Harassment

The University of Arkansas Hope-Texarkana is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination based upon race, color, religion, national origin, service in the uniformed services (as defined in state and federal law), veteran status, sex, gender identity, sexual orientation, age, pregnancy, physical or mental disability or genetic information. Such an environment is necessary to a healthy learning, working and living atmosphere. Accordingly, all acts of discrimination, harassment, retaliation and sexual misconduct as defined by this Policy are prohibited.

UAHT is committed to maintaining an academic and working environment free from conflicts of interest, favoritism, exploitation, breach of trust, or abuse of power. It is prohibited for any teacher or staff to have a sexual or amorous relationship with any student at UAHT where one person holds a position over the other, either pedagogical or supervisory. In the event a relationship exists, students are required to report the relationship to the Dean of Students.

Title IX protects the UHT community from sexual discrimination, harassment and misconduct in a school's education programs and activities. Title IX protects the UAHT community in connection with all academic, educational, extracurricular, athletic and other College programs, whether those programs take place on UAHT property, in UAHT transportation, at a class or training program sponsored by UAHT at another location or elsewhere.

All Complaints or any concerns about conduct that may violate this Policy should be submitted to the Title IX Coordinator:

UAHT Title IX Coordinator
Brian Berry, Vice Chancellor for Student Services
Student Center office 209
P.O. Box 140
Hope, AR 71802-0140
870-722-8227
Brian.berry@uaht.edu

The complete Title IX policy can be found at https://www.uaht.edu/student-services/non-discrimination.php.

Policy and Procedure on Complaints of Discrimination and Harassment (non-Title IX)

I. Policy Statement

The University of Arkansas Hope-Texarkana is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination. Such an environment is necessary to a healthy learning, working, and living atmosphere. The College expects students, applicants for admission, employees, applicants for employment, affiliates, subcontractors, on-site contractual staff, community members, and visitors to uphold the College's commitment to nondiscrimination and harassment by conducting themselves in manner that is appropriate and consistent with this policy. Accordingly, all acts of discrimination, harassment, and retaliation are prohibited. The College will take prompt and equitable action in response to complaints about such conduct.

II. Policy Scope and Relationship to Title IX

"Discrimination" under this policy refers to action or conduct that (1) is based on race, color, sex, religion, national origin, service in the uniformed services (as defined in state and federal law), veteran status, sex, age, pregnancy, physical or mental disability, gender identity, sexual orientation, or genetic information and (2) materially affects a term or condition of an individual's employment, education, living environment, or participation in a program or activity.

"Harassment" under this policy means detrimental action or a course of conduct that is based on one of the foregoing categories and that is sufficiently serious (*i.e.*, severe and/or pervasive) and objectively offensive to deny or limit a person's ability to participate in or benefit from the College's programs, services, opportunities, or activities or when such conduct has the purpose or effect of unreasonably interfering with an individual's employment.

Reports and complaints regarding sexual harassment, sexual assault, relationship violence, stalking, and similar conduct should first be made to the Title IX Coordinator under the College's separate policy on sexual assault and harassment. Other forms of discrimination and harassment may be the subject of an initial complaint under this policy. In addition, this policy may be used to address complaints of sexual harassment or assault that may negatively affect the campus community but are dismissed by the Title IX Coordinator based on lack of jurisdiction. In such situations, the appropriate office will have discretion on whether to commence an investigation under this policy.

III. Offices Hearing Complaints

The Department of Human Resources is responsible for investigating complaints of discrimination and harassment against faculty, staff, and administrative employees. The Office of the Dean of Students is responsible for investigating complaints of harassment and discrimination against students. A complaint to the appropriate office, using the Complaint Form, should be made within 30 days of the act of discrimination or harassment. The time limit may be waived or extended by the Department of Human Resources or the Office of the Dean of Students if good cause is demonstrated.

IV. Investigation

After receiving the complaint, the appropriate office will explore whether the matter can be resolved informally, without disciplinary action or a finding that discrimination or harassment has occurred. If the issue can be resolved informally, no further action will be taken.

If the complaining party chooses to proceed with a formal complaint, the individual against whom the complaint is filed (*i.e*., the "respondent") will be instructed to provide a written response to the allegations within 5 working days of the request. The matter will then be investigated promptly.

At the conclusion of the investigation, the investigating office will issue a written determination of responsibility and provide the decision to the complaint and respondent. The determination shall also identify any sanctions or remedies that the investigator believes should be imposed. In the case of employee-respondents, the proposed sanctions and remedies shall serve as a nonbinding recommendation to the appropriate campus administrator.

The institution reserves the right to address, as an administrative matter, conduct that does not constitute a violation of this policy, but nevertheless is inappropriate in a professional work or educational environment.

V. Appeal

If a student-respondent is dissatisfied with the decision, the respondent may request that the Dean of Students convene a hearing. The request for a hearing must be made within 5 working days of the decision. After receiving the request, the Dean of Students will promptly schedule a hearing that generally follows the procedures used for cases of student misconduct.

If an employee-respondent is dissatisfied with the decision, the respondent may appeal the matter to the Chancellor or his/her designee. A respondent who chooses to appeal must, within 5 working days of receiving the decision, deliver a written statement to the Chancellor or designee that concisely explains why the decision should be overturned or modified. The Chancellor or his/her designee may elect to convene a committee to review the allegations, consider the evidence, and make a recommendation; alternatively, the Chancellor or designee may decide the matter in the absence of a committee. The final decision shall be rendered as soon as practicable and ordinarily no later than 10 working days after receiving the written appeal.

VI. Retaliation
It is a violation of this policy to take an action against an individual because that person has opposed any practices forbidden by this policy or because that person has filed a complaint, testified, assisted, or participated in an investigation or proceeding under this policy. Retaliation includes intimidating, threatening, coercing, or in any way discriminating against an individual because of the individual's opposition, complaint, or participation. Adverse action is retaliatory if it would deter a reasonable person in the same circumstances from opposing practices prohibited by this policy.

VII. Confidentiality
The College requests confidentiality from all parties and witnesses involved in an investigation. During an investigation, it may be necessary for the investigator to provide details to individuals with a legitimate need to know about the allegations. This may include: (1) information provided to respondents to allow them to fully respond to the allegations, (2) information provided to witnesses or other people with whom investigators communicate in order to obtain or verify information; (3) where appropriate, information provided to management during or following an investigation to allow any necessary actions to be taken. In addition, the identity of the investigation participants and the details of the investigation may become known for reasons outside the control of the investigator.

VIII. False Reports
Willfully making a false report of discrimination (including discriminatory harassment) is a violation of College policy and is a serious offense. Any person who willfully makes or participates in making a false report under this policy may be subject to disciplinary action up to and including termination or expulsion.

XI. Training
All new employees should receive training on preventing, reporting, and addressing discrimination (including discriminatory harassment) within 30 days of beginning employment or enrollment. Employees must receive refresher training at least every two years.

EEOC and NSF Reporting
Although complainants are encouraged to resolve their grievances related to discrimination by utilizing this policy, they may have the right to file a complaint directly with the appropriate agency. The contact information for the EEOC and NSF are as follows:

Equal Employment Opportunity Commission (EEOC)
820 Louisiana St., Suite 200
Little Rock, AR 72201
Toll Free: 1-800-669-4000
Telephone: 501-324-5060
TTY: 800-669-6820
Fax: 501-324-5991

National Science Foundation (NSF)
Office of Diversity and Inclusion
2415 Eisenhower Ave.
Alexandria, VA 22314
Telephone: 703-292-8020
Fax: 703-292-9072
Email: programcomplaints@nsf.gov

Policy On Free Speech And Expressive Activities In Outdoor Areas Of Campus

UAHT recognizes the important role of intellectual freedom and free expression on campus, and it seeks to further the advancement of knowledge by means of research and discovery, teaching, and vigorous discussion of ideas. Students, faculty, and staff are free to discuss matters to the extent consistent with the First Amendment to the U.S. Constitution; Article 2, Section 6 of the Arkansas Constitution; state and federal statutes and regulations; and the reasonable, content-neutral restrictions set forth in this policy and other College and campus policies. The complete policy on free speech and expressive activities is available at https://www.uaht.edu/resources.php under Student Policies.

Policy Statement on Hazing Awareness and Prevention Programs

Hazing awareness and prevention programs are provided to students, staff, and faculty related to hazing awareness and prevention education. These programs are offered online and are targeted to reach all members of the College community, are research-informed, and will include primary prevention strategies. Hazing awareness and prevention programs are described in more detail and published on an annual basis in the University of Arkansas Community College at Hope-Texarkana Annual Security Report.

Policy Prohibiting Hazing

At the University of Arkansas Community College at Hope-Texarkana, all students, faculty, staff, alumnus, and volunteers should understand that hazing is not only unacceptable and a violation of the University of Arkansas Community College at Hope-Texarkana's rules and policies but is also against the law.

"Hazing" means:

a. A willful act on or off the property of the University by one Student, alumnus, or volunteer or employee of a fraternal organization if the volunteer or employee is acting on behalf of, or in the name of, the fraternal organization, acting alone, or acting with others when the conduct is directed against any other Student and done for the purpose of intimidating the Student attacked by threatening him or her with social or other ostracism or of submitting such Student to ignominy, shame, or disgrace among his or her fellow Students, and acts calculated to produce such results;

b. The playing of abusive or truculent tricks on or off the property of the University by one Student, alumnus, or volunteer or employee of a fraternal organization if the volunteer or employee is acting on behalf of, or in the name of, the fraternal organization, acting alone, or acting with others, upon another Student to frighten or scare him or her;

c. A willful act on or off the property of the University by one Student, alumnus, or volunteer or employee of a fraternal organization if the volunteer or employee is acting on behalf of, or in the name of, the fraternal organization, acting alone, or acting with others which is directed against any other Student done for the purpose of humbling the pride, stifling the ambition, or impairing the courage of the Student attacked or to discourage him or her from remaining in that school, college, university, or other educational institution, or reasonably to cause him or her to leave the institution rather than submit to such acts; or

d. A willful act on or off the property of the University by one Student, alumnus, or volunteer or employee of a fraternal organization if the volunteer or employee is acting on behalf of, or in the name of, the fraternal organization, acting alone, or acting with others in striking, beating, bruising, or maiming; or seriously offering, threatening, or attempting to strike, beat, bruise, or maim; or to do or seriously offer, threaten, or attempt to do physical violence to any Student of any such educational institution; or any assault upon any such Student made for the purpose of committing any of the acts, or producing any of the results, to such Student as defined in this section.

e. The term "hazing"
   I. Does not include customary athletic events or similar contests or competitions; and
   II. Is limited to those actions taken and situations created in connection with initiation into or affiliation with an organization, extracurricular activity, or sports program.

Reporting
Complaints or concerns of hazing should be reported to the Dean of Student Services or to the local police. The Dean of Student Services can be contacted at marla.bush@uaht.edu or 870-722-8108. Complaints may also be filed online using the Student Conduct Complaint Form.

Investigation Process
Complaints or concerns of hazing reported to the institution will be investigated and handled using the process identified in the Student Code of Conduct. The Student Code of Conduct or identify the process is found at UAHT Student Code of Conduct.

Arkansas Law on Hazing
Arkansas law on hazing can be found at Ark. Code Ann. §§ 6-5-201 to 202. Arkansas law provides that:

> (a) A student, alumnus, or volunteer or employee of a fraternal organization of a school, college, university, or other educational institution in Arkansas shall not knowingly engage in hazing or encourage, aid, or assist any other student, alumnus, or volunteer or employee of a fraternal organization in hazing.
> (b)(1) A person shall not knowingly permit, encourage, aid, or assist another person in committing the offense of hazing, or knowingly acquiesce in the commission of the offense of hazing, or fail to report promptly his or her knowledge or any reasonable information within his or her knowledge of the presence and practice of hazing in this state to an appropriate administrative official of the school, college, university, or other educational institution in Arkansas.

Hazing is a Class B misdemeanor in the State of Arkansas and requires expulsion of the student convicted of hazing from the school, college, university, or other education institution the he or she is attending.
Ark. Code Ann. § 6-5-202.

POLICY ON DESIGNATION OF MULTI-OCCUPANCY RESTROOMS, CHANGING ROOMS, AND SLEEPING QUARTERS IN PUBLIC BUILDINGS

I. Purpose

The purpose of this policy is to set rules for designating multi-occupancy restrooms, changing rooms, and sleeping quarters for the exclusive use of males or females in compliance with Arkansas law.[1] This policy does not apply to a single-occupancy restroom, changing room, or sleeping quarter, or a family restroom, changing room, or sleeping quarter.

Employees, students, and visitors to campus are prohibited from entering a restroom or changing room that is designated for the exclusive use of females or males unless he or she is a member of the designated

[1] Act 955 of 2025; Ark. Code Ann. § 22-3-2202.

sex or the individual's use of the restroom or changing room falls within one of the exceptions set out in this policy.

II. Definitions

A. "Changing room" means a room or area in which a person may be in a state of undress in the presence of others, including without limitation a locker room or a shower room;

B. "Female" means an individual who naturally has, had, will have, or would have but for a congenital anomaly or intentional or unintentional disruption the reproductive system that at some point produces, transports, and utilizes eggs for fertilization;

C. "Male" means an individual who naturally has, had, will have, or would have but for a congenital anomaly or intentional or unintentional disruption the reproductive system that at some point produces, transports, and utilizes sperm for fertilization;

D. "Multi-occupancy" means a space designed for use by multiple persons simultaneously;

E. "Restroom" means a room that includes one or more toilets or urinals;

F. "Sex" means an individual's biological sex, either male or female; and

G. "Sleeping quarter" means a room with a bed in which more than one individual is housed overnight.

III. Designations of Multi-Occupancy Restrooms and Changing Rooms

The Director of Physical Plant shall designate each multi-occupancy restroom and changing room in every building or related facility occupied by the campus for the exclusive use of females or males. A sign shall be posted outside of each multi-occupancy restroom and changing room indicating if it is for the exclusive use of females or males. The Director of Physical Plant may redesignate a multi-occupancy restroom or changing room designated for exclusive use by one sex to a designation for exclusive use by the opposite sex as needed.

IV. Designations of Sleeping Quarters

UAHT does not have or operate any residential facilities, therefore it does not have any sleeping quarters.

V. Use of Exclusively Designated Restrooms, Changing Rooms, and Sleeping Quarters

Every restroom, changing room, or sleeping quarter that is designated for the exclusive use of females or males shall only be used by a member of the designated sex. A person shall not be required to share a sleeping quarter with a member of the opposite sex. A person shall not enter a restroom or changing room that is designated for the exclusive use of females or males unless he or she is a member of the designated sex or falls within one of the exceptions listed below.

A person is not prohibited from entering a restroom, changing room, or sleeping quarter designated for the exclusive use of members of the opposite sex to:

(1) Perform custodial services or maintenance;
(2) Render medical assistance;
(3) Perform duties arising under the course and scope of employment as a law enforcement officer, employee, or contractor;
(4) Seek protection in a designated shelter area during a threat of an emergency or natural disaster;

(5) Provide aid during a threat of a natural disaster or a serious threat to good order or safety;
(6) Assist an individual protected by the Americans with Disabilities Act of 1990;
(7) Accompany young children in need of assistance;
(8) Assist an elderly person requiring aid; or
(9) Address, supervise, or treat athletes that the individual is overseeing as a coach or an athletics personnel member during a reasonable time before an athletic event, during an athletic event, or immediately following an athletic event if:
    a. The coach or the athletics personnel member verifies that no person is in a state of undress at any time while the coach or athletics personnel member is present; and
    b. An adult other than the coach or athletics personnel member is also present.

VI. Policy Enforcement

This policy shall be posted on the University's website.

Any person who encounters a person of the opposite sex in a restroom or changing room designated for the exclusive use of one sex may report the encounter to the Chief of Campus Police by phone or email at:

Freddie Parks, Chief of Campus Police – 870-722-8571 freddie.parks@uaht.edu.

The Chief of Campus Police shall forward the matter for review to the Dean of Student Services if the alleged violation involved a student or Director of Human Resources if the alleged violation involved an employee. Following a determination that a violation has occurred, the Dean of Student Services (if the violator was a student) or Director of Human Resources (if the violator was an employee) shall take appropriate action to prevent future violations of this policy.

Employees shall adhere to appliable privacy laws during the review and response to a violation reported under this policy.

Smoking Policy

Smoking is prohibited by students, faculty, staff, and visitors at all times on the UAHT campus and all other state-supported institutions of higher education in Arkansas. UAHT policy further prohibits the use of all tobacco products, vaping devices, and e-cigarettes. As outlined by ACT 734, the Clean Air on Campus Act of 2009, and UAHT policy, the term "campus" is all inclusive, meaning all college property, both real and personal, owned or operated by UAHT, including all buildings, grounds and automobiles.

Housing

The College provides no housing facilities.

Parking/Traffic Regulations

Students may park in any of the unrestricted parking spaces. Restricted parking spaces are marked with signs and/or painted spaces. All students, faculty, and staff must display current parking stickers on vehicles parked on campus. Students may obtain parking stickers in the Enrollment management office or the Registrar's Office at the Hope campus and at the Texarkana Campus Center Information Desk at the Texarkana campus; staff and faculty may obtain parking stickers in the Human Resources Office. Parking and traffic violations are subject to fines or other corrective measures.

Parking/Traffic Violations:	**FEE:**
Exceeding posted speed limit	10.00
No parking permit	10.00
Careless/unsafe driving	25.00
Failure to stop or yield right-of-way	25.00
Parking in visitor parking	5.00
Unauthorized parking in disability parking	50.00
Parking in no parking zone	10.00
Driving or parking on the grass	10.00

Improper parking/outside marked lines	5.00
Parking in fire lane	25.00
Failure to yield to pedestrian in crosswalk	10.00
Blocking driveway/legally parked vehicle	25.00
Parking in reserved lot/space	10.00
Excessive noise from vehicle	10.00

Tools

Many of the Technical and Industrial courses require students to bring a basic set of hand tools to class in order to complete the laboratory components of the course objectives. Students should contact the program instructor to obtain a required tool list for their chosen area of study. Students should refer to the course syllabus for information concerning when they must have the required tools.

Campus Police

Students are encouraged to promptly report crimes or suspicious activities to Campus Police. Should a campus police officer not be available, students should contact the Dean of Student Services or the campus operator. Assistance will be given in contacting the local law enforcement authorities should that be necessary.

The College prepares an Annual Security Report in compliance with the Jeanne Cleary Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on the UAHT website at https://www.uaht.edu/safety/campus-safety.php. This report is prepared in cooperation with local law enforcement agencies, the Administrative Cabinet, Dean of Student Services and the Vice Chancellor for Student Services.

Each entity provides updated information concerning criminal offenses, the campus Crisis Plan, incident reports, and educational efforts and programs to comply with the Act. Campus crime, arrest, and referral statistics include those reported to designated campus officials and local law enforcement agencies are included in the report.

Each year, an email notification which provides the website to access this report is sent to all enrolled students, faculty and staff. Copies of the report may also be obtained in the Campus Police Department.

Students and members of the College community are urged to follow these recommendations:

To report a non-emergency, contact Campus Police at (870) 722-8570. In an emergency, call 911.

- **Report all crimes to College officials.**
- **Alert Campus Police about suspicious-looking people or activities**
- **Always let family/friends know where you're going and when you expect to arrive/return**
- **Steer clear of shrubbery, trees or structures that people could hide behind**
- **When walking alone, walk confidently and be aware of your surroundings**
- **If you think you're being followed, find other people immediately**
- **Have keys ready before you get to the car so you don't have to search for them**
- **Keep vehicles locked and don't leave valuables in plain sight**
- **If you have someone that is prohibited, by law, from coming in contact with you, give that information to Campus Police**

Student Grievance Policy

Informal Resolution

Students who wish to seek further review of an academic or non-academic decision or action by the College or a College employee (in an official capacity) that the student contends was in violation of written campus policies, or constitutes unfair or unequal application of such policies, should first seek to resolve such concerns through informal discussions. Complaints regarding academic matters should generally begin with informal discussions with the student's instructor or

with the faculty member supervising a course. If such informal discussions do not reach a satisfactory resolution, then the student may pursue a grievance following the steps in this policy.

Academic decisions are defined as those made by faculty or academic deans and/or involving coursework, courses, or issues inside the classroom not covered by other policies.

Non-academic decisions are defined as those made by staff regarding issues/policies that occur outside the classroom and the scope of academic work such as student services or finance and administration.

Applicability of Policy

This policy applies to all UAHT students. This policy does not apply to matters which are covered by other campus policies or appeal procedures, including, but not limited to, the following:

- grade appeals;
- allegations of discrimination or harassment (including sexual harassment) under the college's non-discrimination policy;
- allegations of failure to provide reasonable accommodations for a disability;
- financial aid;
- enforcement of campus parking regulations;
- ARNEC and Practical Nursing programs which have separate grievance procedures outlined in their respective student handbooks;
- violations of the UAHT Code of Student Conduct.

Matters involving allegations of unlawful harassment (including sexual harassment), discrimination and/or retaliation should be reported to the Title IX Coordinators, and matters involving alleged failure to provide reasonable accommodations for a disability should be reported to the Vice Chancellor for Student Services. Additional information about each of the above policies is available on the college's website and through the Office of the Dean of Student Services.

Furthermore, this grievance process is intended to address alleged violations of college policy with respect to individual students, rather than disagreements with existing policies. Questions regarding the applicability of this grievance policy to a particular issue will be determined by the office of the dean of student services, in consultation with the vice chancellors and other college officials, as necessary.

Examples of matters to which the grievance policy would apply include: incorrect application of the tuition refund policy; noncompliance with the late withdrawal policy; or misapplications of policies listed in the college catalog that are not covered by a specific grievance policy.

Formal Grievance Process

If efforts to resolve a complaint or issue informally are not successful, no later than 30 calendar days following the decision or action that the student seeks to have reviewed, the student may pursue the matter via the grievance policy by putting the grievance in writing, clearly and succinctly stating the facts relating to the grievance and which policies the student contends have been violated or misapplied. The grievance form is available here Student Grievance Form. For an academically related grievance, the written grievance shall be reviewed by the appropriate academic dean who may appoint an alternate official to consider the grievance. If the grievance involves an academic dean, the Vice Chancellor for Academics will appoint an alternative official to consider the grievance. For a non-academic matter, the grievance will be considered by an administrator with authority over the relevant area. The administrator considering the grievance will review the material provided by the student, and may, at the administrator's discretion, gather any additional information that will be helpful to a decision, whether in writing or through meeting with the student or other persons involved. The administrator reviewing the grievance shall make a decision, in writing, within 14 calendar days after receiving the student's grievance (excluding the day of receipt and holidays when the College is closed), or as soon as possible thereafter. The decision will explain the basis for the decision, remedial steps required, if any, and the procedure for requesting an appeal.

Appeals

If the student believes the grievance decision is in error, then that person may, within 14 calendar days after the date of the written decision, appeal the decision to the Vice Chancellor for Academics (for an academic matter) or to the relevant vice chancellor or a designee (for non-academic matters). The administrator considering the appeal will review the material provided by the student, the grievance decision, any other material which has been assembled regarding the matter, and any applicable college policies and may, at his or her discretion, gather any additional information that will be helpful to a decision, whether in writing or through meeting or consulting with any individuals deemed necessary in the administrator's discretion. The administrator reviewing the appeal shall make a decision, in writing, within 14 calendar days of receiving the student's grievance, or as soon as possible thereafter. The appeal decision shall be final.

External Complaint Resolution

If a grievance cannot be resolved internally within the college, a student may file a complaint with the appropriate authority. Students at the University of Arkansas Community College at Hope-Texarkana, residing in Arkansas or attending from out-of-state, must file complaints in writing with the Arkansas Department of Higher Education (ADHE), 423 Main Street, Suite 400, Little Rock, AR 72201, within 20 days of completing the institution's grievance process. As required by ADHE, the grievant must provide a statement from the institution verifying that the institution's appeal process has been followed. ADHE inquiries are limited to courses/degree programs certified by the Arkansas Higher Education Coordinating Board (AHECB) under Ark. Code § 6-61-301 and to matters related to the criteria for certification. Students may also contact the Higher Learning Commission by visiting https://www.hlcommission.org/for-students/file-a-complaint-against-an-institution/#form. This information is provided pursuant to 34 CFR § 668.43(b).

Grade Appeals

If a student questions the fairness or accuracy of a grade, there is recourse through the student grade appeal process. An appeal must allege the instructor's policy was not applied consistently or differed substantially from the announced policy, or an error was made in the application of a grade or calculation of a grade. All grievances concerning course grades must be filed within 30 days of the end of the term in which the grade that is being appealed was assigned. The procedures are:

The student should first discuss the matter with the instructor involved, doing so as soon as possible after receiving the grade. The instructor should be willing to listen, to provide explanation, and to be receptive to changing the grade if the student provides convincing argument for doing so. The student's questions may be answered satisfactorily during this discussion.

If the student chooses to pursue the matter further and submits an appeal, the student shall take the appeal in written form to the appropriate dean of the division in which the course was instructed. The appeal should present the basis of the appeal and merits of the case with evidence the student may have to support the appeal. If the dean determines the case has no merit, that person will inform the student and the instructor in writing. If that dean believes the appeal may have merit, the dean will discuss it with the instructor in an effort to resolve the matter. In the case that the dean is the instructor, the student should submit the appeal to the Vice Chancellor for Academics. If the Vice Chancellor for Academics is the instructor, the student should submit the appeal to the Vice Chancellor for Student Services.

If the matter remains unresolved, it will be referred to a standing grade appeal committee composed of faculty and staff. This committee will be appointed by the Chancellor. The instructor whose grade is being challenged shall not serve on the grade appeal committee. The committee will examine available written information on the dispute, will be available to meet with the student and with the instructor, and will meet with others as it deems appropriate.
If the grade appeal committee majority determines, through its inquiries and deliberations, that the grade should not be changed, the committee will communicate this conclusion to the student, the faculty member, the dean and the VCA. If the grade appeals committee majority determines that the grade should be changed, the committee will notify the Vice Chancellor for Academics of their recommendation with a written explanation. The Vice Chancellor for Academics shall review the decision and if they concur, the VCA will instruct the College Registrar to make the grade change and notify the instructor and student of this action. If the Vice Chancellor for Academics determines the committee's recommendation is in error, the VCA will notify the committee, dean, faculty member, and student and provide a written explanation of her/his decision. The VCA's decision is final.

Registered Student Organizations

The College supports activities outside the classroom that enrich, supplement, and provide a testing ground for classroom learning. These activities offer opportunities for social growth and for the development of values, appreciations, and insights. The faculty seeks to provide an environment in which students may become self- disciplined, self-reliant, and socially sensitive individuals.

Students and faculty have the opportunity to become members of several organizations. They may participate in any College activity for which they are eligible. All student organizations have faculty sponsors and are responsible to the Dean of Student Services. Rules for starting new organizations are available in the Dean of Student Services Office. Secret societies are not allowed to be recognized as organizations.

The following organizations are currently active at UAHT at the time of publication of the Catalog:

Alpha Beta Gamma

Alpha Beta Gamma is a national honor society for Business and Professional majors at two-year degree granting institutions. The society exists to recognize and reward academic excellence among business and professional honor students. To achieve this goal, Alpha Beta Gamma provides leadership opportunities, forums for the exchange of ideas, and the stimulation of interest in continuing academic excellence. Alpha Beta Gamma is a member of the Association of College Honor Societies (ACHS). Membership into Alpha Beta Gamma requires earned credit of 12 credit hours and a cumulative GPA of a 3.0

Campus Crusades for Christ (CRU)

Campus Crusades, for Christ is an interdenominational movement for students, with advisors from the staff and faculty and leadership made up of growing Christian students. CRU has a ministry presence in 191 countries. Campus Crusades for Christ's ministry goal is to reach the world's 60 million university students through Christ- centered fellowship, activities and retreats. www.cru.org.

Funeral Service Club

The purpose of this organization is to build camaraderie among funeral service students, bring attention to the funeral service program within the community by assisting in various community activities, broaden the educational horizons and opportunities provided to the students of the funeral service program, and to represent and assist in the expansion of the funeral service program at UAHT by conducting ourselves in a professional manner at all times and by providing information and program assistance in the local community, throughout the state and beyond.

You must be a UAHT student and must be enrolled in the UAHT Funeral Service Program.

HOLA: Hispanic Outreach and Leadership Association

The purpose of this organization is to promote language, culture and diversity of Hispanic and Latino-based communities and countries. In addition, the organization aims to create a robust and engaging environment where relationships, friendships, and partnerships are made and where student success is a holistic approach through experiences. This organization and its activities are open to all interested students without regard to race, color, sex, creed, religion, national origin, age, physical ability, sexual orientation, or other factors covered by the law.

Information Technology & Robotics Association

The purpose of this organization is to foster camaraderie among students in the Information Technology sciences, promote education and opportunities for the Information Technology students, and promote awareness and means by which members of the community at large may recycle and dispose of electronic waste.

Membership is open to anyone who has an active interest in the activities and is in agreement with the policies of the organization.

Iron Horse Historians
The purpose of this organization is to promote an appreciation and understanding of the past in order to understand the present.

Multicultural Society
The purpose of the Multicultural Club is to bring about a better relationship among the students, faculty, and all ethnic groups, along with the enhancement of one's self-image. Also, the purpose is to have a positive effect on the general atmosphere of the College campus, as well as introduce beneficial projects to the College and community as a whole. Membership is open to all currently enrolled students.

Phi Theta Kappa (PTK)
The purpose of Phi Theta Kappa is to recognize and encourage scholarship among two-year college students. To achieve this purpose, Phi Theta Kappa provides opportunities for the development of leadership and service, an intellectual climate for the exchange of ideas and ideals, lively fellowship of scholars, and stimulation of interest in continuing academic excellence. To become members of Phi Theta Kappa, students must have attained at least 12 credit hours and a cumulative GPA of 3.50.

Student Government Association (SGA)
The Student Government Association is composed of elected representatives of the student body and deals with matters concerning the student body as a whole. SGA is a deliberative planning group which works in close liaison with administrative officials of the College, interpreting official policies to the students and student concern to the administration.

T& I Club
The Technical and Industrial (T&I) Club goal is to expand the participant's occupational goals and awareness by tying together the industrial community and the University of Arkansas Hope-Texarkana. The organization is open to all students, past and present, as well as members of the industrial community.

TRiO Student Success Club
In 1998 the TRiO Student Success Club was organized with a purpose designed to encourage and promote group unity, develop leadership skills, and provide academic, cultural and social support and services that will benefit the participants from the first day of enrollment to graduation. The club provides a friendly atmosphere, academic, cultural, and social workshops, cultural trips, fundraising activities and community service opportunities. Participants in the club serve as a resource to assist the TRiO Team in planning events and activities.

UAHT United Soccer Club
UAHT United Soccer Club's mission is to create a soccer community at UAHT, that promotes teamwork, skills, development, and sportsmanship, while representing UAHT with pride and respect.

General Education Statement

The University of Arkansas at Hope-Texarkana's general education curriculum provides students with the depth and breadth of knowledge, skills, and attitudes necessary for living and working in a diverse, global, and technological society of the 21st century. The general education curriculum is the primary means by which students demonstrate their ability to think critically, reason effectively, apply quantitative and scientific concepts, communicate ideas, and engage in lifelong learning and adaptation. The general education curriculum is required in all Associate degree programs.

Through a comprehensive body of courses and educational experiences, faculty and staff work collaboratively to enrich students' lives and serve as models of lifelong learning. These experiences emphasize the importance of academic integrity, the value of a positive attitude and common courtesy, and the necessity of professionalism. Such qualities provide the foundation upon which individuals build lives of independence, purpose, and contribution.

Guided by the General Education Statement, the faculty and staff of UA Hope-Texarkana affirm that an educated person demonstrates common knowledge and essential intellectual concepts, including the ability to:

1. Synthesize credible research and evidence to construct ethically documented arguments.
2. Solve discipline-specific problems through mathematical and/or scientific methodologies.
3. Analyze human cultures through different perspectives

Academic Skills

Note: Students not meeting the ACT, Next Generation ACCUPLACER, or Multiple Measures requirements in math and English must enroll in the appropriate sequential academic skills math, reading, and/or English course(s) during their first semester in college and each subsequent semester until the requirements are successfully completed. Any degree seeking student enrolled under the Student Success Plan must also take UNIV 10003 College Life Skills the first semester of enrollment.

Students cannot be placed in a course higher than their placement scores indicate without having completed the previous course with a grade of "C or higher. Any student who is inadvertently placed in a course higher than their placement scores indicate will be placed back into the lower level course at the first opportunity.

State Minimum Core Required for Associate of Arts, Associate of Science, and Baccalaureate Degrees

Arkansas Act 98 of 1989 provides that the State Board of Higher Education "shall establish in consultation with the colleges and universities a minimum core of courses which shall apply toward the general education core curriculum requirements for Baccalaureate degree at state-supported institutions."

The University of Arkansas at Hope-Texarkana has selected the following minimum core of 35 semester hours: English composition – 6; speech communication – 3; social science – 6; fine arts/humanities – 6; lab science-8; math -3; U.S. history/government-3

COURSE REQUIREMENTS				**CREDIT HOURS**
English			ACTS Index #	**6**
ENGL	10103	Composition I	ENGL 1013	
ENGL	10203	Composition II	ENGL 1023	
Communication				**3**
SPCH	10003	Principles of Speech	SPCH 1313	
Mathematics				**3**
MATH	11003	College Algebra	MATH 1103	
or MATH	11103	Quantitative Literacy	MATH 1113	

Lab Science			**8**
Natural Science:			
Select 1 course and Lab (4)			
BIOL	10104	Biology	BIOL 1014
BIOL	10304	General Botany	BIOL 1034
BIOL	10504	Zoology	
BIOL	24004	Human Anatomy & Physiology I	BIOL 2404
BIOL	24104	Human Anatomy & Physiology II	BIOL 2414
BIOL	22594	Microbiology	BIOL 2004
Physical Science			
Select 1 course and Lab (4)			
CHEM	14104	Chemistry	CHEM 1414
CHEM	14204	Chemistry II	CHEM 1224
PHSC	10004	Physical Science	PHSC 1004
PHYS	10174	University Physics (UAF STEM)	PHYC 2034
Fine Arts/Humanities			**6**
Select 2 courses			
ARHS	10003	Art Appreciation	ARTA 1003
THTR	10003	Introduction to Theater	DRAM 1003
ENGL	21103	World Literature I	ENGL 2113
ENGL	21203	World Literature II	ENGL 2123
MUSC	10003	Music Appreciation	MUSC 1003
PHIL	11003	Philosophy	PHIL 1103
U.S. History/Government			**3**
Select 1 course			
HIST	21103	U.S. History I	HIST 2113
HIST	21203	U.S. History II	HIST 2123
PLSC	20003	American Government	PLSC 2003
Social Sciences			**6**
Select 2 courses			
CRJU	10203	Introduction to Criminal Justice	CRJU 1023
GEOG	11003	Introduction to Geography	GEOG 1103
HIST	11103	World Civilizations I	HIST 1113
HIST	11203	World Civilizations II	HIST 1123
PSYC	11003	General Psychology	PSYC 1103
PSYC	21003	Developmental Psychology	PSYC 2103
SOCI	10103	Sociology	SOCI 1013

Arkansas Course Transfer System (ACTS)

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Course." Additionally, courses with a "D" frequently do not transfer and institutional policies may vary. ACTS may be accessed on the Internet by going to the ADHE website and selecting Course Transfer (http://adhe.edu)

Roger Phillips Transfer Policy-Act 182 of 2009
The Associate of Arts and the Associate of Science degrees have been approved by the Arkansas Department of Higher Education as meeting the transfer criteria set forth in ACT 182 of 2009, commonly known as the Roger Phillips Transfer Act. ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to admit a transfer student to junior status in a baccalaureate degree program if that student has completed the approved Associate of Arts or Associate of Science transfer curriculum.

Further, an Arkansas four-year public institution of higher education receiving a transfer student shall not require additional lower division credits for the transfer student if the additional course is considered a general education lower division course. Finally, ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to accept all hours completed and credits earned for a designated transfer degree upon a student's transfer to a baccalaureate degree program at the four- year public institution of higher education. Courses with a grade of "D" are not guaranteed to transfer. Institutional policies regarding the transfer of courses with a grade of "D" may vary.

Degree and Certificate Options Explained
Degree and Certificate options are general descriptions of educational programs available to students. Each describes the basic elements required but individual degree and certificate options vary in time and length depending upon the specific option pursued. Academic skills courses may be required based upon placement testing and cannot be used to fulfill degree requirements.

Associate of Arts (AA)
60 credit hours The AA degree allows students to complete collegiate level work that is transferable toward a baccalaureate degree. The degree must include the 35-hour state minimum general education core. Typically, the field of study is not specified in the degree title. Under the Arkansas Course Transfer System, students are guaranteed the transfer of applicable credits and equitable treatment for admission and degree requirements to all public colleges and universities in the state of Arkansas.

Associate of Science (AS)
60 – 62 credit hours The AS allows students to complete a program of collegiate level work with an occupational objective of which the majority of occupational courses and all general education courses are transferable toward a baccalaureate degree. The degree must include the 35-hour state minimum general education core. Typically, the general field of study is specified in the degree title.

Associate of Applied Science (AAS)
60-66 credit hours The AAS degree allows students to complete a program of collegiate level work which is primarily designed for direct employment. Courses should not be assumed to be transferable to other institutions. The program includes a mixture of general education courses and support courses from other related technical disciplines.

Associate of General Studies
The Associate of General Studies degree is a 60 -64 credit hour curriculum composed of 15 core general education credit hours and 45 to 49 hours of collegiate level transfer and/or occupational course work as approved by an academic dean.

Technical Certificate (TC)
21-30 credit hours The TC provides technical training in specific skills and is designed to prepare students for immediate employment. It is usually one year or less in duration.

Certificate of Proficiency (CP)
7-18 credit hours The CP is a program of study that may be stand-alone or part of a technical certificate or associate degree curriculum. Generally, it requires a demonstrated mastery of skills and knowledge.

Certificate of General Studies
31-38 credit hours The CGS recognizes specified general education core courses successfully completed by students.

List of Degrees and Certificates by Major

Associate of General Studies
Business Administration, Associate of Applied Science
Business Studies, Associate of Science 2+2 TAMUT
Business, Associate of Science Statewide Agreement
Certificate of General Studies
Construction Technology, Certificate of Proficiency
Construction Technology, Technical Certificate
Crime Scene Investigation, Associate of Applied Science
Crime Scene Investigation, Certificate of Proficiency
Crime Scene Investigation, Technical Certificate
Cybersecurity, Associate of Applied Science
Cybersecurity/Information Technology, Certificate of Proficiency
Cybersecurity, Technical Certificate
Cybersecurity, Certificate of Proficiency AI
Cybersecurity, Certificate of Proficiency Cyber Informed Engineering
Diesel Technology, Associate of Applied Science
Diesel Technology, Certificate of Proficiency Brakes/Power Train Systems
Diesel Technology, Certificate of Proficiency Chassis Systems
Diesel Technology, Certificate of Proficiency Electrical Systems
Diesel Technology, Engine Systems
Diesel Technology, Technical Certificate Advanced
Diesel Technology, Technical Certificate Basic
Early Childhood Education, Associate of Applied Science
Early Childhood Education, Certificate of Proficiency Child Development Associate (CDA)
Early Childhood Education, Technical Certificate
Electromechanical Technology, Associate of Applied Science
Electromechanical Technology, Technical Certificate
Emergency Medical Technician (EMT), Certificate of Proficiency
Emergency Medical Technician, Associate of Applied Sciences Paramedic
Emergency Medical Technician, Technical Certificate Paramedic
Funeral Director, Certificate of Proficiency
Funeral Director, Technical Certificate
Funeral Service, Associate of Applied Sciences
General Business, Certificate of Proficiency
General Business, Technical Certificate
General Education, Associate of Arts
General Education, Associate of Arts 2+2 UALR Social Work
General Education, Associate of Arts 2+2 UAMS BSN Track

General Education, Associate of Arts Criminal Justice Focus
General Education, Associate of Arts Human Services Focus
General Education, Associate of Arts TAMUT BSN Track
General Technology, Associate of Applied Science
Health Professions, Technical Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration Technology, Technical Certificate
Heating, Ventilation, and Air Conditioning, Certificate of Proficiency
Industrial Technology, Certificate of Proficiency Electrical
Industrial Technology, Certificate of Proficiency Mechanical
Information Technology (IT) Technician, Certificate of Proficiency
Information Technology, Associate of Applied Science
Information Technology, Certificate of Proficiency Coding
Information Technology, Technical Certificate
Law Enforcement Administration, Associate of Applied Science
Law Enforcement Administration, Certificate of Proficiency
Law Enforcement Administration, Technical Certificate
Medical Office Assistant, Certificate of Proficiency
Nursing (LPN to RN Transition Program), Associate of Applied Science
Nursing Assistant (CNA), Certificate of Proficiency
Practical Nursing (LPN Program), Technical Certificate
Solar Energy Technology, Certificate of Proficiency
Solar Energy Technology, Technical Certificate
Teaching, Certificate of Proficiency
Teaching, Technical Certificate
Teaching, Associate of Arts Statewide Agreement K-6/Middle School
Welding (Basic), Certificate of Proficiency
Welding Technology, Certificate of Proficiency Construction Welding
Welding Technology, Technical Certificate

List of Degrees and Certificates by Type

AA	General Education, Associate of Arts
AA	General Education, Associate of Arts 2+2 UALR Social Work
AA	General Education, Associate of Arts 2+2 UAMS BSN Track
AA	General Education, Associate of Arts Criminal Justice Focus
AA	General Education, Associate of Arts Human Services Focus
AA	General Education, Associate of Arts TAMUT BSN Track
AAS	Business Administration, Associate of Applied Science
AAS	Crime Scene Investigation, Associate of Applied Science
AAS	Cybersecurity, Associate of Applied Science
AAS	Diesel Technology, Associate of Applied Science
AAS	Early Childhood Education, Associate of Applied Science
AAS	Electromechanical Technology, Associate of Applied Science
AAS	Emergency Medical Technician, Associate of Applied Sciences Paramedic

AAS	Funeral Service, Associate of Applied Sciences
AAS	General Technology, Associate of Applied Science
AAS	Information Technology, Associate of Applied Science
AAS	Law Enforcement Administration, Associate of Applied Science
AAS	Nursing (LPN to RN Transition Program), Associate of Applied Science
AAT	Teaching, Associate of Arts Statewide Agreement K-6/Middle School
AGS	Associate of General Studies
AS	Business Studies, Associate of Science 2+2 TAMUT
AS	Business, Associate of Science Statewide Agreement
CGS	Certificate of General Studies
CP	Crime Scene Investigation, Certificate of Proficiency
CP	Cybersecurity, Certificate of Proficiency AI
CP	Cybersecurity/Information Technology, Certificate of Proficiency Cybersecurity
CP	Cybersecurity, Certificate of Proficiency Cybersecurity
CP	Cybersecurity, Certificate of Proficiency Cyber Informed Engineering
CP	Diesel Technology, Certificate of Proficiency Brakes/Power Train Systems
CP	Diesel Technology, Certificate of Proficiency Chassis Systems
CP	Diesel Technology, Certificate of Proficiency Electrical Systems
CP	Diesel Technology, Engine Systems
CP	Early Childhood Education, Certificate of Proficiency Child Development Associate (CDA)
CP	Emergency Medical Technician (EMT), Certificate of Proficiency
CP	Funeral Director, Certificate of Proficiency
CP	General Business, Certificate of Proficiency
CP	Heating, Ventilation, and Air Conditioning, Certificate of Proficiency
CP	Industrial Technology, Certificate of Proficiency Electrical
CP	Industrial Technology, Certificate of Proficiency Mechanical
CP	Information Technology (IT) Technician, Certificate of Proficiency
CP	Information Technology, Certificate of Proficiency Coding
CP	Law Enforcement Administration, Certificate of Proficiency
CP	Medical Office Assistant, Certificate of Proficiency
CP	Nursing Assistant (CNA), Certificate of Proficiency
CP	Teaching, Certificate of Proficiency
CP	Welding (Basic), Certificate of Proficiency
CP	Welding Technology, Certificate of Proficiency Construction Welding
CP	Construction Technology, Certificate of Proficiency
TC	Construction Technology, Technical Certificate
TC	Crime Scene Investigation, Technical Certificate
TC	Cybersecurity, Technical Certificate Cybersecurity
TC	Diesel Technology, Technical Certificate Advanced
TC	Diesel Technology, Technical Certificate Basic
TC	Early Childhood Education, Technical Certificate
TC	Electromechanical Technology, Technical Certificate
TC	Emergency Medical Technician, Technical Certificate Paramedic

TC	Funeral Director, Technical Certificate
TC	General Business, Technical Certificate
TC	Health Professions, Technical Certificate
TC	Heating, Ventilation, Air Conditioning, and Refrigeration Technology, Technical Certificate
TC	Information Technology, Technical Certificate
TC	Law Enforcement Administration, Technical Certificate
TC	Practical Nursing (LPN Program), Technical Certificate
TC	Teaching, Technical Certificate
TC	Welding Technology, Technical Certificate

Recommended Courses of Study and Degree Requirements

Recommended courses of study given as examples on the following pages are merely guides; if followed in the proper sequence, the student should complete the program of study in the suggested time frame. If the student is required to take academic skills courses, or in some cases begins the program of study in the spring semester, the student may not complete the course of study in the suggested time frame. Every effort will be made in the counseling sessions to approve an appropriate schedule designed to meet the needs of each individual student.

Student Responsibility

While the College makes every effort to make changes only as revisions to the degree plans, the College reserves the right to make changes to curriculum contained herein as circumstances may require. The latest versions of all degree plans are available online at www.uaht.edu.

Programs of Study

BUSINESS

General Business, Certificate of Proficiency
The Certificate of Proficiency in General Business is designed to prepare students for entry level work in most office settings. This certificate is also embedded in the Technical Certificate in General Business, and Associate of Applied Science Business Administration.
General Business, Certificate of Proficiency Degree Plan
General Business, Technical Certificate
The Certificate of Proficiency in General Business is designed to prepare students for entry level work in most office settings. Coursework is transferable into the AAS Business Administration degree.
General Business, Technical Certificate Degree Plan
Business Administration, Associate of Applied Science
This program provides students with the education and technical skills necessary to succeed in the business workplace. The program prepares graduates to assume positions in management and upgrades the skills and knowledge of those currently employed. The Certificate of Proficiency and Technical Certificate in General Business are embedded in this degree. Program Learning Outcomes: • Apply fundamental business principles in workplace situations. • Analyze financial and economic information for decision-making. • Demonstrate effective communication in professional settings. • Evaluate management and human resource practices in organizations. • Develop basic business strategies for operations or entrepreneurship.
Business Administration, Associate of Applied Science Degree Plan
Business, Associate of Science Statewide Agreement
This sequence of courses is designed to fulfill the requirements for transfer of the first two years of study for the Bachelor of Business Administration degree at most four-year colleges in Arkansas. Program Learning Outcomes: • Analyze business and financial data using qualitative and quantitative methods. • Explain economic principles to global economic issues. • Apply contract law principles to business scenarios within the U.S. legal system.
Business, Associate of Science Statewide Agreement Degree Plan
Business Studies, Associate of Science 2+2 TAMUT
The sequence of courses is designed to fulfill the requirements of the first two years of study for the Bachelor of Business Administration degree at Texas A&M University-Texarkana. Analyze business and financial data using qualitative and quantitative methods. • Explain economic principles to global economic issues. • Apply contract law principles to business scenarios within the U.S. legal system
Business Studies, Associate of Science 2+2 TAMUT Degree Plan

CONSTRUCTION TECHNOLOGY

Construction Technology, Certificate of Proficiency
The purpose of the program is to introduce students to basic construction such as construction safety, electrical, carpentry, and masonry work. Students will gain knowledge to the field for entry-level employment. Construction Technology, Certificate of Proficiency is embedded in Construction Technology, Technical Certificate
Construction Technology, Certificate of Proficiency Degree Plan
Construction Technology, Technical Certificate
The purpose of the program is to further develop the student's construction skillset and to introduce additional concepts in welding, plumbing, residential heating and air conditioning repair, and electrical wiring. Students will gain knowledge to obtain mid-level employment. This certificate can also be a component of the AAS in General Technology. Program Learning Outcomes: • Students will identify wooden structural and finish components using blueprints and industry standards. • Students will safely select, inspect, and use hand and power tools. • Students will measure and perform basic construction calculations. • Students will perform residential or commercial electrical circuits installation in accordance with applicable code and safety standards. • Students will install and repair basic plumbing systems (pipes, drains, fixtures, and fittings) using appropriate materials and methods.
Construction Technology, Technical Certificate Degree Plan

CRIMINAL JUSTICE

General Education, Associate of Arts Criminal Justice Focus
This sequence of courses has been designed for students who wish to earn an Associate's degree and then transfer into a bachelor's program majoring in criminal justice. Courses with a grade of "D" are not guaranteed to transfer. Institutional policies regarding the transfer of courses with a grade of "D" may vary. Arkansas Law Enforcement Training Academy (ALETA) certifications will substitute for the following courses in the AA and AAS Criminal Justice programs: CRJU 10203 Introduction to Criminal Justice CRJU 13283 Criminal Investigations CRJU 14083 Arkansas Criminal Law Program Learning Outcomes: • Synthesize credible research and evidence to construct ethically documented arguments. • Solve discipline-specific problems through mathematical and/or scientific methodologies. • Analyze human cultures through different perspectives.
General Education, Associate of Arts Criminal Justice Focus Degree Plan

U of A System Criminal Justice Institute Partnership Programs

Crime Scene Investigation, Certificate of Proficiency
This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to a Certificate in the field of Crime Scene Investigation. This certificate is embedded in the Crime Scene Investigation, Technical Certificate.
Crime Scene Investigation, Certificate of Proficiency Degree Plan
Crime Scene Investigation, Technical Certificate
This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to a Technical Certificate in the field of Crime Scene Investigation. This technical certificate is also embedded in the AAS in Crime Scene Investigation.

Crime Scene Investigation, Technical Certificate Degree Plan

Crime Scene Investigation, Associate of Applied Science

This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to an associate degree in the field of Crime Scene Investigation. The certificate of proficiency and technical certificate of Crime Scene Investigation are embedded in the AAS in Crime Scene Investigation.
Program Learning Outcomes:

- Students will accurately process crime scenes by identifying, collecting, preserving, and documenting physical evidence using established forensic procedures.
- Students will demonstrate proficiency in photography, sketching, and recordkeeping compliant with industry and legal standards.
- Students will maintain complete and accurate evidence documentation from collection through transfer.
- Students will be able to produce concise, accurate updates and summaries that support investigators and prosecutors.
- Students will apply emerging forensic methods (such as alternate light source examination, digital evidence recovery, bloodstain pattern recognition, or trace analysis) to specialized crime-scene scenarios, demonstrating proper selection, execution, and documentation of techniques.
- Students will select and apply appropriate forensic approaches to varied scene contexts, articulating the rationale and limitations of chosen methods.
- Students will prepare to explain methodology and findings in plain language suitable for court or administrative proceedings.
- Students will integrate advanced forensic science principles with leadership and supervision skills to manage comprehensive crime scene investigations.
- Students will apply critical thinking to evaluate crime scene dynamics and integrate bloodstain evidence with other forensic findings to support investigative hypotheses.
- Students will demonstrate proper evidence collection and preservation techniques to maintain accurate chain-of-custody documentation from initial collection through submission to the crime lab or courtroom presentation.

Crime Scene Investigation, Associate of Applied Science Degree Plan

Law Enforcement Administration, Certificate of Proficiency

This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to a certificate in the field of Law Enforcement Administration. This certificate is embedded in the Law Enforcement Administration, Technical Certificate.

Law Enforcement Administration, Certificate of Proficiency Degree Plan

Law Enforcement Administration, Technical Certificate

This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to a technical certificate in the field of Law Enforcement Administration. This Technical Certificate is also embedded in the AAS in Law Enforcement Administration.

Law Enforcement Administration, Technical Certificate Degree Plan

Law Enforcement Administration, Associate of Applied Science

This is a partnership program between UAHT and the Criminal Justice Institute. Officers enrolled in this program of study will complete coursework from both institutions that leads to an associate degree in the field of Law Enforcement Administration. The certificate of proficiency and technical certificate of Law Enforcement Administration are embedded in the AAS Law Enforcement Administration.
Program Learning Outcomes:

- Students will demonstrate the ability to supervise staff, implement policy, and utilize ethical decision-making frameworks that promote accountability, professional conduct, and public trust.
- Students will demonstrate advanced verbal, written, and interpersonal communication skills necessary for law enforcement operations and administrative roles.
- Students will describe how core policies (use of force, crisis intervention, de-escalation, community policing) guide everyday supervisory decisions.
- Students will recognize signs of occupational stress and utilize available wellness supports, referring peers to appropriate resources when needed.
- Students will demonstrate the ability to apply leadership principles and tactical decision-making strategies in managing critical incidents or specialized operations.
- Students will evaluate risk, coordinate multi-agency responses, and implement command-level protocols that emphasize officer safety, ethical conduct, and community impact.
- Students will analyze complex administrative, operational, or ethical issues affecting law enforcement agencies.

- Students will apply structured field training methodologies to guide and evaluate new officers during real-world patrol and operational activities.
- Students will design and deliver engaging instructional sessions that align with adult learning principles and agency objectives.
- Students will apply contemporary leadership theories and supervisory strategies to motivate personnel, manage performance, and support positive organizational culture in law enforcement agencies. · Students will interpret and apply professional standards, agency policy, and national law-enforcement benchmarks to ensure operational compliance and professional conduct. · Students will apply constitutional law, statutory requirements, and case law to evaluate and conduct lawful enforcement actions, emphasizing due process and civil rights protections.

Law Enforcement Administration, Associate of Applied Science Degree Plan

DIESEL TECHNOLOGY

Diesel Technology, Certificate of Proficiency Engine Systems

The purpose of the program is to provide students with the knowledge of basic diesel repair, engine systems, and diesel engines within a short time frame. This program is designed to prepare students for entry-level employment. This certificate can be stand-alone credential or be used to work towards a technical certificate or the Associate of Applied Science in Diesel Technology.

Diesel Technology, Certificate of Proficiency Engine Systems Degree Plan

Diesel Technology, Certificate of Proficiency Brakes/Power Train Systems

The purpose of the program is to provide students with the knowledge of brakes and hydraulics as well as power trains, clutches, and air conditioning within a short time frame. This program is designed to prepare students for entry-level employment. This certificate can be stand-alone credential or be used to work towards a technical certificate or the Associate of Applied Science in Diesel Technology.

Diesel Technology, Certificate of Proficiency Brakes/Power Train Systems Degree Plan

Diesel Technology, Certificate of Proficiency Chassis Systems

The purpose of the program is to provide students with the knowledge of basic diesel repair, suspension, steering, and troubleshooting and inspection within a short time frame. This program is designed to prepare students for entry-level employment. This certificate can be stand-alone credential or be used to work towards a technical certificate or the Associate of Applied Science in Diesel Technology.

Diesel Technology, Certificate of Proficiency Chassis Systems Degree Plan

Diesel Technology, Certificate of Proficiency Electrical Systems

The purpose of the program is to provide students with the knowledge of diesel electrical systems, fuel systems, and diesel electronics within a short time frame. This program is designed to prepare students for entry-level employment. This certificate can be stand-alone credential or be used to work towards a technical certificate or the Associate of Applied Science in Diesel Technology.

Diesel Technology, Certificate of Proficiency Electrical Systems Degree Plan

Diesel Technology, Technical Certificate Basic

This degree program allows a student to become proficient in any two selected areas of diesel technology. Students will receive 2 certificates of proficiency along with their technical certificate.

Diesel Technology, Technical Certificate Basic Degree Plan

Diesel Technology, Technical Certificate Advanced

This degree program allows a student to become proficient in all areas of diesel technology. The Diesel Technology Program provides the student with the necessary mid-level skills and theory to enter either the medium/heavy duty truck or construction equipment service/repair fields. Students will receive 4 certificate of proficiency and a basic technical certificate upon completion.

Diesel Technology, Technical Certificate Advanced Degree Plan

Diesel Technology, Associate of Applied Science

This degree program allows a student to become proficient in all areas of diesel technology. In addition, students will develop math, English and communication skills that will increase their employability and management skills. The Diesel Technology Program provides the student with the necessary mid-level skills and theory to enter either the medium/heavy duty truck or construction

equipment service/repair fields. Students will receive 4 certificates of proficiency and 2 technical certificates throughout the program of student.
Embedded Certificates:
Diesel Technology, Brakes/Power Trains, CP
Diesel Technology, Electrical Systems, CP
Diesel Technology, Chassis Systems, CP
Diesel Technology Engine Systems, CP
Diesel Technology Basic, TC
Diesel Technology Advanced, TC

Program Learning Outcomes:

- Demonstrate safe work practices and proper use of diesel shop tools, measuring devices, and service equipment.
- Perform front-end alignment using camber, caster, and toe.
- Diagnose and repair diesel engine systems using systematic troubleshooting procedures.
- Apply electrical theory and diagnostic tools to troubleshoot electrical systems.
- Perform preventive maintenance inspections and service procedures.
- Identify components and service procedures for HVAC systems.
- Adjust and replace brake shoes.
- Demonstrate drive train adjustment and understand the gear.

Diesel Technology, Associate of Applied Science Degree Plan

The Diesel Technology certificates of proficiency and basic technical certificate can be applied toward an Associate of Applied Science in General Technology.

EARLY CHILDHOOD (DAY CARE PROFESSIONAL)

Early Childhood Education, Certificate of Proficiency Child Development Associate (CDA)

Child Development Associate coursework is intended to prepare the student for the final CDA council Assessment to qualify for a Child Development Credential. The credential is awarded by the Council for Early Childhood Professional Recognition in Washington, D.C. The purpose of this program is to prepare the student with the knowledge and skills needed to fulfill the student's 120-hour coursework requirement for the CDA Assessment Application. Entrance requirements for CDA training are:

1. Age 18 years or older.
2. High school diploma or equivalent.
3. Successful completion of Child Care Orientation Training (CCOT ECED 10061) before or during the semester.
4. Candidate should ideally be employed at an approved childcare facility while in CDA training. Students who are not employed in a childcare facility must complete 30 hours of observation in an approved childcare center.

Early Childhood Education, Certificate of Proficiency Child Development Associate (CDA) Degree Plan

The Certificate of Proficiency in CDA is also embedded in the Technical Certificate and Associate of Applied Science in Early Childhood Education.

Early Childhood Education, Technical Certificate

The Technical Certificate in Early Childhood offers a pathway for students who plan to work in a childcare facility. This certificate option is important to keep students vested and motivated and will encourage them to continue their educational journey. The Technical Certificate includes the CDA coursework and is embedded in the AAS in Early Childhood.

Early Childhood Education, Technical Certificate Degree Plan

Early Childhood Education, Associate of Applied Science

The Associate of Applied Science in Early Childhood Education degree is a 60-credit hour program that prepares students for a career in childcare work and program management. This degree includes the CDA coursework that allows students to earn a Certificate of Proficiency Child Development Associate and a Technical Certificate in Early Childhood Education.
Program Learning Outcomes:
Embedded Credentials: Early Childhood, TC and Child Development Associate, CP

- Design developmentally appropriate learning environments for young children.
- Support children's cognitive, social, emotional, and physical development.
- Implement effective instructional strategies for early childhood learning.
- Manage positive classroom behaviors and early childhood program operations.
- Integrate educational technology and professional practices in early childhood settings.

Early Childhood Education, Associate of Applied Science Degree Plan

EDUCATION

Teaching, Associate of Arts Statewide Agreement K-6/Middle School

The Associate of Arts in Teaching Statewide Agreement K-6/Middle School Education degree is a 62-64 credit hour program designed for education majors to transfer seamlessly into a teacher prep program to select Arkansas public four-year universities.
Embedded Credentials: Teaching, CP/TC
Program Learning Outcomes

- Analyze child growth and learning processes in educational settings.
- Integrate instructional technology into K-12 learning environments.
- Apply foundational teaching practices in classroom and field experiences.
- Solve instructional mathematics problems using teaching-based strategies.

Teaching, Associate of Arts Statewide Agreement K-6/Middle School Degree Plan

Teaching, Certificate of Proficiency

The Certificate of Proficiency in Teaching Assistant offers a pathway for students who wish to work as a teacher's assistant, paraprofessional, or substitute teacher while attending school. The course work will provide students the basic educational skills to work in school districts and assist them in passing the paraprofessional exam. This certificate option is important to keep students vested and motivated and will encourage them to continue their educational journey.

Teaching Assistant, Certificate of Proficiency Degree Plan

Teaching, Technical Certificate

The Technical Certificate in Teaching Assistant offers a pathway for students who wish to work as a teacher's assistant, paraprofessional, or substitute teacher while attending school. The course work will provide students the basic educational skills to work in school districts and assist them in passing the paraprofessional exam. This certificate option is important to keep students vested and motivated and will encourage them to continue their educational journey.

Teaching Assistant, Technical Certificate Degree Plan

ELECTROMECHANICAL TECHNOLOGY

Industrial Technology, Certificate of Proficiency Electrical

The purpose of the program is to introduce students to basic electrical theory and residential wiring by use of the National Electric Code Handbook. This program is designed to help students gain entry level employment. This certificate of proficiency is also a part of the Technical Certificate in Electromechanical Technology and the AAS in Electromechanical Technology.

Industrial Technology, Certificate of Proficiency Electrical

Industrial Technology, Certificate of Proficiency Mechanical

The purpose of the program is to introduce students to basic safety, blueprint readings, basic mechanical skills such as shaft alignments, bearing replacements, and preventative maintenance. This program is designed to help students gain entry level employment. This certificate of proficiency is also a part of the Technical Certificate in Electromechanical Technology and the AAS in Electromechanical Technology.

Industrial Technology, Certificate of Proficiency Mechanical

Electromechanical Technology, Technical Certificate

The Technical Certificate in Electromechanical Technology merges critical coursework in the fields of Industrial Multi-Craft Maintenance and Industrial Electricity and prepares students for jobs in these areas. This technical certificate consists of two stackable certificates of proficiency, electrical and mechanical and is a part of the AAS in Electromechanical Technology degree.

Electromechanical Technology, Technical Certificate

Electromechanical Technology, Associate of Applied Science

The AAS Electromechanical Technology degree prepares students in a variety of technical skillsets such as electronics, fluid power, and mechanical systems to gain employment. This program enables students to gain understanding about programmable control logics, motors, drives, hydraulics systems along with developing competency in math, science and communication skills that give them the best opportunities for employment. This AAS has two stackable certificates of proficiency in electrical and mechanical and a technical certificate in Electromechanical Technology.

Program Learning Outcomes:

- Install and troubleshoot electrical systems in accordance with applicable codes and safety standards.
- Align and maintain mechanical drives and rotating machinery.
- Analyze and operate hydraulic and pneumatic systems.
- Interpret schematics and troubleshoot motor control and PLC systems using ladder logic.
- Interpret technical drawings and apply measurements and calculations

Electromechanical Technology, Associate of Applied Science

EMERGENCY MEDICAL SERVICES

Emergency Medical Technician (EMT), Certificate of Proficiency

The Emergency Medical Technician Certificate of Proficiency is designed to prepare students for the basic EMT certification administered by the Arkansas Health Department. The course includes anatomy, dealing with trauma, splinting, use of spine boards, bandaging, emergency care of patients, and emphasis on emergency intervention at a basic level.
Students are required to be Health Care Provider CPR certified through program completion.

Students must be 18 years of age or older at time of program completion. Please consult with the program advisor if you are under the age of 23. If you have been convicted of a crime, please see the program advisor to determine eligibility. Students must be able to lift, move and perform practical skills.

Program Learning Outcomes:

- Demonstrate in the knowledge domain the ability relevant to the role of an entry-level EMT
- Demonstrate in the psychomotor domain (skills) the ability to perform skills relevant to the role of an entry-level EMT
- Demonstrate personal behaviors consistent with the professional for the entry-level EMT

Emergency Medical Technician (EMT), Certificate of Proficiency Degree Plan

The EMT Certificate of Proficiency can also be found on the Technical Certificate in Health Professions.

Emergency Medical Technician, Technical Certificate Paramedic

The Emergency Medical Technician Technical Certificate Paramedic provides training to an EMT that enables him/her to provide more sophisticated care above the EMT life support level in the pre-hospital setting and in various other medical facility environments such as Emergency Department or Intensive Care Unit. Paramedics receive enhanced studies which enable them to carry out Advanced Life Support (ALS) procedures. This program is conducted through classroom, clinical, and on-line instruction. Students must have online access to complete this program. This can be done through the college.

Program Learning Outcomes:

- Demonstrate in the knowledge domain the ability relevant to the role of an entry-level EMT- Paramedic.
- Demonstrate in the psychomotor domain (skills) the ability to perform skills relevant to the role of an entry-level EMT- Paramedic. SMC Portfolio
- Demonstrate personal behaviors consistent with the professional for the entry-level EMT- Paramedic.

Students seeking admission into the Paramedic Program must meet the following requirements prior to program application:

- Be 18 years or older.
- Be certified as an Arkansas EMT (see instructor if test results are pending).
- Have certification in American Heart Association HCP CPR.

- Score minimally 19 on the ACT or equivalent placement scores (Comp I ready)
- Score minimally 19 on the ACT or equivalent placement scores (comp I ready) or successfully complete the appropriate English placement course.
- Score minimally 16 on the ACT or equivalent placement scores or successfully complete the appropriate math placement course.
- Submit a completed UAHT Paramedic application by December 1st. Applications are accepted from August 1 to December 1 of each year. Applications submitted after this deadline will be considered if space is available.

Submit all additional application paperwork by December 1. All application paperwork must be turned in by the deadline in order to be considered. The program director must have the following on file in order for the application to be complete:

- Paramedic Program application
- College placement scores
- College transcript or transcript from EMT-Basic program
- Copy of EMT-Basic certification *
- Copy of AHA/BLS/CPR Card
- Complete interview process
- Complete a drug screening

*If a student is in the process of testing, they will be allowed to enter the program, but must show proof of licensure by the census day of the first semester. If the student cannot show proof of licensure they will be removed from the program and will be eligible to re-apply for the next cohort.

All applicants are notified by email or telephone if he or she gained entrance into the program. If the number of applicants is greater than the number of positions, students will be required to take a comprehensive EMT Basic exam. Students will be ranked based on scores from this examination and completion of any coursework leading toward the AAS Paramedic degree.

Emergency Medical Technician, Technical Certificate Paramedic Degree Plan

Emergency Medical Technician, Associate of Applied Sciences Paramedic

The Emergency Medical Technician, Associate of Applied Sciences Paramedic provides training to an EMT that enables him/her to provide more sophisticated care above the EMT life support level in the pre-hospital setting and in various other medical facility environments such as Emergency Department or Intensive Care Unit. Paramedics receive enhanced studies which enable them to carry out Advanced Life Support (ALS) procedures.

Program Learning Outcomes:

Embedded Credentials: Emergency Medical Technician, Paramedics, TC

1. Demonstrate in the knowledge domain the ability relevant to the role of an entry-level EMT- Paramedic.
2. Demonstrate in the psychomotor domain (skills) the ability to perform skills relevant to the role of an entry-level EMT-Paramedic. SMC Portfolio
3. Demonstrate personal behaviors consistent with the professional for the entry-level EMT- Paramedic.

Emergency Medical Technician, Associate of Applied Sciences Paramedic Degree Plan

FUNERAL SERVICE

Funeral Director, Certificate of Proficiency (online program)

The Funeral Director Certificate of Proficiency is designed to prepare the student for employment in funeral service and is designed to meet state or professional needs. This academic program is designed to meet specific state or professional needs. It is not accredited by the American Board of Funeral Service Education. Students graduating from this program will not have the academic credential for licensure in states where graduation from an ABFSE accredited program is required.

Funeral Director, Certificate of Proficiency Degree Plan

Funeral Director, Technical Certificate (online program)

The Funeral Director Technical Certificate is designed to meet the prerequisites for licensure and employment in funeral service as a Funeral Director in the State of Texas. This academic program is designed to meet specific state or professional needs. It is not accredited by the American Board of Funeral Service Education. Students graduating from this program will not have the academic credential for licensure in states where graduation from an ABFSE accredited program is required.

Funeral Director, Technical Certificate Degree Plan

Funeral Service, Associate of Applied Sciences (online program)

The Funeral Service Associate of Applied Science degree meets current curriculum standards as set forth by the American Board of Funeral Service Education and is designed to educate students in every phase of funeral service so that program graduates are prepared for entry-level employment in funeral service. The Funeral Service Associate Degree Program at the University of Arkansas Hope-Texarkana is accredited by the American Board of Funeral Service Education (ABFSE), 992 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097 (816) 233-3747. Web: www.abfse.org.

Program Learning Outcomes
Upon completion of the UAHT Funeral Service Program, graduates will be able to:

1. Interpret how federal, state, and local laws apply to funeral service in order to ensure compliance.
2. Demonstrate technical skills in embalming and restorative art that are necessary for the preparation and handling of human remains.
3. Demonstrate skills required for conducting arrangement conferences, visitations, services, and ceremonies.
4. Describe the requirements and procedures for burial, cremation, and other accepted forms of final disposition of human remains.

Distance Learning Program
Students may complete general education courses in a traditional format. All Funeral Didactic courses are online with labs and clinical held in a hybrid or face-to-face modality. Please see the Funeral Service Program Handbook for additional information and on-campus requirements.

Clinical Requirements
Students must complete embalming and funeral directing clinical requirements as listed in the Funeral Service Program Clinical Manual.

UAHT Funeral Service program assesses the achievement of the Learning Outcomes both in courses and in measurements such as licensing exam pass rates and graduation and employment rates.

PROGRAM INFORMATION & NATIONAL BOARD STATISTICS **- University of Arkansas**

Note: Contact the Funeral Service Program Director directly for information regarding success of distance learning graduates. To request a printed copy of this program rates, go to the Dean of Health Profession office at ST120 (Science Technology Building), on the college website at uaht.edu, email or telephone 870-722-8523.

Accreditation
Program Accredited by ABFSE: Associate of Applied Science - Funeral Service Education
Initial Accreditation: 1997/Last comprehensive review 2018/Next comprehensive review 2025
Re-accreditation: April 2018 for a period of 7 years
Most recent Accreditation decision: June 2021 COA approved the delivery of the accredited program via distance education.
National Board Examination pass rates, graduation rates, and employment rates for this and other ABFSE- accredited programs are available at www.abfse.org in the Directory of Accredited Programs.

Admission Requirements
The following will be required for acceptance into the funeral service program:

1. UA HOPE-TEXARKANA application for admission
2. Funeral Service Program Application
3. Graduation from an accredited four-year high school or its recognized equivalent, or a minimum of nine (9) semester hours (or the equivalent) of post-secondary coursework exclusive of developmental courses from a regionally accredited institution and a minimum 2.0 grade point average.
4. Placement scores for placement in appropriate English and Math courses
5. Official copy of college transcript—if applicable
6. Official high school transcript, GED or college transcript MUST be received directly from the institution from which the credits were received.

Note: Students not meeting the ACT or equivalent placement score requirements in math and English must enroll in the appropriate sequential academic skills in math, reading, and/or English course(s) during their first semester in college and each subsequent semester until the requirements are successfully completed. Any degree seeking students enrolled under the Student Success Plan must also take UNIV10003 College Life Skills the first semester of enrollment.

Admission to the College does not guarantee enrollment into the Funeral Service Education courses. It is the responsibility of the applicant to make sure that the requirements, as stated above, are satisfied and documentation is received in both the registrar and the funeral service education offices.

Upon receipt of ALL of the above requirements, the student shall receive notification of receipt of admissions documents.

Enrollment is limited to Arkansas, Louisiana, Oklahoma, Mississippi, Missouri, and Texas residents (resident 30 days prior to the start of classes).

Other Information Regarding Transfer Requirements

- Any course(s) with a prefix of FSED (or its equivalent) must have been taken within the past one (1) year to be accepted for transfer.
- A grade of "C" or higher is required for transfer courses.
- The course for transfer must be comparable to the course required for the funeral service program. (The name of the course can be different, but the course description must be similar to that of the course for transfer). The credit hour requirements must be the same for courses accepted for transfer.
- Courses that do not meet the above requirements must be retaken.
- Transferees from another funeral service program must not be on academic probation or suspension at that institution. A letter of good standing must be submitted.

Program Requirements and Progression

A student will not be allowed to progress to any FSED funeral service "core" course found in the summer, second fall, and second spring semesters until the first fall and first spring semester prerequisite courses are completed with a cumulative GPA of 2.0. All courses must be completed prior to admission.

A minimum cumulative grade point average of 2.0 is expected at the end of each semester to remain in funeral service education courses. A grade of "C" or higher is required in any course with an FSED prefix or the course must be repeated. A student who receives a final grade of less than "C" in any Funeral Service core course during the program or who withdraws from a course cannot progress and will be suspended from the program.

At the completion of the two semesters of clinical rotation, the student is required to prove technical competence in embalming via direct observation by the program director or qualified UA HOPE-TEXARKANA faculty. There are specific requirements related to this clinical and are discussed in detail in Clinical I and Clinical II.

Students who seek readmission to the Funeral Service program and are in good standing with the program may be granted admission into the next program if readmission is sought the following program year. Students may be granted credit for previous classes completed successfully. Students waiting more than one year to return will not be granted credit for classes taken and must compete with other students for readmission into that year's program.

Core Funeral Service Program Courses (FSED) may only be retaken once. Students who have not successfully completed an FSED course with a grade of C or higher upon two attempts may not return to the program.

The UA HOPE-TEXARKANA Funeral Service program follows ethical practices in all student matters to include advertisement, recruitment, admissions, student and program requirements.

The AAS in Funeral Service consists of stackable credentials including two certificates of proficiency in General Business and Funeral Director and one Technical Certificate in Funeral Director.

Prerequisite Courses for admission to the Funeral Service Program:

First Fall Semester

Course #	**Course Name**
ENGL 10103	Composition I
CSPI 10003	Introduction to Computers
BUSI 10103	Introduction to Business
BIOL 10213	Basic Anatomy

First Spring Semester

ACCT 20003	Principles of Accounting I
ENGL 10203	Composition II
MATH 11103 OR MATH 11003	Quantitative Literacy College Algebra
SPCH 10003	Principles of Speech
CHEM 11123	Basic Chemistry

Funeral Service, Associate of Applied Sciences Degree Plan

GENERAL EDUCATION

General Education, Associate of Arts

This sequence of courses has been designed for students who wish to earn an associate degree and then transfer into a baccalaureate program at a 4-year university. The Associate of Arts and the Associate of Science degrees have been approved by the Arkansas Department of Higher Education as meeting the transfer criteria set forth in ACT 182 of 2009, commonly known as the Roger Phillips Transfer Act. ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to admit a transfer student to junior status in a baccalaureate degree program if that student has completed the approved Associate of Arts or Associate of Science transfer curriculum.

Further, an Arkansas four-year public institution of higher education receiving a transfer student shall not require additional lower division credits for the transfer student if the additional course is considered a general education lower division course. Finally, ACT 182 of 2009 requires an Arkansas four-year public institution of higher education to accept all hours completed and credits earned for a designated transfer degree upon a student's transfer to a baccalaureate degree program at the four- year public institution of higher education.

Courses with a grade of "D" are not guaranteed to transfer. Institutional policies regarding the transfer of courses with a grade of "D" may vary.

The AA in General Education also has Certificate of General Studies embedded for students to earn.

Program Learning Outcomes:

- Synthesize credible research and evidence to construct ethically documented arguments.
- Solve discipline-specific problems through mathematical and/or scientific methodologies.
- Analyze human cultures through different perspectives.

General Education, Associate of Arts Degree Plan

General Education, Associate of Arts 2+2 UALR Social Work

See Human Services

General Education, Associate of Arts 2+2 UAMS BSN Track

See Nursing

General Education, Associate of Arts Human Services Focus

See Human Services

General Education, Associate of Arts TAMUT BSN Track

See Nursing

GENERAL STUDIES

Certificate of General Studies
This certificate is designed to provide students with the first year of general education courses that can then be used towards an Associate or bachelor's degree.
Certificate of General Studies Degree Plan
Associate in General Studies
The Associate of General Studies degree is designed for a student that has completed a sufficient number of hours to graduate with an associate degree, but not within any one degree plan. Not designed for transfer. Program Learning Outcomes: • Synthesize credible research and evidence to construct ethically documented arguments. • Solve discipline-specific problems through mathematical and/or scientific methodologies. • Analyze human cultures through different perspectives
Associate in General Studies Degree Plan

GENERAL TECHNOLOGY

General Technology, Associate of Applied Science
The Associate of Applied Science General Technology degree offers students in the technical and industrial fields the opportunity to design a program of study to meet their individual needs. The General Technology degree prepares students for various positions in the workplace for which combined and specialized programs may not exist. Students select one or more major technical areas and then select technical electives that allow the student to customize their degree. Student graduating with this degree often graduate with multiple certificates or technical certificates plus have math, science and communication skills that give them the best opportunities for employment. Program Learning Outcomes: See General Education Learning Outcomes and specific embedded program of study outcomes.
General Technology, Associate of Applied Science Degree Plan

HEALTH PROFESSIONS

Emergency Medical Technician (EMT), Certificate of Proficiency
See heading Emergency Medical Services
Emergency Medical Technician (EMT), Certificate of Proficiency The University of Arkansas Community College Hope Texarkana Paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). Commission on Accreditation of Allied Health Education Programs 727-210-2350 www.caahep.org To contact CoAEMSP: 214-703-8445 www.coaemsp.org
Nursing Assistant (CNA), Certificate of Proficiency
The Certified Nursing Assistant Certificate of Proficiency provides courses of instruction and experience that are taught following the Arkansas Long Term Care Facility Nursing Assistant Training Curriculum to prepare students for the CNA licensure exam.

Program Learning Outcomes:

- Demonstrate competency in providing essential resident care.
- Apply principles of infection prevention, safety, and emergency procedures.
- Identify effective communication and interpersonal skills related to resident rights.
- Students will perform skills effectively in simulated and clinical settings.

Students with criminal convictions, misdemeanors, crimes listed in Long Term Care Employment Clearance Registry, recently engaged in drug-related behavior, or in the last two years been in chemical or alcohol dependency program must contact the Program Director prior to application to the program. Due to clinical placement requirements, the student criminal record may be reason for rejection or withdrawal of admission. A current American Heart Association CPR certification and current health card (TB Skin Test) is required prior to clinical experience. A flu vaccine may be required during flu season. To complete clinical hours some weekend hours will be required. *Must take MEDL 1001 HCP CPR & First Aid or have a current CPR certification for Certificate of Proficiency*.
Students can also continue the coursework and earn a Technical Certificate in Health Professions.

Nursing Assistant (CNA), Certificate of Proficiency

Medical Office Assistant, Certificate of Proficiency

The Medical Office Assistant, Certificate of Proficiency provides courses to prepare students to work in a medical office setting. Students can also continue the coursework and earn a Technical Certificate in Health Professions.

Medical Office Assistant, Certificate of Proficiency

Medical Lab Technician Phlebotomy, Concentration in Medical Lab

The concentration in Medical Lab is designed to create an entry-level employment opportunity in Phlebotomy. Program courses include off-campus clinical rotations. After completion of MEDL 1333 Phlebotomy course, students can take the certification exam through the National Healthcare Association to become a certified Phlebotomy Technician. Graduation does not guarantee certification or employment as a Medical Lab Technician. Students can also continue the coursework and earn a Technical Certificate in Health Professions.

Medical Lab Technician Phlebotomy, Concentration in Medical Lab

Health Professions, Technical Certificate

The Technical Certificate Health Professions is designed to create an entry-level employment opportunity in the areas of Nursing Assistant, Phlebotomy, Medical Office and Emergency Medical Technician. It is created for students who are seeking a career in the health professions area.
Program Learning Outcomes:

- Students will demonstrate knowledge of professional roles and responsibilities within the chosen health professions concentration.
- Students will apply effective verbal, nonverbal, and written communication skills while collaborating with patients, families, and members of the healthcare team.
- Students will demonstrate an understanding of foundational healthcare knowledge.

Health Professions, Technical Certificate Degree Plan

HEATING, VENTILATION, & AIR CONDITIONING

Heating, Ventilation, and Air Conditioning, Certificate of Proficiency

The purpose of the program is to provide students with the knowledge of basic electrical theory, tubing and piping in HVAC systems, residential units, and residential systems. This program is designed to help students gain entry level employment.

Heating, Ventilation, and Air Conditioning, Certificate of Proficiency Degree Plan

Heating, Ventilation, Air Conditioning, and Refrigeration Technology, Technical Certificate

The degree is a continuance of the Certificate of Proficiency in HVAC skillset to include motor and controls, schematics, and air properties. This program is designed to help students obtain mid-level employment.
Program Learning Outcomes:

- Demonstrate HVAC and refrigeration installation using proper tools, piping, wiring, and industry procedures.
- Apply electrical theory and schematics to wire and connect HVAC equipment and controls.
- Analyze HVAC system operation using measurements and system performance data.

• Demonstrate safe work practices and comply with safety standards and EPA refrigerant regulations.
Heating, Ventilation, Air Conditioning, and Refrigeration Technology, Technical Certificate Degree Plan
The HVAC certificate of proficiency and technical certificate can be applied toward an Associate of Applied Science in General Technology.

HUMAN SERVICES

General Education, Associate of Arts Human Services Focus
This sequence of courses has been designed for students who wish to earn an associate's degree and then transfer into a bachelor's program in the field of human services. Program Learning Outcomes: • Synthesize credible research and evidence to construct ethically documented arguments. • Solve discipline-specific problems through mathematical and/or scientific methodologies. • Analyze human cultures through different perspectives.
General Education, Associate of Arts Human Services Focus Degree Plan
General Education, Associate of Arts 2+2 UALR Social Work
This sequence of courses has been designed for students who wish to earn an associate degree and then transfer into the Bachelor of Social Work program at the University of Arkansas at Little Rock. Program Learning Outcomes: • Synthesize credible research and evidence to construct ethically documented arguments. • Solve discipline-specific problems through mathematical and/or scientific methodologies. • Analyze human cultures through different perspectives.
General Education, Associate of Arts 2+2 UALR Social Work Degree Plan

INDUSTRIAL TECHNOLOGY

Industrial Technology, Certificate of Proficiency Electrical
The purpose of the program is to introduce students to basic electrical theory and residential wiring by use of the National Electric Code Handbook. This program is designed to help students gain entry level employment. This certificate of proficiency is also a part of the Technical Certificate in Electromechanical Technology and the AAS in Electromechanical Technology. Program Learning outcomes: Refer to Electromechanical Technology
Industrial Technology, Certificate of Proficiency Electrical
Industrial Technology, Certificate of Proficiency Mechanical
The purpose of the program is to introduce students to basic safety, blueprint readings, basic mechanical skills such as shaft alignments, bearing replacements, and preventative maintenance. This program is designed to help students gain entry level employment. This certificate of proficiency is also a part of the Technical Certificate in Electromechanical Technology and the AAS in Electromechanical Technology. Program Learning outcomes: Refer to Electromechanical Technology
Industrial Technology, Certificate of Proficiency Mechanical

INFORMATION TECHNOLOGY/COMPUTER & INFORMATION SCIENCE

Cybersecurity, Associate of Applied Science

- Cybersecurity/Information Technology, Certificate of Proficiency, Cybersecurity
- Cybersecurity, Certificate of Proficiency, AI
- Cybersecurity, Certificate of Proficiency, Cyber Informed Engineering
- Cybersecurity, Technical Certificate

Cybersecurity Degree Plan

Information Technology, Certificate of Proficiency, Coding

The Certificate of Proficiency in Coding is a component of the Associate of Applied Science Degree in Information Technology. This program prepares students for data entry and entry level coders.

Program Learning Outcomes:

- Apply computer hardware, software, operating systems, and technology tools to support and maintain information systems.
- Troubleshoot computer hardware, operating systems, networks, and technology systems using industry-standard practices.
- Secure information systems through the application of cybersecurity, risk management, privacy, and network security principles.
- Create software solutions using programming, data structures, algorithms, and computational problem-solving skills.
- Demonstrate ethical, professional, and responsible decision-making in technology environments.

Information Technology, Certificate of Proficiency, Coding Degree Plan

Information Technology, Certificate of Proficiency, IT Technician

The Certificate of Proficiency in IT Technician is a component of the Associate of Applied Science Degree in Information Technology. The courses prepare students to take the CompTIA A+ certification exam. This certification is the industry standard for establishing a career in IT and is the preferred qualifying credential for technical support and IT operational roles.

Program Learning Outcomes:

- Apply computer hardware, software, operating systems, and technology tools to support and maintain information systems.
- Troubleshoot computer hardware, operating systems, networks, and technology systems using industry-standard practices.
- Secure information systems through the application of cybersecurity, risk management, privacy, and network security principles.
- Create software solutions using programming, data structures, algorithms, and computational problem-solving skills.

Demonstrate ethical, professional, and responsible decision-making in technology environments.

Information Technology, Certificate of Proficiency, IT Technician

Information Technology, Certificate of Proficiency, Cybersecurity

The Certificate of Proficiency in Cybersecurity is a component of the Associate of Applied Science Degree in Information Technology. This qualifies the student for entry level cyber security employment.

Program Learning Outcomes:

- Apply computer hardware, software, operating systems, and technology tools to support and maintain information systems.
- Troubleshoot computer hardware, operating systems, networks, and technology systems using industry-standard practices.
- Secure information systems through the application of cybersecurity, risk management, privacy, and network security principles.
- Create software solutions using programming, data structures, algorithms, and computational problem-solving skills.

Information Technology, Certificate of Proficiency, Cybersecurity

Information Technology, Technical Certificate

The Certificate of Proficiency in Information Technology is a component of the Associate of Applied Science Degree in Information Technology. This option qualifies students for entry level computer technicians beyond the IT Technician.

Program Learning Outcomes:

- Apply computer hardware, software, operating systems, and technology tools to support and maintain information systems.
- Troubleshoot computer hardware, operating systems, networks, and technology systems using industry-standard practices.
- Secure information systems through the application of cybersecurity, risk management, privacy, and network security principles.
- Create software solutions using programming, data structures, algorithms, and computational problem-solving skills.

Information Technology, Technical Certificate Degree Plan

Information Technology, Associate of Applied Science

The Associate of Applied Science degree is a four-semester program composed of 60 college credit hours designed for students who plan to seek employment in the information technology field upon graduation. Possible employment opportunities are computer operator, data processor, technical/software support specialists, and help desk technician. The AAS in Information Technology has 4 stackable certificates including certificate in proficiency in Coding, Cybersecurity, and IT as well as a Technical Certificate in IT.
Program Learning Outcomes:

- Apply computer hardware, software, operating systems, and technology tools to support and maintain information systems.
- Troubleshoot computer hardware, operating systems, networks, and technology systems using industry-standard practices.
- Secure information systems through the application of cybersecurity, risk management, privacy, and network security principles.
- Create software solutions using programming, data structures, algorithms, and computational problem-solving skills.

Information Technology, Associate of Applied Science Degree Plan

NURSING

Practical Nursing (LPN Program), Technical Certificate

The Practical Nursing Technical Certificate provides an educational curriculum approved by the Arkansas State Board of Nursing to allow students to be eligible to take the licensure exam for Practical Nurses.

The goal of the Practical Nursing Program is to provide entry-level knowledge, skills, and employment skills for the graduate nurse. Specific entrance requirements, progression, attendance, criminal background checks, drug screening, and grading policies apply to the Practical Nursing Certificate Program. Due to clinical placement requirements, the student criminal record may be reason for rejection or withdrawal of admission. Contact the Program Director for further information.
Program Learning Outcomes

- Apply clinical information relevant to the role of a Licensed Practical Nurse
- Demonstrate in the psychomotor domain (skills) the ability to perform employment skills relevant to the role of a Licensed Practical Nurse
- Upon completion of the LPN program, the student will attain the necessary skills to perform treatments and administer medications safely.
- Effectively communicate in speech and writing and accurately calculate mathematically

Note: There is a special application and deadline for this program.

The **HOPE** Practical Nursing Program applications are available March 1 through May 1. Deadline for application into the program is May 1. Courses taken in the Spring of application year will be considered in the application process.
Entrance into the program is based on space availability, time of prerequisite completion, total entrance score, and criminal background clearance. All applicants must complete an entrance exam before May 1st of the application year. The entrance exam will be at the expense of the applicant. Applicant will receive a total entrance score using the 4 prerequisite course GPA x10 plus the entrance exam score. Students taking Human A&P I and II can potentially increase total GPA points for this application due to extra credit hours in those courses. Applicants will be ranked and selected based on their total entrance scores. Specific entrance policies are available in the program brochure.

A current American Heart Association CPR certification and current health card (TB Skin Test) is required prior to clinical experience. NURS courses do not follow the typical college schedule. In order to provide a variety of learning experiences, students are scheduled clinical rotations at health care agencies throughout the surrounding area. Clinical hours include day, evening, night, and weekend rotations.

The **Texarkana** Practical Nursing Program applications are available September 1 through November 1. Deadline for application into the program is November 1. Courses taken in the Fall of application year will be considered in the application process. Entrance into the program is based on space availability, time of prerequisite completion, total entrance score, and criminal background clearance. All applicants must complete an entrance exam before November 1st of the application year. The entrance exam will be at the expense of the applicant. Applicant will receive a total entrance score using the 4 prerequisite course GPA x10 plus the entrance exam

score. Applicants will be ranked and selected based on their total entrance scores. Specific entrance policies are available in the program brochure.

A current American Heart Association CPR certification and current health card (TB Skin Test) is required prior to clinical experience. NURS courses do not follow the typical college schedule. In order to provide a variety of learning experiences, students are scheduled clinical rotations at health care agencies throughout the surrounding area. Clinical hours include day, evening, night, and weekend rotations.

Readmission: Students seeking readmission or transfer are allowed only one (1) readmission. This one (1) readmission counts admissions from all nursing programs (RN or LPN). Students may have up to two (2) nursing program admissions total. Readmission is contingent upon available space. All requests for readmission are reviewed by the nursing faculty. Readmitted students must complete all nursing course work from the beginning of the program. Students with recorded disciplinary actions will not be considered for readmission.
Students whose score is less than 19 Reading on ACT or comparable placement test scores must have successful completion of remediation (Comp I ready by scores or coursework).

Practical Nursing (LPN Program), Technical Certificate Degree Plan

Nursing (LPN to RN Transition Program), Associate of Applied Science

The Associate of Applied Science Degree in Nursing, Arkansas Rural Nursing Education Consortium LPN/LPTN/LVN to RN Transition provides an educational curriculum approved by the Arkansas State Board of Nursing to prepare students to be eligible to take the licensure exam for Registered Nurses.
Program Learning Outcomes:

- Upon completion of the ARNEC program, the student will demonstrate quality and safe care that supports a culture of health through evidence-based nursing.
- Upon completion of the ARNEC program, the student will be able to apply critical thinking necessary to provide patient-centered care to diverse populations.
- Communicate with patients, families, and members of the healthcare team to provide leadership in all healthcare settings.
- Upon completion of the ARNEC program, the student will be able to integrate professional nursing practice through communication, knowledge, technology, and support of quality improvement measures.

Note: There is a special application and deadline for this program.

All students admitted to the Arkansas Rural Nursing Education Consortium LPN/LVN to RN program must read the Arkansas Nurse Practice Act, ACA §17-87-312, (provided in course syllabi each semester) and submit a signed statement indicating that they understand that graduating from a nursing program in Arkansas does not assure the Arkansas State Board of Nursing's approval to take the licensure examination.

This program is a 12-month program that combines classroom instruction with clinical experiences. Eight LPN programs have joined together to form a consortium, the Arkansas Rural Nursing Education Consortium (ARNEC). ARNEC offers a new and innovative approach via a nontraditional delivery format of nursing theory by interactive video. Nursing lectures are scheduled two evenings a week from 3:30 –8:30 and clinical time approximately every other weekend. This program meets the requirements of the Arkansas State Board of Nursing.

Graduates of the program receive an Associate of Applied Science Degree and are eligible to take the NCLEX- RN (the Registered Nurse licensing examination). Due to the strenuous nature of the curriculum, faculty will admit students based on the students' ability to perform the tasks and responsibilities of a Registered Nurse and to complete the clinical and course objectives. These abilities are re-evaluated during and after each course.

For complete program information go to http://www.arnec.org/

Nursing (LPN to RN Transition Program), Associate of Applied Science Degree Plan

General Education, Associate of Arts TAMUT BSN Track

This degree is designed for easy transfer into the TAMUT BSN program in Texarkana, TX.

General Education, Associate of Arts TAMUT BSN Track Degree Plan

General Education, Associate of Arts 2 + 2 UAMS BSN Track
This degree is designed for easy transfer into the UAMS BSN program in Little Rock.
General Education, Associate of Arts 2 + 2 UAMS BSN Track Degree Plan

WELDING

Welding (Basic), Certificate of Proficiency
This program is designed for those students wishing to develop basic welding skills and safety in a relatively short time frame. This program will help students gain entry level employment skills.
Welding (Basic), Certificate of Proficiency Degree Plan
Welding Technology, Certificate of Proficiency Construction Welding
This program is designed for those students wishing to develop basic construction welding skills in various positions and blueprint reading skills in a relatively short time frame. This program will help students gain entry level employment skills.
Welding Technology, Certificate of Proficiency Construction Welding Degree Plan
Welding Technology, Technical Certificate
The Welding Technology Certificate Program allows students to develop skills to meet certain certification test standards for both structural and high-pressure vessel welding. Students will also be prepared to assume positions that require an understanding of fabrication and layout. This program will help students gain mid-level employment skills. The Welding Technology certificate of proficiency and technical certificate can be applied toward an Associate of Applied Science in General Technology. **Embedded Credentials:** Welding Basic, CP and Construction Welding, CP Program Learning Outcomes: • Apply welding shop safety practices and safely operate welding, cutting, and fabrication equipment in accordance with industry standards. • Set up and operate welding equipment using all welding processes. • Produce fillet and groove welds in multiple positions that meet industry or code quality standards. • Identify common metals and evaluate weld quality using inspection and testing methods. • Demonstrate proper welds using pip and structural materials used in industrial welding applications.
Welding Technology, Technical Certificate Degree Plan

INDUSTRY TRAINING AND CONTINUING EDUCATION

Workforce Training and Community Education

The University of Arkansas Hope-Texarkana is committed to providing high-quality workforce training and community education opportunities that support career advancement, lifelong learning, and regional economic development. Through partnerships with business, industry, and community organizations, UAHT offers flexible, responsive programming designed to meet the educational and workforce needs of Southwest Arkansas and surrounding communities.

Recognizing that education extends beyond traditional academic pathways, UAHT provides workshops, certifications, and enrichment activities that promote professional development, personal growth, and workforce readiness for learners of all ages. These programs are designed to strengthen the workforce, enrich lives, and create meaningful educational opportunities throughout the region.

Workforce Training
UAHT delivers customized workforce training solutions for area employers to strengthen employee skills, improve productivity, and meet specific organizational performance goals. Training may be delivered on campus, on-site, or through customized scheduling designed to meet employer needs.
Short-term workforce training opportunities include, but are not limited to:

- Commercial Truck Driver Training (Arkansas Trucking Academy site)
- Fiber Optic Technician Training
- Forklift Certification
- CPR, First Aid, and AED Certification
- OSHA Safety Training
- Customized Contract Training for Business and Industry
- Professional and technical skills training tailored to employer needs

Community Education
UAHT's Community Education program provides lifelong learning opportunities designed for **personal enrichment, professional development, and skill enhancement**. Courses are offered throughout the year and include both in-person and online learning opportunities
Community Education offerings may include arts and crafts; Technology and digital literacy and personal enrichment.

Youth Summer Programs
UAHT offers engaging summer learning experiences designed to inspire creativity, exploration, and career discovery for youth across Southwest Arkansas.
Kids' College provides hands-on summer enrichment opportunities for elementary students in a fun, non-graded environment that encourages creativity, exploration, and academic growth through interactive learning experiences.

Camp Save-a-Life introduces middle school students to healthcare careers through immersive activities led by medical professionals. Participants learn first aid, CPR, and gain exposure to health profession procedures and emergency response skills.
Scholarships may be available for qualifying participants.
Current course schedules and registration are available through the Workforces and Community Education registration portal at https://uahopetexarkana.coursestorm.com/
UAHT Community Education offers additional Online learning through Ed2Go at www.ed2go.com/uaht

For additional information:
Workforce Training: (870) 722-8102
Community Education and Youth Programs: (870) 722-8568

Refund Policy
If UAHT cancels a workforce training, community education, or youth program course, participants will receive a 100% refund. If the student cancels the class, administrative fees may not be refundable. No refunds will be issued after registration has closed or a course has begun.

Course Descriptions

Course Descriptions
"I" indicates fall semester; "II" indicates spring semester; "S" indicates summer terms. Courses may be offered in semesters not listed if there is a demand.

Numbers in parentheses follow each course description. The first number identifies the required number of lecture hours per week for a regular semester. The second number identifies the required number of lab hours per week for a regular semester. The third number identifies the amount of student semester credit hours (SSCH) awarded for the course. For example, a listing of "HIST 1113 World Civilizations I (3,0,3)" would mean that it meets in class for three hours per week for a regular semester (15 weeks), has no lab, and is awarded three SSCH.

Courses with descriptions followed by "offered on demand" generally will be offered each semester there is sufficient interest to merit it.

The Arkansas Course Transfer System (ACTS) course index number is indicated at the end of the course description for applicable courses. Courses not having an ACTS number may also transfer. Please consult the receiving institution for complete transfer information.

Arkansas Course Transfer System (ACTS)
The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Course." Additionally, courses with a "D" frequently do not transfer and institutional policies may vary. ACTS may be accessed on the Internet by going to the ADHE website and selecting Course Transfer (http://adhe.edu).

Note: The College reserves the right to cancel a class under the following conditions: fewer than ten (10) students enroll; a qualified instructor is not available; necessary facilities, equipment, or materials are not available; or a reason that would otherwise make the teaching and learning in the class inefficient or ineffective.

2026-2027 Course Descriptions

Governance, Staff, and Faculty

U of A Board of Trustees

Randy Lawson. .....Chairman
Steve Cox …….……Vice Chairman
Ed Fryar. Ph.D. ..... …….....Secretary
Kevin Crass….....Assistant Secretary

Ted Dickey
Jeremy Wilson
Col. Nathaniel "Nate" Todd
Scott Ford
Judd Deere
Ashley Caldwell

U of A System President

Jay B. Silveria

UA Hope-Texarkana Board of Visitors

Freddie Smith ……..Chairman
Adam Dixon .... …….Vice Chairman
Shelby Brown ..... ……..Secretary

Charlotte Bradley
Dr. Robee Carter, DDS
Lindy Franks
Honorable Prissy Hickerson
Jacob Jones
Jamie Pafford-Gresham
Dennis Ramsey

College Officers

Ricky Tompkins (2026) .....Chancellor
Ed.D., University of Arkansas at Little Rock, M.S., Henderson State University, B.S. East Texas Baptist University

Brian Berry (2014) .....Vice Chancellor for Student Services
M.Ed., Loyola University of Chicago; B.S., Arkansas Tech University

Laura Clark (1994) ..... Vice Chancellor for Academics
M.N.Sc., University of Arkansas for Medical Sciences; B.S.N., Henderson State University; Registered Nurse

Sherri Ford (2024).....Vice Chancellor for Finance and Administration
B.S.B.A., University of Arkansas Fayetteville

Academic Deans

Michael Cox (2012).....Dean of Math and Social Sciences
M.A., B.A., Arkansas Tech University

Mikki Curtis (2018)..... Dean of Arts, Humanities, Education, Business, and Technology
Ph.D. Higher Ed Adm, Liberty University, M.Ed., University of Arkansas; M.A., Henderson State University, B.S., Ouachita Baptist University

Karen Davis (1997) .....Dean of Science and Health Professions
M.Ed., University of Arkansas; B.S., Trevacca Nazarene College; A.A., John A. Gupton College; Licensed Funeral Director; Licensed Embalmer

Jennifer Teresa (2013) .....Dean of Trade and Industry
M.B.A & B.S., Texas A&M University - Texarkana; AAS Power Plant Technology, University of Arkansas Hope – Texarkana

Faculty

Chris Bachers (2012)…….....…….....English
M.A. Texas A&M University - Texarkana

Jonathan M. Barton (2021)…….....Emergency Medical Services, Science
A.A.S, University of Arkansas Hope – Texarkana, RN, A.D.N. Arkansas State University Three Rivers, Registered Nurse, Paramedic

Ashley Berry (2017) .....Nursing
R.N. A.A.S. Nursing, A.A. University Arkansas Hope – Texarkana, Registered Nurse

Lisa Butler (2014).....Science
M.Ed., Southern Arkansas University; B.S., Ouachita Baptist University

Brandi Burrow (2025).....English
M.S. Education, AR State University; B.A., University of Central Arkansas

Judy Carlyle.....Secondary Career Center Health
M.S. Education in Adult Health Nurse/Nursing

Melanie Dillard (2008) .....Math/Distance Delivery Coordinator
M.S.E., B.S.E. Southern Arkansas University

Dr. Ashli Dykes (2011) .....English
Ph.D., Louisiana State University, M.L.A.,B.A., Henderson State University

Sheree Ferguson (2020).....Business
A.A.S., University of Arkansas Hope-Texarkana

Jade Fitch (2024).....English
M.A., University of Arkansas at Little Rock; B.A., University of Arkansas at Little Rock; Certificate of General Studies, University of Arkansas Hope-Texarkana

Brittni Hardie……..…….....Computer Science
B.S., A.A. Information Technology, University of Arkansas-Monticello

Joe Henderson (2024)……Electromechanical Faculty

Paul Hudkins (2021)…….....Industrial Maintenance Faculty
Associate of Applied Science

Jonathan Johnson (2021).....Math
M.S., B.S., University of Central Arkansas

Ashton Klink (2024).....LPN
B.S.N., A.S. in Nursing, Texas A&M

Heather Kroll (2023).....Psychology
M.S. Southern Arkansas University

Edward Lamb (2016).....Business
M.S. Texas A&M University - Texarkana; Chartered Financial Institute, UK.

Bob McFarland……..……..…….…...Welding
B.S. Business Marketing, University of Phoenix

Rachel Parson (2010) .....Business Technology
M.S.O.M., University of Arkansas; M.A.Queens University of Charlotte, B.A.A.S. Texas A&M University - Texarkana

Leo Ratliff (2016)……HVAC
A.A. University of Arkansas Hope-Texarkana

Nicole Rogers (2017).....Science
M.A., Henderson State University; B.S., University of Arkansas Monticello; A.S., Independence C.C.

Reginald Roy (2013) .....Diesel Technology
A.A.S. General Technology and Technical Certificate Welding, University of Arkansas Hope-Texarkana; Auto and Diesel Certificate, Red River Technical College; Auto and Diesel Certificate, Nashville Auto College, Nashville TN

Jessica Schroader……..……PN Program Director & ARNEC Program Chair
B.S.N. Arkansas Tech University, Registered Nurse

Charlie Scoggins (1980).....Welding
A.S. General Studies, Arkansas State University; Welding Certificate, Red River Vocational-Technical School; AWS Certification

Bradley Sheppard (2017).....Funeral Service Program Director
M.Ed., University of Arkansas Little Rock; B.A., Ouachita Baptist University, A.A.S., Arkansas State University

Dallas Shewmaker (2025)……...Information Technology
Bachelor of Science, DeVry University, BSE University of Arkansas

Carol Stepp (2021)……..……. Nursing
BSN, Walden University, AAS, Texarkana College, Registered Nurse

Hollis Thompson (2021) .....English
M.A., Stephen F. Austin State University; B.S. Texas A&M University-Texarkana

Eddie Thomas (2019)…….....Welding

Agnes Tirrito (2021)…… …….……English
M.S.I.S, Texas A&M University; B.A. Newman University; B.S., East Texas State University

Lynnlee Vance (2016) …….....Math
M.E. Southern Arkansas University; B.S. Howard Payne University

Pamela Scott Vanhook (2021).....Nursing
L.P.N., Concorde Career Institute, Arlington, TX

Chylynda E. Whitfield (2018).....Social Sciences
M.S.S., University of Mississippi (Oxford, MS), B.S., University of Mississippi-Oxford

Mark A. Wilcox (2015)…… ……..….....Paramedic Program Director
B.S., University of Arkansas School for Medical Science; A.A.S, University of Arkansas Hope – Texarkana, Paramedic

Jorge Zaldivar (2023) ……..….....Construction
A.A.S, University of Arkansas Hope-Texarkana
Melinda Zwirn (2024) ……..….....History
M.S., B.S. History, Texas A&M University-Texarkana

Adult Education
Jasmine Hernandez (2023)……Adult Education Administrative Specialist

Torie Johnson (2020) ……Administrative Specialist, Adult Education

Ken Lamartiniere (2025) …….SNAP E&T Coordinator
M.A., Northwestern State University of Louisiana

Lisa Lowery (2025) …….....……....Adult Education Instructor
MSIT, Texas A&M-Texarkana; MEd., Southern Arkansas University

Kim May (2015)…….....…….....……..Adult Education
MEd., University of Arkansas; B.A. Henderson State University

Barbara Tozzano (2021)…….Administrative Specialist, Adult Education

Pam Warren (2015) …….....…….....Director Adult Education
MSIT Texas A&M University - Texarkana; M.Ed., University of Arkansas Little Rock, B.S. Grambling State University

Leontyne Weston (2025) ..... SNAP E&T Coordinator
B.S.E., Liberty University

Academic Staff
Kimberly Cole (2018)……Administrative Specialist Science and Health Professions

Tara Powell (1998) .....Library Technical Assistant
A.A.S., University of Arkansas Hope-Texarkana

Leigh Quillin (1994).....Dean of Enrollment Management
M.S., Henderson State University; B.G.S., East Texas State University

Steffina Toliver (2021)…… Administrative Specialist to the Dean of Trade & Industry and the Dean of Arts, Humanities, Education, Business, and Technology
A.A.S., University of Arkansas Hope-Texarkana

Finance and Administration Staff
Heather Easterling (2016)……..……...Assistant Business Office Manager
C.P., University of Arkansas Hope-Texarkana

Aimee Guilfoyle (2025) …….....Purchasing Technician

Cathryn Looney (2019)……...Student Accounts & Billing
B.S., Fashion Merchandising, University of Arkansas

Kimberly Morman (2024) …….....Associate Vice Chancellor for Finance & Administration

B.B.A., Henderson State University

Terra Newsom (2014).....Administrative Specialist
A.A.S., University of Arkansas Hope-Texarkana

Katie Parish (2004).....Payroll Technician

Cindy Phillips (1996) .....Fiscal Support-Accounts Payable
A.A.S., T.C., University of Arkansas Hope-Texarkana

Hempstead Hall Staff
Jessica Beaver (2026).....Director, Hempstead Hall
A.A., University of Arkansas Hope-Texarkana

Caley Tucker (2019).....Assistant Director, Hempstead Hall
M.F.A., University of South Carolina-Columbia, B.F.A., University of Central Arkansas

Human Resources Staff
Wendy Jones (2017)..... Human Resources Director
A.A.S., University of Arkansas Hope-Texarkana

Information Technology Staff
Charles Jordan (1996).....Director of Information Technology
A.A.S., University of Texas at Arlington

Marcos Santiago……Telecommunications Specialist
A.A.S., University of Arkansas Hope-Texarkana

Douglas Sloan…….Network Support Analyst
B.S., Texas A&M-Texarkana, A.S., Texas State Technical College-Marshall

Kory Taylor (2022)…….Computer Support Technician
A.S., National Park College

Institutional Advancement Staff
Casey Curtis (2003).....Communications Coordinator
B.B.A., Southern Arkansas University

Carol Ann Milam (2023) ……Graphic, Social Media & Web Design Coordinator
M.S., University of Arkansas, B.S., University of Arkansas

Kelly Wilcox (2025)……Director of Institutional Advancement Communications and Alumni Relations
BSN., UAMS

Institutional Effectiveness and Research
Amanda Barton (2025)……..Institutional Research Officer
M.S., Maryville University; Graduate Certificate, Maryville University; B.S., Arkansas State University; A.S., Arkansas State University-Beebe; C.P., Arkansas State University-Beebe

Misty Hughes (2009) .....Dean of Institutional Effectiveness
M.E., Southern Arkansas University; B.A., University of Arkansas at Little Rock; A.A., University of Arkansas Hope-Texarkana

Physical Plant Staff
Derek DeArman (2024) ……..Director of Physical Plant

Darrell Hampton (2022)……Skilled Tradesman
AA, University of Arkansas Hope-Texarkana
Eric Lacefield (2026)……Maintenance Assistant
AAS, University of Arkansas Hope-Texarkana

Lamonz McPherson (2023)……Skilled Tradesman

Bruce Stapp (1995).....Grounds Maintenance

Advising Staff
Emmanuel Dixon (2021).....Career Advising Coach
M.A, B.A., Southern Arkansas University

Whitney Rook (2023)…… ……Director of Academic Advising
M.S.E. University of Arkansas, B.A. Southern Arkansas University

Alana Flenory (2026)……Transfer Advisor
A.A. University of Arkansas Hope-Texarkana, B.A. Arkansas Tech University

Lilian Rogel (2022)……Health Professions Advisor/Personal Intervention Advisor
M.Ed. Southern Arkansas University, B.A. University of Arkansas Little Rock

Kayetta Wilson (2023)……Title III Administrative Specialist
A.A. University of Arkansas Hope-Texarkana

Student Services Staff
Carolyn Beasley (2024)……Upward Bound Program Director
M. Ed. B.S., Southern Arkansas University

Aaliyah Biddle (2025) ……TRIO Education Specialist
B.B.A. Southern Arkansas University

Marla Bush (2020).....Dean of Student Services & Financial Aid
M.Ed., University of Arkansas, B.A.S. East Texas Baptist University

Melissa Colorigh (2022)……Career Coach
Master of Arts in Teaching, University of Arkansas at Monticello, B.S. University of Arkansas Monticello

Jennifer Cunningham (2018)..……Dean Texarkana Campus
M.S., B.A., Henderson State University

Diana Davidson (2000) .....Registrar
M. Ed., B.S.E., University of Arkansas; A.A., University of Arkansas Hope-Texarkana

Edgar Duenas (2021)……Associate Director Financial Aid
B.B. A., University of Arkansas Little Rock, AA University of Arkansas Hope-Texarkana

Jake Dunham (2022)……Dean of Enrollment Management
M.Ed., B.S. Southern Arkansas University

Brittany Ellington (2025) …….Administrative Specialist -Registrar
A.A. University of Arkansas Hope-Texarkana

Valarie Flowers (2018)……Administrative Specialist Enrollment
A.A., University of Arkansas Hope-Texarkana
Terry Harden (2023)……Director TRIO
M.E, B.S. Southern Arkansas University

Rachel Holt (2022)……Career Coach
M.Ed. Southern Arkansas University, B.S. Public Health, Southern Arkansas University

Aimee Hooker (2018)……..... Associate Registrar
M.S. E., Arkansas Tech University, B.S., Central Baptist College

Kardashia Howell (2022)……TRIO Upward Bound Program Coordinator
M.Ed., Southern Arkansas University, BS. Southern Arkansas University

Casey Lauterbach (2025) …….....Financial Aid Analyst
B.S., Early Education, Henderson State University

Patoreus Lewis (2024) ……. Education Specialist TRIO
BA, University of Central Arkansas

Justin McKillon (2024)……Upward Bound Project Coordinator
M.S., B.G.S. Henderson State University

Lekiesa Muldrow (2024)…… Administrative Specialist TRIO
A.A. University of Arkansas Hope- Texarkana

Shamanda Nelson (2023) ……..TRIO Education Specialist
M.S. Texas A&M, B.S. Kaplan University

Steven Ogden (2009).....Director of Testing & Disabilities
M.Ed., B.S. Southern Arkansas University, Magnolia

Wendy Ousley (2024).....Student Services Specialist
M.S., B.S., The University of Texas at Tyler

Peyton Spencer (2026) ……..Student Recruitment Specialist
A.A., Tyler Junior College, B.A. Texas A&M University-Texarkana

Laura Fincher Suchini (2024) ……..Director of Student Recruitment
B.S., Texas A&M University Commerce, M.S. Texas A&M University-Texarkana

Sonya Thomas (2007).....Director of Career Pathways
Ph.D., Liberty University, M.Ed., University of Arkansas Little Rock, M.S., B.S., Southern Arkansas University

Danielle Thompson (2023)…….Administrative Specialist III, Texarkana Campus
A.A. University of Arkansas Hope-Texarkana

Kyla Walker (1993).....Financial Aid Analyst
Office Systems Technical Certificate, University of Arkansas Hope-Texarkana

Campus Police

Freddie Parks (2022)…….Chief of Campus Police
T.C. Southern Arkansas University Tech

Alisa Cooke (2023) …….....Campus Police

Mae McKinnon Cooke (2026) …….....Campus Police

David Neal (2025) ……..…….....Campus Police
A.S. Arkansas State University – Mid South

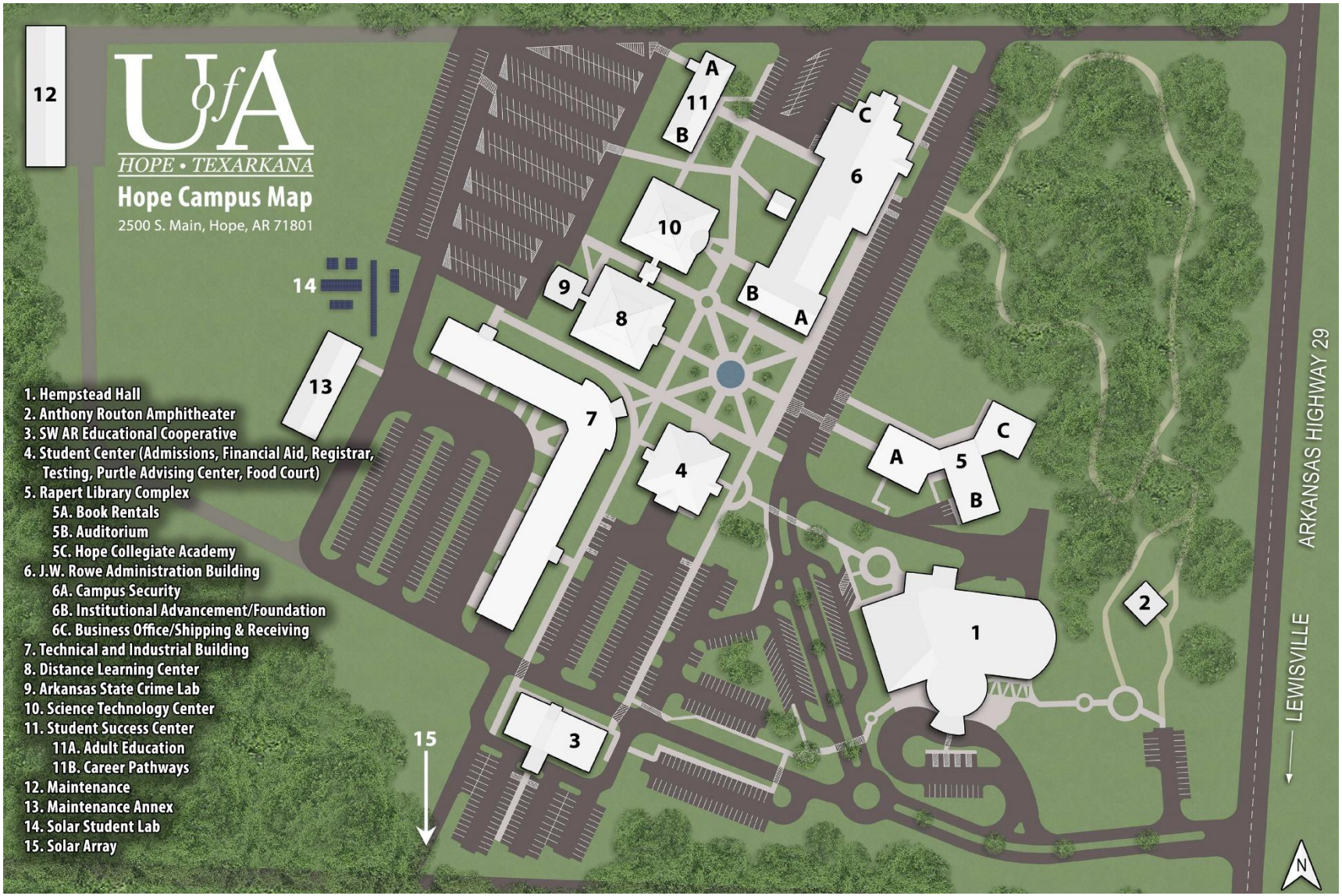
Emeriti

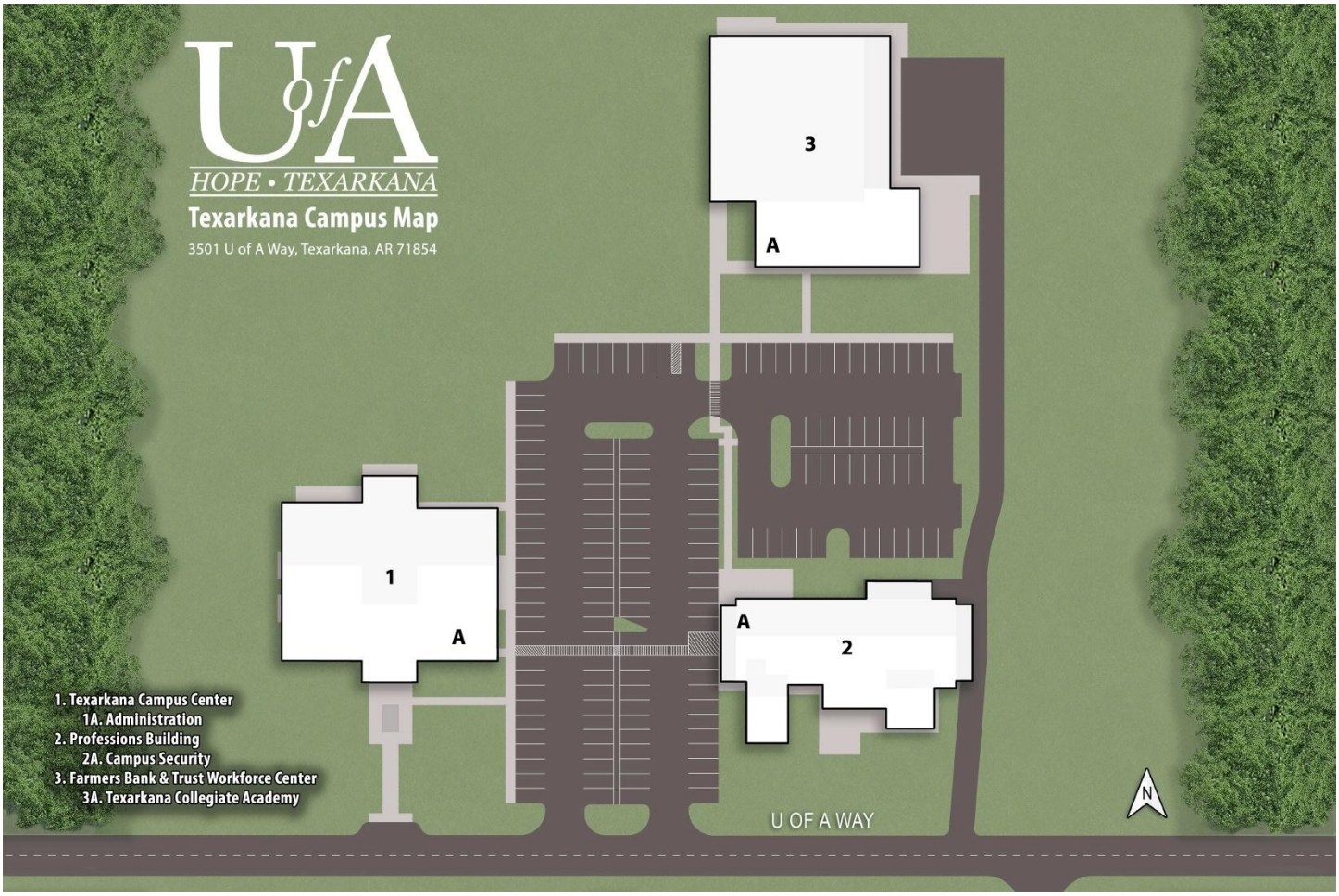
John Hollis.....Faculty Emeritus
University of Arkansas Community College at Hope, 1995-2026

Johnny Rapert.....Chancellor Emeritus
University of Arkansas Community College at Hope, 1988-1999

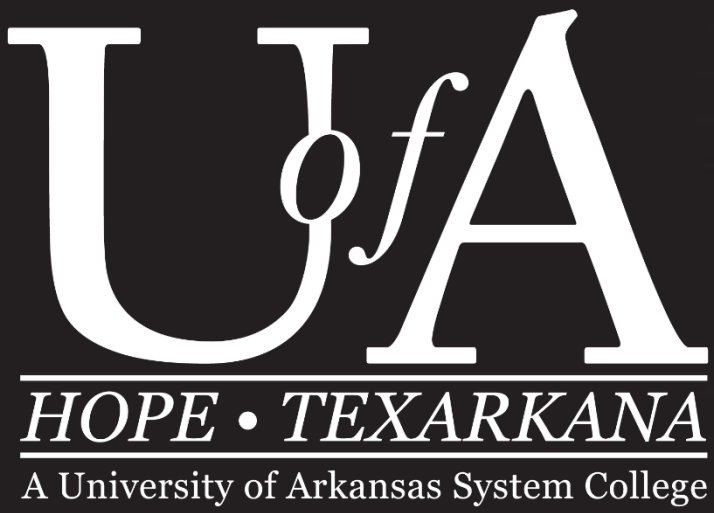
J.W. Rowe .....Director Emeritus
Red River Vocational-Technical School, 1965-1987

Campus Maps


UofA
HOPE • TEXARKANA
Hope Campus Map
2500 S. Main, Hope, AR 71801
1. Hempstead Hall
2. Anthony Routon Amphitheater
3. SW AR Educational Cooperative
4. Student Center (Admissions, Financial Aid, Registrar, Testing, Purtle Advising Center, Food Court)
5. Rapert Library Complex
5A. Book Rentals
5B. Auditorium
5C. Hope Collegiate Academy
6. J.W. Rowe Administration Building
6A. Campus Security
6B. Institutional Advancement/Foundation
6C. Business Office/Shipping & Receiving
7. Technical and Industrial Building
8. Distance Learning Center
9. Arkansas State Crime Lab
10. Science Technology Center
11. Student Success Center
11A. Adult Education
11B. Career Pathways
12. Maintenance
13. Maintenance Annex
14. Solar Student Lab
15. Solar Array
ARKANSAS HIGHWAY 29
LEWISVILLE
N


U of A
HOPE • TEXARKANA
Texarkana Campus Map
3501 U of A Way, Texarkana, AR 71854
3
A
1
A
A
2
1. Texarkana Campus Center
1A. Administration
2. Professions Building
2A. Campus Security
3. Farmers Bank & Trust Workforce Center
3A. Texarkana Collegiate Academy
U OF A WAY
N

COLLEGE CATALOG



Hope Campus:

2500 South Main
Hope, AR 71801

Texarkana Campus:

3501 U of A Way
Texarkana, AR 71854

Your bridge to the future